

# La Crosse Center Expansion & Renovation

Monthly Summary: September 2020

La Crosse, Wisconsin



**KRAUS-ANDERSON®**  
Construction Company



September 30, 2020

As we conclude the month of September and start working into October, this report details some of the major site activities completed through this month. There is also a brief list showing the activities we will have upcoming in the month of October. Attached are the overall project schedule, a graph representing the average number of onsite workers per month, and some pictures of work completed in September.

**COVID-19 UPDATE:** Kraus-Anderson has implemented specific jobsite protocol to minimize the job site impact of COVID-19. All onsite personnel are required to complete a daily screening questionnaire to ensure potentially infected people are not allowed onsite. Should a questionnaire indicate a potentially infected individual, a response plan is put in place; before the individual is allowed to return to the jobsite, a return-to-work form must be accepted by the superintendent. Some of Kraus-Anderson's best management practices that have been adopted onsite include limiting job trailer access solely to the three onsite Kraus-Anderson employees, holding meetings using conference phone/video calls, maintaining at least six feet between each other when possible, installing five hand washing stations throughout the site, and disinfecting portable restrooms daily. Attached are the aforementioned documents put forth by Kraus-Anderson and made available to all onsite personnel.

Work completed in September and in progress:

- Installed Entrance Hall and meeting level roof
- Installed Entrance Hall and North Hall cold-formed steel exterior walls
- Installed Ballroom metal stairs
- Fireproofed Entrance Hall and meeting level structural steel
- Installed main electrical transformer
- Installed and painted Arena railings
- Installed Arena restroom, locker room, and concession stand finishes
- Installed Arena restroom toilet partitions, fixtures, and accessories
- Completed final Arena cleaning and punchlist
- Installing Entrance Hall curtain wall
- Installing North Hall roof
- Fireproofing North Hall structural steel
- Erecting Ballroom structural steel and decking
- Pouring Ballroom concrete slab on deck
- Installing Ballroom and meeting level cold-formed steel interior walls
- Installing Ballroom roof cold-formed steel exterior walls
- Installing North Hall, office level, and meeting level MEPs
- Painting existing exterior metal panels

Upcoming work in October:

- Install Ballroom roof
- Fireproof Ballroom roof structural steel
- Install building expansion joints
- Install Entrance Hall and office level cold-formed steel interior walls
- Install Entrance Hall MEPs
- Install Entrance Hall rooftop air handling unit
- Install West side asphalt and exterior concrete curbs, sidewalks, and slabs



09/08/20

ID	Task Name	Duration	Start	Finish													2021															
					Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec						
1	North Hall Demo	30 days	Mon 3/2/20	Fri 4/10/20	North Hall Demo																											
24	Substructure	87 days	Mon 3/23/20	Tue 7/21/20	Substructure																											
46	Superstructure	148 days	Mon 4/20/20	Wed 11/11/20	Superstructure																											
47	Steel	104 days	Mon 4/20/20	Thu 9/10/20	Steel																											
48	Ballroom	100 days	Mon 4/20/20	Fri 9/4/20	Ballroom																											
62	North Hall	40 days	Mon 5/11/20	Fri 7/3/20	North Hall																											
74	Entrance Hall	15 days	Mon 6/8/20	Fri 6/26/20	Entrance Hall																											
76	Stairs	63 days	Tue 6/16/20	Thu 9/10/20	Stairs																											
86	Masonry	55 days	Mon 4/20/20	Fri 7/3/20	Masonry																											
81	CIP Columns	5 days	Mon 5/4/20	Fri 5/8/20	CIP Columns																											
83	Precast	20 days	Tue 5/26/20	Mon 6/22/20	Precast																											
111	Slab Rough In's	70 days	Mon 6/15/20	Fri 9/18/20	Slab Rough In's																											
91	Expansion Joints	47 days	Mon 6/29/20	Tue 9/1/20	Expansion Joints																											
102	Slabs	49 days	Tue 7/7/20	Fri 9/11/20	Slabs																											
120	CFMF/Sheathing	54 days	Tue 7/21/20	Fri 10/2/20	CFMF/Sheathing																											
121	Entrance Hall	33 days	Tue 7/21/20	Thu 9/3/20	Entrance Hall																											
122	Meeting Rooms	5 days	Mon 8/17/20	Fri 8/21/20	Meeting Rooms																											
123	Ballroom Seq 1	15 days	Thu 9/3/20	Wed 9/23/20	Ballroom Seq 1																											
125	Ballroom Seq 3	15 days	Thu 9/10/20	Wed 9/30/20	Ballroom Seq 3																											
124	Ballroom Seq 2	15 days	Mon 9/14/20	Fri 10/2/20	Ballroom Seq 2																											
96	Fireproofing	58 days	Mon 8/24/20	Wed 11/11/20	Fireproofing																											
99	Meeting Rooms	5 days	Mon 8/24/20	Fri 8/28/20	Meeting Rooms																											
100	Mez Meeting Rooms	3 days	Mon 8/24/20	Wed 8/26/20	Mez Meeting Rooms																											
98	Entrance Hall	10 days	Mon 8/31/20	Fri 9/11/20	Entrance Hall																											
97	North Hall	5 days	Mon 9/14/20	Fri 9/18/20	North Hall																											
101	Ballroom	15 days	Thu 10/22/20	Wed 11/11/20	Ballroom																											
301	Arena Concessions, Toilets, Changing Rooms Remodel	49 days	Tue 5/26/20	Fri 7/31/20	Arena Concessions, Toilets, Changing Rooms Remodel																											
298	Sitework	85 days	Mon 8/3/20	Fri 11/27/20	Sitework																											
299	Site Grading	85 days	Mon 8/3/20	Fri 11/27/20	Site Grading																											
126	Enclosure	124 days	Tue 8/11/20	Fri 1/29/21	Enclosure																											
127	Roof Blocking	44 days	Tue 8/11/20	Fri 10/9/20	Roof Blocking																											
130	Entrance Hall	6 days	Tue 8/11/20	Tue 8/18/20	Entrance Hall																											
128	Meeting Rooms	5 days	Thu 8/13/20	Wed 8/19/20	Meeting Rooms																											
129	North Hall	5 days	Thu 8/20/20	Wed 8/26/20	North Hall																											







