

**GRANT AGREEMENT
BETWEEN THE

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

DIVISION OF ENTERPRISE OPERATIONS
COVID-19 LIVE MUSIC AND ENTERTAINMENT VENUE GRANT PROGRAM

AND

LA CROSSE CENTER**

THIS AGREEMENT is made and entered into for the period March 1, 2020 through December 30, 2020 ("Performance Period") by and between the Division of Enterprise Operations ("Division"), Department of Administration ("Department"), representing the State of Wisconsin (collectively "State"), and LA CROSSE CENTER ("Grantee").

WHEREAS, the Department has received funds from the United States Department of the Treasury pursuant to section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") to be used for the purposes specified in the CARES Act; and

WHEREAS, on October 6, 2020 Governor Tony Evers announced the launch of a \$15 million COVID-19 Live Music and Entertainment Venue Grant Program aimed at assisting Wisconsin live entertainment and large meeting venue operators that have been economically impacted by the COVID-19 pandemic and instructed the Department to establish a program to award grants of CARES Act funds to eligible applicants for eligible activities; and

WHEREAS, on behalf of the State, the Department administers the COVID-19 Live Music and Entertainment Venue Grant Program ("Program") through the Division to provide funds for eligible activities; and

WHEREAS, LA CROSSE CENTER is an eligible applicant for participation in the Program, and

WHEREAS, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

WHEREAS, the State has approved an initial award to Grantee in an amount not to exceed \$196,317.07 for eligible expenses herein described; and

WHEREAS, the terms and conditions herein shall survive the Performance Period and shall continue in full force and effect until Grantee has completed and is in compliance with all the requirements of this Agreement; and

WHEREAS, this Agreement is mutually exclusive and is distinguished from all previous Agreements between Grantee and the State and contains the entire understanding between the parties.

NOW, THEREFORE, in consideration of the mutual promises and dependent documents, the parties hereto agree as set forth in Articles 1 – 29 and Attachments A – I which are annexed and made a part hereof:

Attachment A – Scope of Work
Attachment B – Budget
Attachment C – Source of Funds
Attachment D – Method of Payment
Attachment E – Reporting Requirements
Attachment F – Completed Grant Application (including Appendix A – Budget and all attachments)
Attachment G – Grant Announcement – COVID-19 Live Music and Entertainment Venue Grant Program
Attachment H – Program Question and Answer document (latest version)
Attachment I – Final Report form

IN WITNESS WHEREOF, the Department and Grantee have executed this Agreement as of the date this Agreement is signed by both parties' authorized representatives.

LA CROSSE CENTER

BY:

NAME: Full Name

TITLE:

DATE:

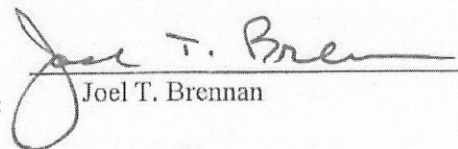
DUNS #:

PROJECT ID: CARE-VN-127057

**STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION**

BY:

NAME:


Joel T. Brennan

TITLE: Secretary

DATE: December 3, 2020

GENERAL TERMS AND CONDITIONS

ARTICLE 1. AGREEMENT ADMINISTRATION

The Division employee responsible for the administration of this Agreement shall be Sara Baudhuin-Hess, Program Administrator, Division of Enterprise Operations and who shall represent the Department's interest in review of quality, quantity, rate of progress, timeliness of services, and related considerations as outlined in this Agreement.

Grantee's employee responsible for the administration of this Agreement is listed below, who shall represent Grantee's interest regarding Agreement performance, financial records, and related considerations. The Division shall be immediately notified of any change of this designee.

The person(s) signing this Agreement on behalf of Grantee certifies and attests that Grantee's respective Articles of Organization, Articles of Incorporation, By-Laws, Member's Agreement, Charter, Partnership Agreement, Corporate or other Resolutions, and/or other related documents give such person(s) full and complete authority to bind Grantee, on whose behalf they are executing this document.

All correspondence, notices or requests under this Agreement shall be in writing, in electronic form, to the addresses listed below:

To the Department:

Sara Baudhuin-Hess
Program Administrator, Division of Enterprise Operations
Department of Administration
E-mail: DOACOVIDEntertainmentVenueGrants@wisconsin.gov

To Grantee:

Name: Grantee Contact Name

Title: Grantee Contact Title

Email: Grantee Contact Email

Phone: Grantee Contact Phone

ARTICLE 2. APPLICABLE LAW

This Agreement shall be governed by the laws of the State of Wisconsin, the laws of the United States, and all rules and regulations promulgated to implement the CARES Act.

