

## AVIATION BOARD BACKGROUND LETTER

**Aviation Board Meeting Date:** August 17<sup>th</sup>, 2020

**To:** Chair Richmond and Aviation Board Members

**Cc:** Tim Kabat, Mayor

**From:** Ian Turner, Airport Director

**Subject:** 20-1119 – 2021 Airport Schedule of Fees

**Summary:**

The 2021 Airport Schedule of Fees approves the rates and fees charged to all users of airport facilities, services, and products available to tenants, passengers, and the public.

**Previous Action:**

This is an annual approval.

**Background:**

The 2021 Airport Schedule of Fees is set based on many factors including the actual cost of services provided, cost recovery rates, fair market value, inflation factors, and appraisals to name a few. These rates and fees drive the mid-term and long-term financial success of the airport by making incremental adjustments as necessary.

**Financial Implications:**

Changes to the Airport Schedule of Fees impacts revenue line items in the Airport Operating Budget. Additionally, maintaining a current rates and fees schedule allows the airport to remain financially self-sufficient in the long-term.

**Stakeholder Process:**

The Aviation Board is authorized to set this fee schedule on an annual basis.

**Staff Recommendation:**

Due to the recommendation to refer the 2021 Airline Schedule of Fees and the 2021 Airport Operating Budget to the September Aviation Board meeting, this item is recommended for referral to that meeting with the Airport Director making necessary changes for personnel and benefit costs.



**Alternatives:**

The 2021 Airline Schedule of Fees could be:

- 1) Adopted as presented
- 2) Adopted with amendments
- 3) Denied with direction for changes

**Attachments:**

2021 Airport Schedule of Fees