**LA CROSSE CENTER**  
**Renovation and Expansion**  
**09/08/20**

ID	Task Name	Duration	Start	Finish													2021															
					Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec						
149	Ballroom	50 days	Mon 11/23/20	Fri 1/29/21	<div>Ballroom</div>																											
154	Trash Chute	5 days	Thu 10/1/20	Wed 10/7/20	<div>Trash Chute</div>																											
167	Interiors	253 days	Mon 8/17/20	Wed 8/4/21	<div>Interiors</div>																											
168	MEP Support (Prior to Fireproof)	48 days	Mon 8/17/20	Wed 10/21/20	<div>MEP Support (Prior to Fireproof)</div>																											
171	Meeting Rooms	5 days	Mon 8/17/20	Fri 8/21/20	<div>Meeting Rooms</div>																											
172	Mez Meeting Rooms	3 days	Wed 8/19/20	Fri 8/21/20	<div>Mez Meeting Rooms</div>																											
170	Entrance Hall	5 days	Mon 8/31/20	Fri 9/4/20	<div>Entrance Hall</div>																											
169	North Hall	5 days	Mon 9/7/20	Fri 9/11/20	<div>North Hall</div>																											
173	Ballroom	15 days	Thu 10/1/20	Wed 10/21/20	<div>Ballroom</div>																											
174	Overhead MEP	85 days	Thu 8/27/20	Wed 12/23/20	<div>Overhead MEP</div>																											
178	Mez Meeting Rooms	5 days	Thu 8/27/20	Wed 9/2/20	<div>Mez Meeting Rooms</div>																											
177	Meeting Rooms	5 days	Mon 8/31/20	Fri 9/4/20	<div>Meeting Rooms</div>																											
176	Entrance Hall	15 days	Mon 9/14/20	Fri 10/2/20	<div>Entrance Hall</div>																											
175	North Hall	15 days	Mon 9/21/20	Fri 10/9/20	<div>North Hall</div>																											
179	Ballroom	30 days	Thu 11/12/20	Wed 12/23/20	<div>Ballroom</div>																											
180	Studs	110 days	Thu 9/3/20	Wed 2/3/21	<div>Studs</div>																											
184	Mez Meeting Rooms	10 days	Thu 9/3/20	Wed 9/16/20	<div>Mez Meeting Rooms</div>																											
183	Meeting Rooms	10 days	Mon 9/7/20	Fri 9/18/20	<div>Meeting Rooms</div>																											
182	Entrance Hall	10 days	Mon 10/5/20	Fri 10/16/20	<div>Entrance Hall</div>																											
181	North Hall	10 days	Mon 10/12/20	Fri 10/23/20	<div>North Hall</div>																											
185	Ballroom	30 days	Thu 12/24/20	Wed 2/3/21	<div>Ballroom</div>																											
283	Ceiling Paint (Dryfall)	80 days	Mon 9/7/20	Fri 12/25/20	<div>Ceiling Paint (Dryfall)</div>																											
286	Meeting Rooms (Lobby N401)	2 days	Mon 9/7/20	Tue 9/8/20	<div>Meeting Rooms (Lobby N401)</div>																											
285	Entrance Hall	2 days	Mon 10/5/20	Tue 10/6/20	<div>Entrance Hall</div>																											
284	North Hall	2 days	Mon 10/12/20	Tue 10/13/20	<div>North Hall</div>																											
287	Ballroom	2 days	Thu 12/24/20	Fri 12/25/20	<div>Ballroom</div>																											
187	MEP In Wall Rough In	115 days	Thu 9/17/20	Wed 2/24/21	<div>MEP In Wall Rough In</div>																											
191	Mez Meeting Rooms	10 days	Thu 9/17/20	Wed 9/30/20	<div>Mez Meeting Rooms</div>																											
190	Meeting Rooms	10 days	Mon 9/21/20	Fri 10/2/20	<div>Meeting Rooms</div>																											
189	Entrance Hall	10 days	Mon 10/19/20	Fri 10/30/20	<div>Entrance Hall</div>																											
188	North Hall	5 days	Mon 10/26/20	Fri 10/30/20	<div>North Hall</div>																											
192	Ballroom	15 days	Thu 2/4/21	Wed 2/24/21	<div>Ballroom</div>																											
193	Drywall	135 days	Thu 10/1/20	Wed 4/7/21	<div>Drywall</div>																											
197	Mez Meeting Rooms	15 days	Thu 10/1/20	Wed 10/21/20	<div>Mez Meeting Rooms</div>																											