ARTICLE 3. AVAILABILITY OF FUNDS

Termination of this Agreement for lack of appropriations shall be without penalty.

ARTICLE 4. SCOPE OF WORK

The eligible activities under this Agreement are summarized in the Attachment A.

ARTICLE 5. SUBLET OR ASSIGNMENT OF AGREEMENT

Grantee, its agents, subgrantees or subcontractors shall not sublet or assign all or any part of the work under this Agreement without prior written approval of the Division. The Division reserves the right to reject any subcontractor or subgrantee after notification. Grantee shall be responsible for all matters involving any subcontractor or subgrantee engaged under this Agreement, including grant compliance, performance, and dispute resolution between itself and a subcontractor or subgrantee. The State or Division bears no responsibility for subcontractor or subgrantee compliance, performance, or dispute resolution hereunder.

ARTICLE 6. DISCLOSURE: STATE PUBLIC OFFICIALS AND EMPLOYEES

If a State public official as defined by s. 19.42, Wis. Stats., or an organization in which a State public official holds at least a 10% interest is a party to this Agreement, this Agreement is voidable by the State unless timely, appropriate disclosure is made to the State of Wisconsin Ethics Commission, 212 East Washington Ave., Third Floor, Madison, WI 53703.

Grantee shall not engage the services of any person or persons now employed by the State, including any department, commission or board thereof, to provide services relating to this Agreement without the prior written consent of the State and the employer of such person or persons.

Grantee, its agents and employees shall observe all applicable provisions of the Ethics Code for Public Officials under Wis. Stat. Secs. 19.41 et seq. and 19.59 et seq.

ARTICLE 7. CONFLICT OF INTEREST

No person who is an employee, agent, consultant, or officer of Grantee, or an elected or appointed official, and who exercises or has exercised any functions or responsibilities with respect to activities supported by and described in this Agreement, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from the activity, or have an interest in any agreement, subcontract, or agreement with respect thereto or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure. Receipt of earnings from Grantee by employees of Grantee shall not be considered a conflict of interest, but otherwise employees of Grantee shall be fully bound by the requirements of this Article. Upon request, the Department can make exceptions to this requirement after full disclosure and where the Department determines that such exception is in the best interests of the State and is not contrary to state or federal laws.

ARTICLE 8. NONDISCRIMINATION AND AFFIRMATIVE ACTION REQUIREMENTS

Grantee shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in section 51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This includes, but is not limited to, employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, Grantee shall take affirmative action

to ensure equal employment opportunities. Grantee shall post in conspicuous places, available for employees and applicants for employment, notices required by law.

Grants estimated to be over fifty thousand dollars (\$50,000) require the submission of a written affirmative action plan by Grantee. An exemption occurs from this requirement if Grantee has a workforce of less than fifty (50).

Within fifteen (15) working days after this Agreement is executed, Grantee shall submit the Affirmative Action Plan/exemption statement to the Department of Administration, Division of Enterprise Operations, P.O. Box 7857, Madison, WI 53707-7867 unless compliance eligibility is current. No extensions of this deadline shall be granted. Grantee is encouraged to contact this office at (608) 266-2605 for technical assistance on Equal Opportunity requirements.

Pursuant to 2019 Wisconsin Executive Order 1, grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

Failure to comply with the conditions of this article may result in the declaration of Grantee ineligibility, the termination of this Agreement, or the withholding of funds.

ARTICLE 9. TERMINATION OF AGREEMENT

The Department reserves the right to terminate this Agreement in whole or in part without penalty to the Department effective upon mailing of notice of cancellation for failure of Grantee to comply with the terms and conditions of this Agreement.

Notwithstanding and in addition to the right to terminate the Agreement for cause described above, the Department may terminate this Agreement at any time with or without cause by delivering written notice to Grantee by Certified Mail, Return Receipt Requested, not less than 30 days prior to the effective date of termination. Date of receipt as indicated on the Return Receipt shall be the effective date of notice of termination. Upon termination, the Department's liability shall be limited to the actual costs incurred in carrying out the Program as of the date of termination plus any termination expenses having prior written approval of the Department.

