

## BROWN COUNTY AIRPORT DIRECTOR EMAIL

**From:** "Piette, Marty F." <[Marty.Piette@browncountywi.gov](mailto:Marty.Piette@browncountywi.gov)>

**Date:** August 13, 2019 at 15:42:00 CDT

**To:** 'Wama' <[director@wiama.org](mailto:director@wiama.org)>

**Subject:** RE: Airport Board Policies

Bob,

GRB does not have an "Aviation Board Manual", and I have not heard of an airport/board having one, so I would think it's a rarity. Maybe Airport Authorities would be more apt to having such a "Manual"? Between you and me, I don't know how well school board policy manuals translate to airport boards, but I wish them the best of luck.

Marty

*Marty Piette, A.A.E., Airport Director  
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**From:** Wama [<mailto:director@wiama.org>]

**Sent:** Monday, August 12, 2019 11:33 AM

**To:** Brian Grefe; Engeler, Rachel M.; [greg.cullen@co.rock.wi.us](mailto:greg.cullen@co.rock.wi.us); Charity Zich; Piette, Marty

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**Subject:** Fwd: Airport Board Policies

Good morning Airport friends!

We need 3 minutes of your time.

1 minute to read the request we received from an Airport in Wisconsin (LSE) —more specifically from the Vice President of the LSE Board. They recently lost both the Airport Director & Assistant Airport Director to other employment opportunities.

As they prepare for new leadership next month they want to improve the opportunity for success by considering a manual of policy statements to better delineate the Board's role, responsibility and authority, and likewise same for management and staff.

Personally, I always operated under the concept that:

- A) The Board sets Policy, and
- B) Management researches, recommends and implements Policy.

That said, please read their request below, then return reply with any attachment (s), comments, or under the worse case scenario, we have no written understating/delineation of responsibilities between the Board and Airport Director (senior management).

Again, thank you for your time and consideration. Please help LSE & WAMA in what we know is a shared issue of interest for our Industry.

Awaiting your timely response...please!

Bob O'Brien,  
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**Date:** August 8, 2019 at 23:38:56 CDT  
**To:** [bobonthewisconsinriver@gmail.com](mailto:bobonthewisconsinriver@gmail.com)  
**Subject: Board Policies**

Hi Bob.

I'm sending this to you as the WAMA XD as a general inquiry regarding the extent to which Aviation Boards have policy manuals.

When I was on the School District's Board of Education we had a policy manual, as do all school boards.

Are aviation board manuals a common thing or a rarity? I believe a policy manual at KLSE certainly wouldn't hurt.

The attached draft of possible aviation board manual sections mirrors to a degree the La Crosse school board manual. An executive limitations title sounds onerous, but it isn't. It delineates what the superintendent (airport director) must not fail to do - and gives him/her great latitude with respect to whatever isn't specifically mentioned.

Thoughts?

Thanks.

- Neil

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