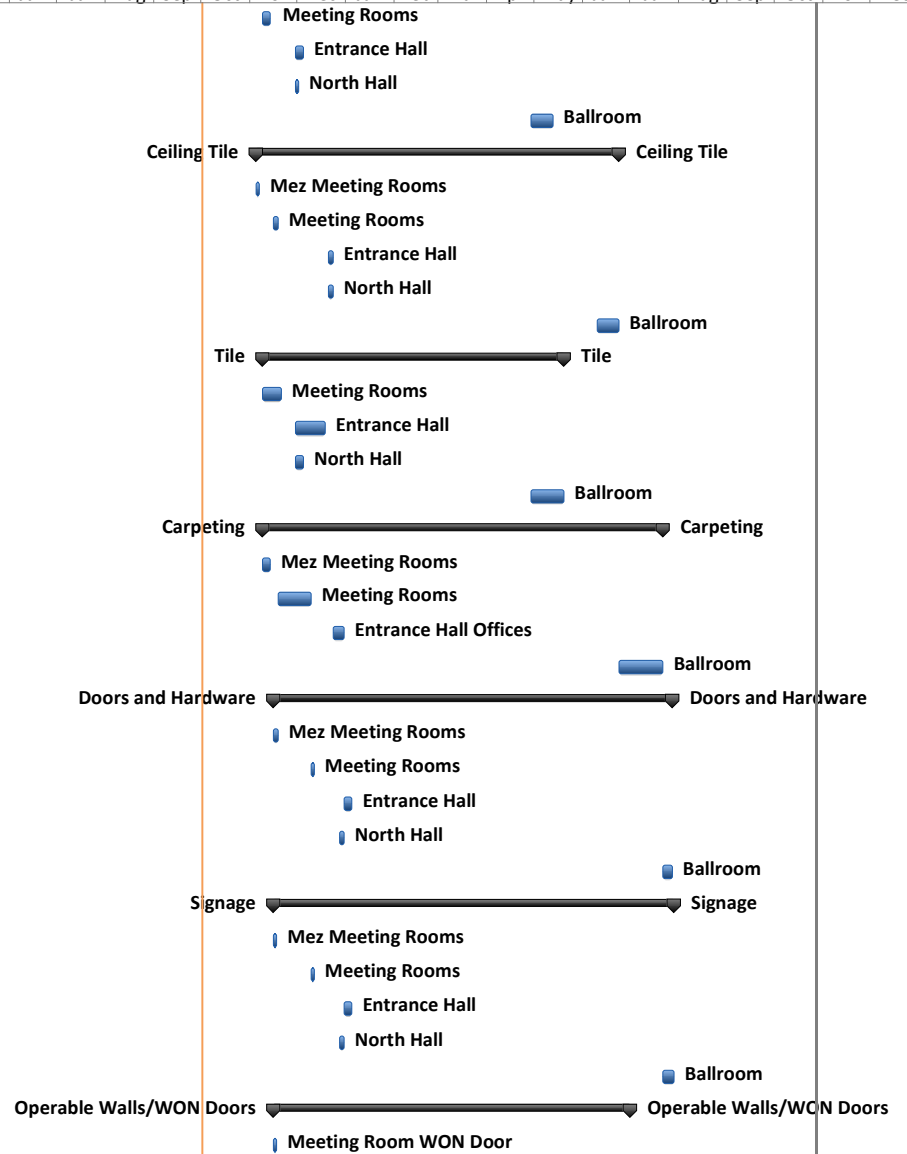






**LA CROSSE CENTER**  
**Renovation and Expansion**  
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ID	Task Name	Duration	Start	Finish	2021																			
					Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
236	Meeting Rooms	5 days	Mon 11/9/20	Fri 11/13/20																				
235	Entrance Hall	5 days	Mon 11/30/20	Fri 12/4/20																				
234	North Hall	2 days	Mon 11/30/20	Tue 12/1/20																				
238	Ballroom	10 days	Thu 4/29/21	Wed 5/12/21																				
239	<b>Ceiling Tile</b>	<b>165 days</b>	<b>Thu 11/5/20</b>	<b>Wed 6/23/21</b>																				
243	Mez Meeting Rooms	2 days	Thu 11/5/20	Fri 11/6/20																				
242	Meeting Rooms	3 days	Mon 11/16/20	Wed 11/18/20																				
241	Entrance Hall	3 days	Mon 12/21/20	Wed 12/23/20																				
240	North Hall	3 days	Mon 12/21/20	Wed 12/23/20																				
244	Ballroom	10 days	Thu 6/10/21	Wed 6/23/21																				
205	<b>Tile</b>	<b>138 days</b>	<b>Mon 11/9/20</b>	<b>Wed 5/19/21</b>																				
208	Meeting Rooms	10 days	Mon 11/9/20	Fri 11/20/20																				
207	Entrance Hall	15 days	Mon 11/30/20	Fri 12/18/20																				
206	North Hall	5 days	Mon 11/30/20	Fri 12/4/20																				
209	Ballroom	15 days	Thu 4/29/21	Wed 5/19/21																				
256	<b>Carpeting</b>	<b>183 days</b>	<b>Mon 11/9/20</b>	<b>Wed 7/21/21</b>																				
259	Mez Meeting Rooms	5 days	Mon 11/9/20	Fri 11/13/20																				
258	Meeting Rooms	15 days	Thu 11/19/20	Wed 12/9/20																				
257	Entrance Hall Offices	5 days	Thu 12/24/20	Wed 12/30/20																				
260	Ballroom	20 days	Thu 6/24/21	Wed 7/21/21																				
245	<b>Doors and Hardware</b>	<b>182 days</b>	<b>Mon 11/16/20</b>	<b>Tue 7/27/21</b>																				
248	Mez Meeting Rooms	3 days	Mon 11/16/20	Wed 11/18/20																				
249	Meeting Rooms	2 days	Thu 12/10/20	Fri 12/11/20																				
247	Entrance Hall	3 days	Thu 12/31/20	Mon 1/4/21																				
246	North Hall	3 days	Mon 12/28/20	Wed 12/30/20																				
250	Ballroom	4 days	Thu 7/22/21	Tue 7/27/21																				
261	<b>Signage</b>	<b>183 days</b>	<b>Mon 11/16/20</b>	<b>Wed 7/28/21</b>																				
264	Mez Meeting Rooms	2 days	Mon 11/16/20	Tue 11/17/20																				
265	Meeting Rooms	2 days	Thu 12/10/20	Fri 12/11/20																				
263	Entrance Hall	3 days	Thu 12/31/20	Mon 1/4/21																				
262	North Hall	3 days	Mon 12/28/20	Wed 12/30/20																				
266	Ballroom	5 days	Thu 7/22/21	Wed 7/28/21																				
267	<b>Operable Walls/WON Doors</b>	<b>163 days</b>	<b>Mon 11/16/20</b>	<b>Wed 6/30/21</b>																				
269	Meeting Room WON Door	2 days	Mon 11/16/20	Tue 11/17/20																				