Grantee may terminate this Agreement with or without cause by delivering written notice to the Department by Certified Mail, Return Receipt Requested, not less than 30 days prior to effective date of termination. Date of receipt, as indicated on the Return Receipt, shall be the effective date of notice of termination. Upon receipt of termination notice, Grantee shall make available to the Department program records, equipment, and any other programmatic materials. In the event the Agreement is terminated by either party, for any reason whatsoever, Grantee shall refund upon written demand to Grantee any payment made by the Department to Grantee that exceeds actual approved costs incurred in carrying out the Program as of the date of termination.

ARTICLE 10. FAILURE TO PERFORM

The Department reserves the right to suspend payment of funds if required reports are not provided to the Department on a timely basis or if performance of grant activities is not evidenced. The Department further reserves the right to suspend payment of funds under this Agreement if there are deficiencies related to the required reports or if performance of contracted activities is not evidenced on other contracts between the Department and Grantee in whole or in part.

Grantee's management and financial capability including, but not limited to, audit results and performance may be taken into consideration in any or all future determinations by the Department and may be a factor in a decision to withhold payment and may be cause for termination of this Agreement.

ARTICLE 11. AMENDMENT

This Agreement may be amended by mutual consent of the parties hereto. Amendments shall be documented by written, signed and dated addenda.

ARTICLE 12. SEVERABILITY

If any provision of this Agreement shall be adjudged to be unlawful, then that provision shall be deemed null and void and severable from the remaining provisions and shall in no way affect the validity of this Agreement.

ARTICLE 13. WAIVER

Failure or delay on the part of either party to exercise any right, power, privilege, or remedy hereunder shall not constitute a waiver thereof. A waiver of any default shall not operate as a waiver of any other default or of the same type of default on a future occasion.

ARTICLE 14. FORCE MAJEURE

Either party's performance of any part of this Agreement shall be excused to the extent that it is hindered, delayed, or otherwise made impractical by reason of flood, riot, fire, explosion, war, acts, or omissions of the other party or any other cause, whether similar or dissimilar to those listed, beyond the reasonable control of that party. If any such event occurs, the non-performing party shall make reasonable efforts to notify the other party of the nature of such condition and the extent of the delay and shall make reasonable, good faith efforts to resume performance as soon as possible.

ARTICLE 15. CHOICE OF LAW AND VENUE

In the event of a dispute, this Agreement shall be interpreted in accordance with the laws of the State of Wisconsin. The venue for any dispute shall be Dane County, Wisconsin.

ARTICLE 16. STANDARDS OF PERFORMANCE

Grantee shall perform activities as set forth in the Application and described herein in accordance with those standards established by statute, administrative rule, the Division, and any applicable professional standards.

ARTICLE 17. SURVIVAL OF REQUIREMENTS

Unless otherwise authorized in writing by the Department, the terms and conditions of this Agreement shall survive the performance period and shall continue in full force and effect until Grantee has completed and is in compliance with all the requirements of this Agreement.

ARTICLE 18. INDEMNIFICATION

In carrying out the provisions of this Agreement or in exercising any power or authority contracted to Grantee thereby, there shall be no personal liability upon the State, it being understood that in such matters the Division and the Department act as agents and representatives of the State.

Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of Grantee, or of any of its agents or subrecipients, in performing work under this Agreement.

Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between Grantee and subrecipient(s) to perform services or otherwise supply products or services. Grantee shall also hold the State harmless for any audit disallowance related to the allocation of administrative costs under this Agreement, irrespective of whether the audit is ordered by federal or state agencies or by the courts.

ARTICLE 19. PERIOD OF PERFORMANCE

Grantee may only incur eligible project expenses or lost revenues during the Performance Period.

ARTICLE 20. GRANTEE REPRESENTATIONS AND WARRANTIES

In addition to the other provisions of this Agreement, the Grantee hereby warrants and represents:

- a) Grantee is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on Grantee's ability to perform its obligations under this Agreement or to otherwise engage in its business.
- b) Grantee has all necessary permits, licenses certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.
- c) Neither Grantee, nor any individual owning 50% or more of Grantee, is listed on the Wisconsin Department of Revenue Delinquent Taxpayer List or the Wisconsin Department of Workforce Development Debarred Contractors List.
- d) Grantee is not listed on the Department's Ineligible Vendors Directory.
- e) Neither Grantee, nor any individual owning 50% or more of Grantee has, during the Performance Period, been charged with or come under investigation by any law enforcement agency for any state or federal criminal activity.
- f) The information disclosed to the Department in the course of its evaluation of Grantee's eligibility for funds is complete and accurate and does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

These warranties and representations herein are true and accurate as of the date this Agreement is executed by the parties, and shall survive the termination thereof.

