

Resolution defining and clarifying the authority of the Employee Benefit Trust Fund Committee which was previously established for the City of La Crosse employee self-insured health plan.

RESOLUTION

WHEREAS, Resolution #46685 was adopted by the Common Council of the City of La Crosse on June 14, 1990; and

WHEREAS, Resolution #46685 authorized the following components:

- A health insurance trust fund was established;
- The committee members were identified to be the chairpersons of the Judiciary & Administration Committee and the Finance & Personnel Committee, the Finance Director, the City Attorney and the Personnel Director;
- The committee was authorized to make decisions relative to the investment of the trust funds in accordance with state and local laws and to make an annual report to the Common Council relative to the condition of the trust funds; and
- The trust committee was authorized to make decisions on disbursements from the trust fund.

WHEREAS, the Employee Benefit Trust Fund Committee was established in 1990 but the committee did not convene or hold meetings until July 2017; and

WHEREAS, the Employee Benefit Trust Fund Committee desires to make updates to the initial resolution regarding clarification of roles, responsibilities and specific decision making authority; and

WHEREAS, the City of La Crosse Medical Benefit Plan Master Plan Document and Summary Plan Description is the governing document for the medical plan.

NOW, THEREFORE, BE IT RESOLVED, the Employee Benefit Trust Committee members are identified as the chairpersons of the Judiciary & Administration Committee and the Finance & Personnel Committee, the Director of Finance/Human Resources, the City Attorney and a subject matter expert (SME) from the citizenry of La Crosse who is appointed by the committee at large; and

BE IT FURTHER RESOLVED, any available funds of the self-insured trust are to be invested in accordance with state and local laws and the City's Investment Policy; and

BE IT FURTHER RESOLVED, an annual report of revenues, expenditures and fund balance is to be provided to the Committee following the completion of the City's annual financial audit; and

BE IT FURTHER RESOLVED, the Committee is authorized to make decisions as to the City's Master Plan Document and Summary Plan Description utilizing the recommendations of the City's benefit consultant and the City's Benefit Coordinator. Such decisions will take into consideration the City's obligation to negotiate medical plan benefits for ATU Local #519 and any state and federal mandates that may apply to the plan; and

BE IT FURTHER RESOLVED that changes made to the health plan by this Committee will be reflected in an updated Master Plan Document and Summary Plan Description and provided to the City Clerk's office for file retention.