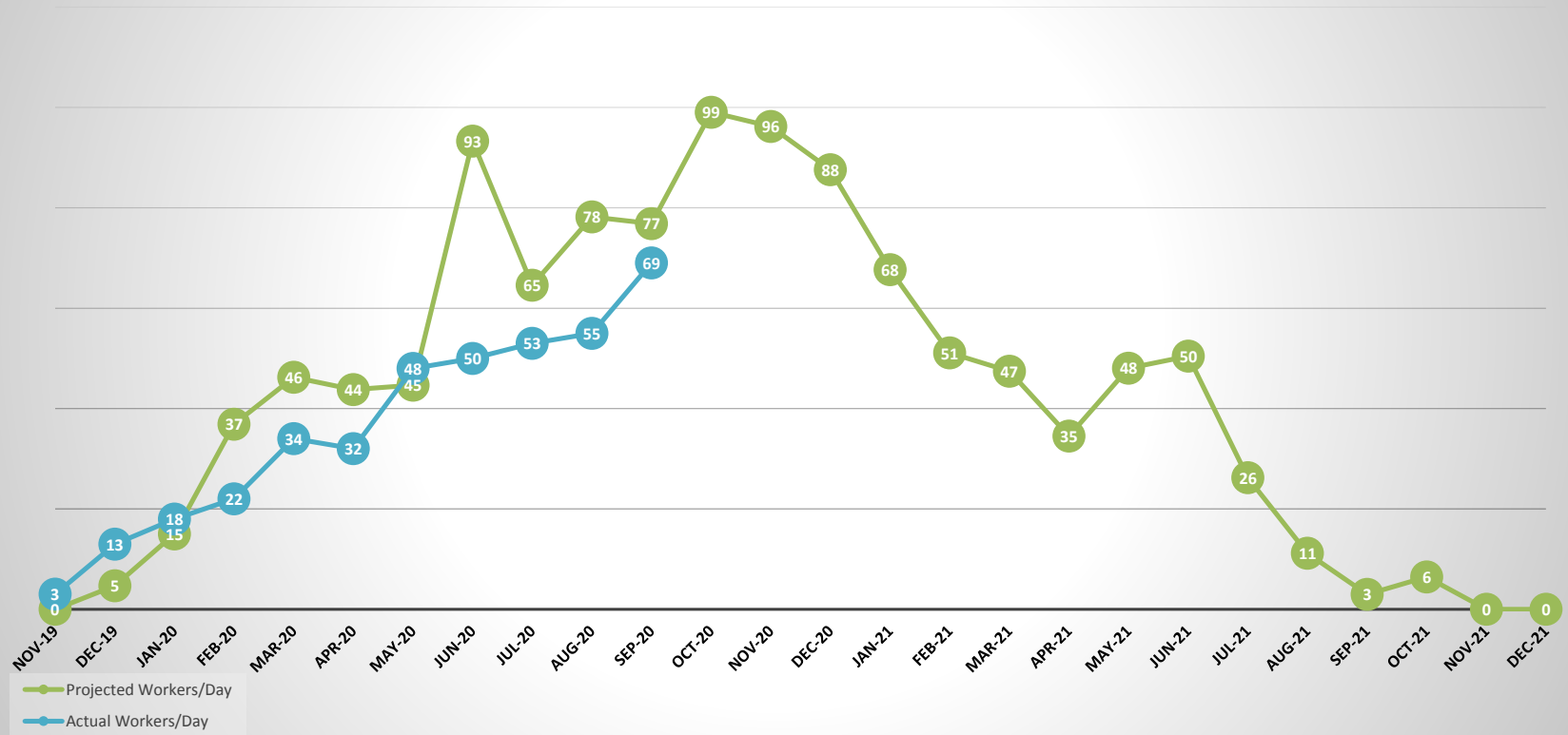


09/08/20

ID	Task Name	Duration	Start	Finish	2021																											
					Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec						
271	Meeting Room Air Wall	5 days	Mon 11/16/20	Fri 11/20/20	<div><div></div><div>Meeting Room Air Wall</div></div>																											
272	MR Coiling Door	2 days	Thu 11/19/20	Fri 11/20/20	<div><div></div><div>MR Coiling Door</div></div>																											
268	NH WON Doors	5 days	Wed 12/2/20	Tue 12/8/20	<div><div></div><div>NH WON Doors</div></div>																											
270	NH Air Wall	10 days	Mon 12/21/20	Fri 1/1/21	<div><div></div><div>NH Air Wall</div></div>																											
273	Ballroom Air Wall	15 days	Thu 6/10/21	Wed 6/30/21	<div><div></div><div>Ballroom Air Wall</div></div>																											
274	AV Equipment	188 days	Mon 11/16/20	Wed 8/4/21	<div><div></div><div>AV Equipment</div></div>																											
276	Meeting Room	5 days	Mon 11/16/20	Fri 11/20/20	<div><div></div><div>Meeting Room</div></div>																											
277	Mez Meeting Rooms	5 days	Thu 12/10/20	Wed 12/16/20	<div><div></div><div>Mez Meeting Rooms</div></div>																											
275	North Hall	5 days	Mon 12/28/20	Fri 1/1/21	<div><div></div><div>North Hall</div></div>																											
278	Ballroom	10 days	Thu 7/22/21	Wed 8/4/21	<div><div></div><div>Ballroom</div></div>																											
251	Fluid Applied Flooring	157 days	Thu 11/19/20	Fri 6/25/21	<div><div></div><div>Fluid Applied Flooring</div></div>																											
254	Meeting Rooms	2 days	Thu 11/19/20	Fri 11/20/20	<div><div></div><div>Meeting Rooms</div></div>																											
252	Entrance Hall	2 days	Thu 12/24/20	Fri 12/25/20	<div><div></div><div>Entrance Hall</div></div>																											
253	North Hall	2 days	Thu 12/24/20	Fri 12/25/20	<div><div></div><div>North Hall</div></div>																											
255	Ballroom	2 days	Thu 6/24/21	Fri 6/25/21	<div><div></div><div>Ballroom</div></div>																											
279	Window Shades	165 days	Thu 11/19/20	Wed 7/7/21	<div><div></div><div>Window Shades</div></div>																											
281	Meeting Rooms	5 days	Thu 11/19/20	Wed 11/25/20	<div><div></div><div>Meeting Rooms</div></div>																											
280	Entrance Hall	3 days	Thu 12/24/20	Mon 12/28/20	<div><div></div><div>Entrance Hall</div></div>																											
282	Ballroom	10 days	Thu 6/24/21	Wed 7/7/21	<div><div></div><div>Ballroom</div></div>																											
222	Toilet Partitions	133 days	Mon 11/23/20	Wed 5/26/21	<div><div></div><div>Toilet Partitions</div></div>																											
223	Meeting Rooms	5 days	Mon 11/23/20	Fri 11/27/20	<div><div></div><div>Meeting Rooms</div></div>																											
224	Ballroom	5 days	Thu 5/20/21	Wed 5/26/21	<div><div></div><div>Ballroom</div></div>																											
186	Exterior Paint	20 days	Mon 5/3/21	Fri 5/28/21	<div><div></div><div>Exterior Paint</div></div>																											
225	Kitchen Equipment	15 days	Mon 6/28/21	Fri 7/16/21	<div><div></div><div>Kitchen Equipment</div></div>																											
226	Ballroom	15 days	Mon 6/28/21	Fri 7/16/21	<div><div></div><div>Ballroom</div></div>																											
292	Punchlist and Inspections	215 days	Thu 12/31/20	Wed 10/27/21	<div><div></div><div>Punchlist and Inspections</div></div>																											
293	Entrance Hall	20 days	Tue 1/5/21	Mon 2/1/21	<div><div></div><div>Entrance Hall</div></div>																											
294	North Hall	23 days	Thu 12/31/20	Mon 2/1/21	<div><div></div><div>North Hall</div></div>																											
296	Occupancy Entrance Hall/North Hall	0 days	Mon 2/1/21	Mon 2/1/21	<div><div></div><div>2/1</div></div>																											
295	Ballroom/Meeting Rooms	60 days	Thu 8/5/21	Wed 10/27/21	<div><div></div><div>Ballroom/Meeting Rooms</div></div>																											
297	Occupancy Ballroom/Meeting Rooms	0 days	Wed 10/27/21	Wed 10/27/21	<div><div></div><div>10/27</div></div>																											