In the event that the Department discovers that any of the above shall have been false or misleading in any material respect, or if Grantee becomes non-compliant with any of the above from activity that took place during the Performance Period, Grantee shall return to the State the entire amount of the grant as set forth in Attachment B. The Department's rights to recoupment as set forth herein shall survive the termination of this Agreement.

FISCAL TERMS AND CONDITIONS

ARTICLE 21. METHOD OF PAYMENT

The method of payment is set forth in Attachment D.

Grantee shall establish and maintain in a state or federally insured financial institution an account for the purpose of receiving and disbursing all funds pertaining to this Agreement.

ARTICLE 22. REIMBURSEMENT OF FUNDS

Grantee shall return to the State or other appropriate governmental agency or entity any funds paid to Grantee in excess of the allowable eligible costs under this Agreement. If Grantee fails to return excess funds, the State may deduct the appropriate amount from subsequent payments due to Grantee from the State. The State also reserves the right to recover such funds by any other legal means including litigation if necessary.

No expenses may be reimbursed from another funding source. If the organization later receives funding from another source that is used to reimburse any expenditure that was previously reimbursed through this program, the organization will notify the Department of Administration, withdraw the claimed expenditure to the extent covered by another source, and (a) utilize the funds for other eligible expenses sufficient to cover the payment received for the withdrawn expenditure during the program period, or (b) repay the amount to the Department of Administration.

Grantee shall be responsible for reimbursement to the State for any disbursed funds, which are determined by the State to have been misused or misappropriated. The State may also require reimbursement of funds if the State determines that any provision of this Agreement has been violated. Any reimbursement of funds which is required by the State, with or without termination, shall be due within forty-five (45) days after giving written notice to Grantee.

ARTICLE 23. FINANCIAL MANAGEMENT

Grantee agrees to maintain a financial management system that complies with the rules, regulations and requirements of the Program funding source described in the Attachments and with standards established by the Department to assure funds are spent in accordance with law and to assure that accounting records for funds received under this Agreement are sufficiently segregated from other Agreements, programs, and/or projects.

ARTICLE 24. LIMITATION ON COSTS

The Department's contribution to the total cost, both direct and indirect, of performing the tasks under this Agreement shall not exceed the total amount for eligible costs, as identified in the Attachment. Changes to this Agreement that do not affect the total amount for eligible costs may be made by written agreement of both the Department and Grantee.

ARTICLE 25. ELIGIBLE COSTS

Eligible Costs are those costs which can be audited, and which are directly attributable to grant activities and identified and approved in any application and budget. All costs must be eligible and in accordance with the Grant Announcement and CARES Act.

The organization is solely responsible for demonstrating that payments it receives under the Program meet the eligibility requirements set forth under this document, state law, federal law, and federal guidance. The organization will hold the Department of Administration and the State harmless for any audit disallowance related to the eligibility of costs or revenues, irrespective of whether the audit is ordered by federal or state agencies or by the courts, and will be solely responsible for repaying the ineligible amounts (plus any assessed interest, costs, or fees) to the State or the federal government.

ADMINISTRATIVE TERMS AND CONDITIONS

ARTICLE 26. RECORDS AND REPORTS

Grantee shall submit all required reports to the Department in a complete and timely manner per the schedule set forth in the Attachments and comply with all other applicable regulations. In addition, Grantee shall submit a final report to the Department no later than February 1, 2021, on a form to be provided by the Department, summarizing the use of funds and describing the impact on Grantee.

ARTICLE 27. EXAMINATION OF RECORDS

The Department and any of its authorized representatives shall have access to and the right at any time to examine, audit, excerpt, transcribe and copy on Grantee's premises any directly pertinent records and computer files of Grantee involving transactions relating to this Agreement. Similarly, the State shall have access at any time to examine, audit, test and analyze any and all physical projects subject to this Agreement. If the material is held in an automated format, Grantee shall provide copies of these materials in the automated format or such computer file as may be requested by the State. Such material shall be retained for five years by Grantee following final payment on the Agreement.

