

Chippewa Valley Airport Manager email.

From : Charity Zich <Charity.Zich@chippewavalleyairport.com>

Mon, Aug 12, 2019 01:14 PM

Subject : RE: Airport Board Policies

To : duresky@centurytel.net

Cc : Wama <director@wiama.org>

Good Afternoon Neil,

Attached are a couple of documents regarding the responsibilities for the Airport Commission at EAU. The Airport Operating Agreement is the contract between two counties that makes up the authority of the Airport Commission. The Bylaws are the guiding document created by and maintained by the Airport Commission. With regard to the duties of the Airport Director, I have a contract and a job description that outline the responsibilities.

Hopefully that helps! Please let me know if I can provide any additional information.

Thank you,

Charity Zich
Chippewa Valley Regional Airport
715-839-6241
www.chippewavalleyairport.com

From: Wama <director@wiama.org>

Sent: Monday, August 12, 2019 11:33 AM

To: Brian Grefe <bgrefe@fly-cwa.org>; rachel.engeler@browncountywi.gov; greg.cullen@co.rock.wi.us; Charity Zich <Charity.Zich@chippewavalleyairport.com>; Marty.Piette@browncountywi.gov; Abram.Weber@outagamie.org; Kurt Stanich <kstanich@waukeshacounty.gov>; bdranzik@mitchellairport.com; JSchell@co.winnebago.wi.us; mleitner@fly-rhi.org; Eric & Linda Frankl <efrankl@bluegrassairport.com>; Dave Jensen <jensen.david@msnairport.com>; pjohnson@preinnewhof.com

Subject: Fwd: Airport Board Policies

WARNING!! This email originated outside Eau Claire County. Do not click any links or attachments unless you know the sender.

Good morning Airport friends!

We need 3 minutes of your time.

1 minute to read the request we received from an Airport in Wisconsin (LSE) —more specifically from the Vice President of the LSE Board. They recently lost both the Airport Director & Assistant Airport Director to other employment opportunities.

As they prepare for new leadership next month they want to improve the opportunity for success by considering a manual of policy statements to better delineate the Board's role, responsibility and authority, and likewise same for management and staff.

Personally, I always operated under the concept that:

- A) The Board sets Policy, and
- B) Management researches, recommends and implements Policy.

That said, please read their request below, then return reply with any attachment (s), comments, or under the worse case scenario, we have no written understating/delineation of responsibilities between the Board and Airport Director (senior management).

Again, thank you for your time and consideration. Please help LSE & WAMA in what we know is a shared issue of interest for our Industry.

Awaiting your timely response...please!

Bob O'Brien
608-739-2011
Bobonthewisconsinriver@gmail.com

Bob O'Brien,
WAMA Executive Director
608-739-2011,
Director@wiama.org

Website: www.wiama.org

Begin forwarded message:

From: duresky@centurytel.net
Date: August 8, 2019 at 23:38:56 CDT
To: bobonthewisconsinriver@gmail.com
Subject: Board Policies

Hi Bob.

I'm sending this to you as the WAMA XD as a general inquiry regarding the extent to which Aviation Boards have policy manuals.

When I was on the School District's Board of Education we had a policy manual, as do all school boards.

Are aviation board manuals a common thing or a rarity? I believe a policy manual at KLSE certainly wouldn't hurt.

The attached draft of possible aviation board manual sections mirrors to a degree the La Crosse school board manual. An executive limitations title sounds onerous, but it isn't. It delineates what the superintendent (airport director) must not fail to do - and gives him/her great latitude with respect to whatever isn't specifically mentioned.

Thoughts?

Thanks.

- Neil

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