300	East Corridor Remodel	132 days	Mon 3/1/21	Tue 8/31/21	<div><div></div><div>East Corridor Remodel</div></div>																											



## AVG WORKERS ON SITE PER DAY















































KRAUS-ANDERSON®

# SAFETY NEWS & ALERTS

*Building A Better Tomorrow Safely*

COVID-19 (Coronavirus) Jobsite Protocol | Volume 7 | Issue 68

## COVID-19 (Coronavirus) JOBSITE PROTOCOL July 24, 2020

According to the U.S. Centers for Disease Control and Prevention (CDC), the new coronavirus, or “COVID-19,” has resulted in confirmed human infections around the world, including in the United States. According to the CDC, spread from person-to-person is most likely among close contacts. The CDC and other State Department of Health Agencies are recommending the implementation of social distancing (keeping a safe distance of at least 6 feet) and reduced close contact with others to help reduce the spread of infection.

**NOTICE:** If you are working on a KA jobsite in the State of Minnesota, pursuant to Emergency Executive Order 20-74, as of June 29, 2020 all critical businesses in the construction sector must have developed and implemented a COVID-19 Preparedness Plan as set forth in paragraph 7.e of Order 20-74 and in accordance with the industry guidance posted to the Stay Safe Minnesota website (<https://staysafe.mn.gov>). Starting June 29, 2020, any contractor, vendor, or other business entity with workers performing construction work at a KA jobsite in Minnesota will be required to provide KA with a copy of its written COVID-19 Business Preparedness Plan. Failure to have developed and implemented a COVID-19 Preparedness Plan as of June 29, 2020 may result in such business and its workers being denied access to the worksite until submission of an appropriate Preparedness Plan.

Because of the above COVID-19 concerns and the guidance from the CDC and Department of Health Agencies, the following jobsite protocols shall be put in place if and when possible:

- All on-site workers shall complete the COVID-19 Screening Questionnaire prior to beginning work and every day after until further notice. If answering “Yes” to any question, access to the jobsite will be denied.
- All on-site workers are encouraged to self-report any COVID-19 symptoms to their immediate supervisor for immediate reporting to KA on-site supervision.
- Workers must not report to work if sick or after having been in contact with someone who is sick.
- Reporting of an ill person on site shall be communicated by completing the COVID-19 Response to Sickness Documentation Form and be shared with the project team, KA Field Operations, KA Safety Department and KA Human Resources. The COVID-19 Response to Sickness Plan shall be followed.
- Communication of COVID-19 to all on-site workers shall be by posting the two KA Safety News and Alerts, Overview and this Jobsite Protocol, and other KA publications. These shall be posted throughout the jobsite including offices, breakrooms, common hallways, main entryways and doors, etc.
- Other communication to onsite workers will be through notices through KA site supervision to trade foremen to review with their crews.
- When practicable, onsite workers shall maintain proper social distancing to remain at least six feet apart. This includes taking steps to avoid work activities involving interaction between various trades that may impede social distancing when possible.
- Avoid jobsite meetings – foreman, owner / architect, pre-construction, etc.
- Conference calls are highly encouraged for any meetings that may be needed for essential function / coordination of the jobsite.
- No group award lunches such as topping off celebration, safety, etc.
- No buffet style food such as pizza or potluck – individual or box lunches only.
- No group lunch or break rooms – spread out where possible.
- Stagger facility entry and exits.
- Avoid close contact with fellow coworkers and tradespeople.
- Stagger multiple lunch hours to reduce large groups and promote social distancing.
- Attempt to coordinate construction activities apart from each other.
- Minimize external visitors to the jobsite.