This provision shall also apply in the event of cancellation or termination of this Agreement. Grantee shall notify the State in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by Grantee of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to Grantee and shall be reimbursed by the State.

SPECIAL TERMS AND CONDITIONS

ARTICLE 28. CONFIDENTIAL, PROPRIETARY, AND PERSONALLY IDENTIFIABLE INFORMATION

Grantee shall not use Confidential, Proprietary, or Personally Identifiable Information ("Confidential Information") for any purpose other than the limited purposes set forth in this Agreement, and all related and necessary actions taken in fulfillment of the obligations there under. Grantee shall hold all Confidential Information in confidence and shall not disclose such Confidential Information to any persons other than those directors, officers, employees, and agents who have a business-related need to

have access to such Information in furtherance of the limited purposes of this Agreement and who have been apprised of, and agree to maintain, the confidential nature of such information in accordance with the terms of this Agreement. Grantee shall require all such Representatives to read and sign a non-disclosure statement and shall be responsible for the breach of this Agreement by any said Representatives.

Grantee shall institute and maintain such security procedures as are commercially reasonable to maintain the confidentiality of the Confidential Information while in its possession or control including transportation, whether physically or electronically.

Definitions

“Confidential Information” means all tangible and intangible information and materials, including all proprietary and Personally Identifiable Information, being disclosed in connection with this Agreement, in any form or medium (and without regard to whether the information is owned by the State or by a third party), that satisfy at least one of the following criteria: (i) Personally Identifiable Information; (ii) non-public information related to the State’s employees, customers, technology (including data bases, data processing and communications networking systems), schematics, specifications, and all information or materials derived there from or based thereon; or (iii) information expressly designated as confidential in writing by the State.

“Personally Identifiable Information” means an individual’s last name and the individual’s first name or first initial, in combination with and linked to any of the following elements, if the element is not publicly available information and is not encrypted, redacted, or altered in any manner that renders the element unreadable: (a) the individual’s Social Security number; (b) the individual’s driver’s license number or state identification number; (c) the number of the individual’s financial account, including a credit or debit card account number, or any security code, access code, or password that would permit access to the individual’s financial account; (d) the individual’s DNA profile; or (e) the individual’s unique biometric data, including fingerprint, voice print, retina or iris image, or any other unique physical representation, and any other information protected by state or federal law.

ARTICLE 29. LOBBYING

Program funds may not be used to influence federal contracting or financial transactions.

ATTACHMENT A

SCOPE OF WORK

In the event of conflict between the application and/or other supporting documents previously submitted to the Department by Grantee, provisions of the Agreement shall take precedence.

In accordance with applicable provisions of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act and Program provisions, Grantee shall only use the funds for reimbursement of expenses or replacement of lost revenues that meet all of the following criteria:

- With respect to reimbursement of expenses such expenses must:
 - Be necessarily incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - Be incurred between March 1, 2020 and December 30, 2020;
 - Be incurred in Wisconsin or in direct support of Grantee's mission in Wisconsin; and
 - Not have been reimbursed from another outside source or submitted for reimbursement through any other COVID-19 program administered by the Department.
- With respect to replacement of lost revenues such revenue being replaced must:
 - Have been lost due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - Have been lost by Grantee between March 1, 2020 and December 30, 2020;
 - Have been lost in Wisconsin or in direct support of Grantee's mission in Wisconsin; and
 - Not have been replaced through any other COVID-19 program administered by the Department.

ATTACHMENT B
PROGRAM BUDGET

In the event of conflict between the application and/or other supporting documents previously submitted to the Department by Grantee, provisions of the Agreement, shall take precedence.

Category	Amount
Reimbursement of Necessary Expenditures and Replacement of Lost Revenue	\$196,317.07
TOTAL	\$196,317.07

Reimbursement of expenditures and replacement of lost revenue may not exceed the amount of the funds authorized for this Agreement.

For further details on Grantee's budget see Attachment F, Appendix A.

ATTACHMENT C
SOURCE OF FUNDS

Federal Award Identification Number: N/A

Federal Award Date: N/A

CFDA #: 21.019, Coronavirus Relief Fund

Federal Awarding Agency: Department of the Treasury

Total Amount of the Federal Award: \$1,997,294,785.80

Amount of Federal Funds Obligated by this Award: Refer to Attachment B, Program Budget

Total Amount of Federal Funds Obligated: Refer to Attachment B, Program Budget

Research & Development? No

Indirect Cost Rate: N/A

ATTACHMENT D

METHOD OF PAYMENT

The Department shall make payment via the method of the Department's discretion. The method of payment will either be via Automated Clearing House (ACH) or mailed check.

