

RESOLUTION

WHEREAS part of the need to conduct official City business may include, but not be limited to: attending training/seminar sessions, attending meetings, procurement of goods and/or services, and visiting other cities that may require travel and/or overnight accommodations outside of City boundaries, and

WHEREAS such travel and/or accommodation arrangements must be conducted and made in a manner as efficient and economical as possible, and

WHEREAS the Finance Department, acting on behalf of both City departments and City constituents, has the responsibility to ensure travel efficiencies and economies in a manner benefitting City departments and City constituents that are in compliance with local, state, and federal laws and IRS regulations, and

WHEREAS the Finance Department has recognized the need to update and consolidate current travel policies for the benefit of both City departments and City constituents.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby approves the attached Travel Policy, and

BE IT FURTHER RESOLVED that the Finance Department shall administer the Travel Policy and be authorized to make minor modifications as deemed necessary, and

BE IT FURTHER RESOLVED that this updated Travel Policy supersede all previous travel related policies and resolutions, and

BE IT FURTHER RESOLVED that the Director of Finance is hereby authorized to take any and all steps necessary to effectuate this resolution.