**FOR MORE  
INFORMATION**





- No jobsite tours.
- Minimize large gatherings for OSHA Consultation, MNCHASE, etc. to essential workers and practice social distancing while meeting and touring the jobsite.
- Group trainings / discussions shall be conducted in a large open space while practicing social distancing.
- Group daily huddles shall be conducted in a large open space while practicing social distancing.
- Group stretch and flex shall be conducted in a large open space while practicing social distancing.
- Do not share tools.
- Do not share personal protective equipment (PPE).
- Ensure PPE is disposed of properly.
- Sanitize reusable PPE and tools when shared; such as power tools, mobile lifts, pallet jacks, face shields, etc.
- Identify jobsite surfaces that receive frequent contact and disinfect multiple times a day; such as door knobs, handles, stair rails, tables, chairs, switches, etc.
- Utilize disposable gloves where appropriate. Wash hands after removing gloves.
- Portable restrooms shall provide hand sanitizer in each unit and additional cleanings when available.
- Additional hand sanitizer and cleaning products may be acquired through the KA Yard.
- Rent additional hand washing stations from the portable restroom supplier, if available.
- Coordinate with on-site facilities to utilize existing washrooms for hand washing.
- When practicable, jobsites may provide tissues for proper cough/sneeze etiquette and proper disposal baskets.
- When practicable, the jobsite will provide for contactless deliveries that promote delivery at the gate or doorstep. Attempt to use electronic delivery confirmation whenever possible. Social distancing practices shall be followed when electronic delivery confirmation is not feasible. Avoid the unnecessary exchange of pens, scanners, etc.
- Elevator use for material delivery should involve the operator and person assisting the delivery. All other workers shall use stairs / ladders to maintain social distancing. Special considerations will be made for employee use, if necessary.
- Regular disinfection of common areas in the KA field office; such as tables, chairs, doorknobs, computers, phones, water jugs, etc.
- Jobsites shall establish a documented sanitation checklist.
- Work site ventilation
  - General Building Conditions
    - Jobsites will assess the status and capabilities of the utility-systems within an existing building or facility at the start of the project.
    - When practicable, jobsites will increase the outdoor air-percentage to increase dilution of contaminants and eliminate recirculating whenever possible, while maintaining indoor air conditions.
    - When practicable, supplement ventilation-system with the use of portable HEPA filters.
    - When practicable, keep systems running longer hours to enhance the ability to filter contaminants out of the air.
    - Maintain humidity levels of RH 40-60% whenever possible.
- Wearing of face coverings
  - Minnesota Jobsites: Workers must always use a face covering when working indoors on a jobsite in the State of Minnesota. When working outdoors on a jobsite in the State of Minnesota, workers must always use a face covering when proper social distancing cannot be maintained.
  - Jobsites Outside of Minnesota: On jobsites outside of the State of Minnesota, workers must always use a face covering when proper social distancing cannot be maintained. In all other cases on jobsites outside the State of Minnesota, workers are highly encouraged to wear face coverings while working and moving about the jobsite.
  - Exceptions: Exceptions include when:
    - The worker has a medical conditions, mental health condition, or disability that makes it unreasonable for the worker to use a face covering. In such instances, the worker should consider using alternatives to face coverings, such as a clear face shield.
    - Use of a face covering is not permitted by federal or state laws and/or regulations
    - Wearing of a face covering would create a hazard for the worker or other persons, including but not limited to a hazard or impracticability because of extreme high temperatures, communication issues,



performing spark producing work, etc. In such instances, the worker may be required to use alternatives to face coverings, such as a clear face shield. This exception is subject to the concurrence of the appropriate KA safety professional or KA superintendent.

- When an individual is alone in a room, a vehicle, or the cab of heavy equipment or machinery, or an enclosed work area. In such situations, the individual should still carry a face covering to be prepared for person-to-person interactions or to be used when no longer alone
- When an owner or an applicable governmental authority has requirements that exceed KA guidelines, the more stringent requirements will apply.
- Subcontractors and vendors are required to supply their workers with face coverings, and to instruct their workers to follow KA's face covering policy.
- Face coverings must be of sufficient size and shall be worn to cover the nose and mouth completely. Cloth bandanas, scarfs, neck gaiters, religious face coverings or homemade face coverings are acceptable. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.
- Please note:
  - All persons wearing a face covering are still required, to the maximum extent possible, to continue to follow all social distancing requirements and good hygiene practices
  - Cloth face coverings cannot be used in conjunction with or as a replacement for standard task- based respiratory PPE.
  - According to CDC guidelines, cloth face coverings may be washed in a washing machine with hot water and reused.
  - Face coverings must not have loose strings that could present a safety hazard, and must not display offensive language or designs unsuitable for the workplace.
  - Face coverings should be properly stored when not in use, or disposed of in a trash can or designated container.
  - A face covering should not be shared with other persons.

Meeting Attended By: (Print full name): \_\_\_\_\_

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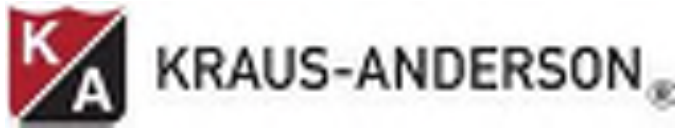
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Comments: \_\_\_\_\_

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Supervisor's Signature: \_\_\_\_\_





## COVID-19 SCREENING QUESTIONNAIRE

**Project / Location Name:** \_\_\_\_\_

In response to the recent Coronavirus (COVID-19) outbreak and the raised pandemic alert by the World Health Organization (WHO) and State and Federal Government, KA is taking precautions to lessen the spread of the virus. All individuals who enter a KA office or jobsite must be screened until further notice.

**Please answer the following screening questions:**

1. Within the past 14 days have you (a) returned from, or been exposed to anyone who returned from, any Level 2 or Level 3 travel country designated by the Centers for Disease Control ("CDC") (examples include China, Europe, South Korea, Iran, Iceland, Japan, etc.); or (b) utilized domestic air travel?"  