Payment shall only be made after the Department receives a signed Grant Agreement via DocuSign, any necessary forms are completed by the Grantee and received by the Program, and responses are provided by the Grantee for any questions from the Program within timeframes designated by the Department.

Payments to Grantee that exceed allowable necessary expenses incurred or revenue replacement pursuant to the terms of this Agreement, if outstanding at the expiration of this Contract, shall be repaid to the Division within sixty (60) days of the expiration date of the Performance Period. The Division, in accordance with State procedures, shall reconcile payments and report expenses.

Payments shall be used only for eligible expenses incurred or revenue replaced during the Performance Period.

ATTACHMENT E

REPORTING REQUIREMENTS

A. Report

Grantee shall comply with the reporting requirements set forth in this Agreement.

Reports shall be submitted to the Division as set forth in this Agreement or as directed by the Division. The Department reserves the right to amend and require additional information or reports as needed.

B. Fiscal Records

Grantee shall maintain a uniform double entry, full accounting system and a financial management information system in accordance with Generally Accepted Accounting Principles. Grantee's chart of accounts and accounting system shall permit timely preparation of expenditure reports required by the Division.

Grantee shall maintain a financial management system that complies with the rules and regulations required by the funding source described herein and with standards established by the Department to assure funds are spent in accordance with law and to assure that accounting records for funds received under this Agreement are sufficiently segregated from other contracts, programs, and/or projects.

Records shall be maintained after final audit of the Agreement for a period of not less than five (5) years unless the program requirements are longer.

ATTACHMENT F

**COMPLETED GRANT APPLICATION
(INCLUDING APPENDIX A – BUDGET AND ALL ATTACHMENTS)**

ATTACHMENT G

**GRANT ANNOUNCEMENT – COVID-19 LIVE MUSIC AND ENTERTAINMENT VENUE
GRANT PROGRAM**

[Available at <https://doa.wi.gov/Pages/COVIDEntertainmentVenueGrant.aspx>]

ATTACHMENT H

PROGRAM QUESTION AND ANSWER DOCUMENT (LATEST VERSION)

[Available at <https://doa.wi.gov/Pages/COVIDEntertainmentVenueGrant.aspx>]

ATTACHMENT I

FINAL REPORT FORM

[Available at <https://doa.wi.gov/Pages/COVIDEntertainmentVenueGrant.aspx>]

Certificate Of Completion

Envelope Id: 2F63EF420C0B47C9A7943B256E8DA47C	Status: Delivered
Subject: Please DocuSign: COVID-19 Live Music and Entertainment Venue Grant Agreement.docx	
Source Envelope:	
Document Pages: 16	Signatures: 0
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	DOA COVID Entertainment Venue Grants
Time Zone: (UTC-06:00) Central Time (US & Canada)	101 E. Wilson St.
	Madison, WI 53703
	DOACOVIDEntertainmentVenueGrants@wisconsin.gov
	IP Address: 165.189.255.35

Record Tracking

Status: Original	Holder: DOA COVID Entertainment Venue Grants	Location: DocuSign
12/10/2020 8:55:53 AM	DOACOVIDEntertainmentVenueGrants@wisconsin.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: DOA	Location: DocuSign

Signer Events

LA CROSSE CENTER	Signature	Timestamp
afahey@lacrossecenter.com		Sent: 12/10/2020 8:55:56 AM
Security Level: Email, Account Authentication (None)		Viewed: 12/10/2020 9:51:11 AM
Electronic Record and Signature Disclosure:		
Accepted: 12/10/2020 9:51:11 AM		
ID: d48e960c-6607-40d6-99f9-c8cf210445ae		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/10/2020 8:55:56 AM
Certified Delivered	Security Checked	12/10/2020 9:51:11 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO Wisconsin Department of Administration (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Wisconsin Department of Administration:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: matthewj.limoges@wisconsin.gov

To advise Carahsoft OBO Wisconsin Department of Administration of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at matthewj.limoges@wisconsin.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to matthewj.limoges@wisconsin.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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