

# SUSTAINABLE LA CROSSE COMMISSION

## Rules of Procedures for:

### Terms of Appointments

All members' terms shall be 2 years with the term of City elected officials ending in April of odd numbered years and County elected officials in April of even numbered years. Two citizen member terms shall end in October of odd years and 2 shall end in October of even years.

If a member resigns, mid-term, the appointing authority may select someone to serve for the remainder of the term.

If a member's term expires and no one is appointed to or selected for their seat, the member may continue to serve until such time as a replacement is made.

### Selection of Citizen Members

One citizen member from each of the following categories and presented to the Mayor of La Crosse and the County of La Crosse Board Chair for appointment to the Commission: community group, business, higher education and health care will be selected by the elect representatives from the City of Onalaska, City of La Crosse and the County of La Crosse.

### Election of Officers

The commission shall elect a Chair and Vice-chair at the 1<sup>st</sup> meeting following the April nonpartisan election in even years. The term of office for the Chair and Vice-chair shall be 2 years. Either the Chair or Vice-chair shall be an elected official.

### Administrative Support Services

It is the recommendation of the commission that the City of La Crosse provide support services for 2016 and 2017 with the County doing so for 2018 and 2019 with support services to pass from one entity to the other in 2 year intervals going forward.

## Background:

As a joint commission of the City of La Crosse, La Crosse County, and the City of Onalaska, it is necessary that the commission strictly adhere to the letter of state law and to all policies and procedures of the commission's sponsoring local government entities. At a minimum all commission meetings need to be noticed and published, meetings need to be recorded and minutes prepared and published, and the commission's web site(s) maintained.

Past practice has been for the City of La Crosse and the County trade-off Administrative services and hosting of meetings in City Hall or the County Administrative building from year(s) to year. For years 2014 and 2015 the County provided support services. This year 2016 the City of La Crosse is providing support services.