YES \_\_\_\_\_ NO \_\_\_\_\_
2. To the best of your knowledge, have you been diagnosed with COVID-19 or have you been exposed\* to someone who has been diagnosed with COVID-19 within the fourteen (14) days prior to the person's diagnosis (\*you have been "exposed" to someone diagnosed with COVID-19 if (a) you were a member of their household or providing care to them in their household, (b) you were their intimate partner or (c) you had close contact (less than 6 feet) with the infected person for a prolonged period of time (more than 10 minutes))?  

YES \_\_\_\_\_ NO \_\_\_\_\_
3. To the best of your knowledge, have you experienced or been exposed to anyone that is currently experiencing any of the following COVID-19 symptoms: (a) a fever of 100.4°F or higher, (b) a new cough not attributable to another health condition, (c) a new sore throat not attributable to another health condition, (d) new muscle aches not attributable to another health condition or that may have been caused by a specific activity like physical exercise, or (e) new shortness of breath not attributable to another health condition?  

YES \_\_\_\_\_ NO \_\_\_\_\_

**If you answered "Yes" to any of the above questions, access to any offices or jobsites will be denied and the KA COVID-19 Response Plan must be followed. If you are coming to the office or jobsite for a meeting we ask that you make other arrangements to participate remotely.**

**The information provided on this questionnaire will be treated as confidential by KA. It will only be reviewed by KA personnel as needed to manage site safety protocols and will not be shared with anyone outside of KA without consent.**

**By signing below, I certify all of the foregoing statements are true and correct, and I agree that if any of the above answers change I will notify the KA supervisor or my KA contact immediately.**

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



## **COVID-19 RESPONSE TO SICKNESS PLAN:**

### **WORKER EXHIBITS COVID-19 SYMPTOMS or “YES” ANSWER ON COVID-19 SCREENING QUESTIONNAIRE**

**A.** In the event that COVID-19 infects or presumptively infects someone on a KA site, or a worker answers “yes” to one of the questions on the KA COVID-19 Screening Questionnaire, the following actions shall be taken:

- Notify KA Superintendent.
- Employer to immediately remove worker and their personal belongings from the jobsite by using industry-standard protocols and CDC guidelines to prevent the spread of COVID-19.
- Notify employer’s office.
- Instruct worker to seek medical attention and self-quarantine.
- Notify the following KA personnel with an email including location/worksite, areas on the site where the infected worker was physically present, employer information, dates infected worker was on site over the previous fourteen (14) days (if any), names (if then known) of other workers who had close contact (less than six feet for prolonged period) with the infected worker, etc.:
  - KA Human Resources:
    - Leslie Greves: [leslie.greves@krausanderson.com](mailto:leslie.greves@krausanderson.com)
    - Back-up if unavailable: Diane Toll: [diane.toll@krausanderson.com](mailto:diane.toll@krausanderson.com)
  - KA Field Operations:
    - Brian Hook: [brian.hook@krausanderson.com](mailto:brian.hook@krausanderson.com)
    - Back-up if unavailable: Rick Lund: [rick.lund@krausanderson.com](mailto:rick.lund@krausanderson.com)
  - KA Safety Department:
    - Jay VanderLeest: [jay.vanderleest@krausanderson.com](mailto:jay.vanderleest@krausanderson.com)
    - Back-up if unavailable: Jake Leoni: [jake.leoni@krausanderson.com](mailto:jake.leoni@krausanderson.com)

**B.** In a case of an employee or trade contractor employee that answers “yes” to the first question on the KA COVID-19 Screening Questionnaire:

- Notify the worker’s employer to direct the worker to contact their medical provider and self-quarantine for 14 days. If at the end of the 14-day self-quarantine the worker has not exhibited COVID-19 symptoms for at least 72 hours, they may return to work. (KA COVID-19 Return to Work Form required)





- If during the 14-day self-quarantine the worker medically tests negative for COVID-19, the worker may return to work as long as 72 hours have passed since the date of their potential travel exposure. (KA COVID-19 Return to Work Form required)
- C. In a case of an employee or trade contractor employee that answers “yes” to the second question on the KA COVID-19 Screening Questionnaire or tests positive for COVID-19:
- Notify the infected worker’s employer to direct the worker to contact their medical provider and self-quarantine for 14 days. If at the end of the 14-day self-quarantine the worker has not exhibited COVID-19 symptoms for at least 72 hours without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants), they may return to work. (KA COVID-19 Return to Work Form required)
  - Follow KA Crisis Communication Plan
  - Call the Department of Health for which state you are in to relay the location and circumstances.
  - Follow any recommendations by the Department of Health.
  - Depending on the type of exposure, the Construction jobsite may be temporarily shut down to allow KA’s Safety Department to evaluate the infection exposure and any recommendations from the Department of Health with the KA jobsite team. Once the evaluation is complete, the KA Safety Department will determine the potential need for jobsite isolation or shutdown.
  - Employer of infected worker to follow applicable guidelines from the State Department of Health or other agency with jurisdiction, with assistance from KA if necessary. Do not allow any person in that area until the disinfection has been completed according to CDC guidelines.
  - Employer of infected worker to disinfect work area, tools and equipment that have been exposed by the infected worker according to CDC guidelines, with assistance from KA if necessary. In some cases, a third-party company will be hired to clean and disinfect all the areas the infected employee may have used, focusing on frequently touched surfaces.
  - With the assistance of the KA Safety Department and the employer of the infected worker, the KA jobsite team will determine the dates the infected worker was on the jobsite over the previous fourteen (14) days to determine if other workers were in close contact (less than six feet for prolonged period) with the infected worker:
    - If other workers are determined to have been in close contact with the infected worker, remove those workers from the jobsite and notify employers of exposed workers to direct those worker(s) to contact their medical provider and self-quarantine for 14 days. If at the end of the 14-day self-quarantine those workers have not exhibited COVID-19 symptoms for at least 72 hours, they may return to work. (KA COVID-19 Return to Work Form required)
    - If during the 14-day self-quarantine any of those workers medically test negative for COVID-19, they may return to work as long as 72 hours have



passed since their first exposure to the infected individual. (KA COVID-19 Return to Work Form required)

**D.** In a case of an employee or trade contractor employee that answers “yes” to the third question on the KA COVID-19 Screening Questionnaire:

- Notify the worker’s employer that the worker must remain home until the worker is symptom free for 72 hours (3 full days) without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants). (KA COVID-19 Return to Work Form required)
- If the sick worker receives a follow-up COVID-19 test, the sick worker and any workers that were in close contact with the sick worker shall remain off site until the COVID-19 test results are received.
  - Positive Test: If the COVID-19 test is positive, the protocols under Section III.C above apply.
    - Notify the infected worker’s employer to direct the worker to contact their medical provider and self-quarantine for 14 days. If at the end of the 14-day self-quarantine the worker has not exhibited COVID-19 symptoms for at least 72 hours without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants), they may return to work. (KA COVID-19 Return to Work Form required)
    - Notify the employers of any workers exposed to the infected worker to direct those worker(s) to contact their medical provider and self-quarantine for 14 days. If at the end of the 14-day self-quarantine those workers have not exhibited COVID-19 symptoms for at least 72 hours, they may return to work. (KA COVID-19 Return to Work Form required)
    - If during the 14-day self-quarantine any of the exposed workers medically test negative for COVID-19, they may return to work as long as 72 hours have passed since their first exposure to the infected individual. (KA COVID-19 Return to Work Form required)
  - Negative Test: If the COVID-19 test is negative, the sick worker and any workers exposed to the sick worker may return to work as long as those workers have not exhibited COVID-19 symptoms for at least 72 hours without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants). (KA COVID-19 Return to Work Form required)

**E.** In the event of a temporary project suspension in accordance with this Plan, or as directed by the State Department of Health, other authorities having jurisdiction, and/or the owner, follow KA’s procedures for a temporary jobsite shutdown and provide the necessary notifications to all stakeholders.

**F.** Project Team shall coordinate with building owner/facility manager with respect to all COVID-19 safety precautions.

**G.** Requirements for Returning to Work



- A worker infected with COVID-19 may return to the site provided they can satisfy all of the CDC recommended guidelines outlined below.
  - Worker is no longer exhibiting COVID-19 virus symptoms **AND**
    - If under a physician's care, submits a physician signed medical release form and a KA COVID-19 Return to Work form to KA Superintendent **OR**
    - If not under a physicians' care, submits a KA COVID-19 Return to Work form to KA Superintendent.
- COVID-19 Return to Work form is an employee statement attesting to the following CDC guidelines:
  - Employee has no fever (100.4 F or higher) for at least 72 hours (3 full days) without the use of fever reducing medications **AND**
  - Other symptoms have improved (for example, cough or shortness of breath have improved) **AND**
  - At least 7 days have passed since symptoms first appeared.
- For non-infected workers excluded from the jobsite, see Section D above for return to work guidelines.





KRAUS-ANDERSON®

## COVID-19 RETURN TO WORK FORM

NAME: \_\_\_\_\_

KA EMPLOYEE: YES ☐ NO ☐ TRADE CONTRACTOR: YES ☐ NO ☐

JBSITE OR OFFICE LOCATION: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

1. WERE YOU ON SELF-QUARANTINE FOR 14 DAYS?

YES ☐ or NO ☐ N/A ☐

2. IF YOU ANSWERED YES TO QUESTION 1, HAVE YOU BEEN FREE FROM ANY COVID-19 SYMPTOMS FOR AT LEAST 72 HOURS (for example, fever (100.4 F or higher), cough or shortness of breath)?

YES ☐ or NO ☐ N/A ☐

3. IF YOU ANSWERED YES TO QUESTION 1, HAVE YOU RECEIVED A MEDICALLY-APPROVED COVID-19 TEST THAT CAME BACK NEGATIVE?

YES ☐ or NO ☐ N/A ☐

4. IF YOU ANSWERED YES TO QUESTION 3, HAS IT BEEN AT LEAST 72 HOURS SINCE YOU WERE FIRST EXPOSED TO AN INDIVIDUAL DIAGNOSED WITH COVID-19?

5. DID YOU GO TO THE DOCTOR? YES ☐ or NO ☐ N/A ☐

6. WERE YOU DIAGNOSED WITH COVID-19? YES ☐ or NO ☐ N/A ☐

7. IF YOU ANSWERED YES TO QUESTION 6, HAS IT BEEN 7 DAYS SINCE YOU FIRST EXPERIENCED COVID-19 SYMPTOMS?

YES ☐ or NO ☐ N/A ☐

8. IF YOU ANSWERED YES TO QUESTION 6 HAVE YOU BEEN FEVER FREE (less than 100.4 F) FOR 72 HOURS WITHOUT USING FEVER REDUCING MEDICATIONS?

YES ☐ or NO ☐ N/A ☐

9. IF YOU ANSWERED YES TO QUESTION 6 HAVE YOUR OTHER COVID-19 SYMPTOMS IMPROVED?

COUGH YES ☐ or NO ☐ N/A ☐

SHORTNESS OF BREATH YES ☐ or NO ☐ N/A ☐

OTHER SYMPTOMS: \_\_\_\_\_ YES ☐ or NO ☐ N/A ☐

10. IF YOU ANSWERED YES TO QUESTION 5, PLEASE ATTACH A MEDICAL RELEASE FORM FROM YOUR TREATING PHYSICIAN STATING YOU ARE CLEARED TO RETURN TO WORK.

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

RETURN TO WORK ACCEPTED: YES ☐ or NO ☐

HR REPRESENTATIVE

OR SUPERINTENDENT: \_\_\_\_\_ DATE: \_\_\_\_\_