



EXCAVATION WITHIN RIGHT-OF-WAY PERMIT
Engineering Dept. • Phone: (608) 789-7505 • Fax: (608) 789-7367
<http://www.cityoflacrosse.org> engineering@cityoflacrosse.org

Permit No.:

Date:

Munis #:

STATUS:

CONTRACTOR	Name:			
	Address:			
	City:		State:	Zip Code:
	Phone:	Cell:	Fax:	Email:

PROJECT	Location of Excavation:	
	Open Cut (Circle One) Boring	
	Area to be excavated (check all that apply): <input type="checkbox"/> Street <input type="checkbox"/> Blvd. <input type="checkbox"/> Curb/Gutter <input type="checkbox"/> Sidewalk <input type="checkbox"/> Alley <input type="checkbox"/> Other	
	Number of Traffic Lanes that will Close:	Number of Parking Lanes that will Close:
	Purpose of excavation (Check all that apply): <input type="checkbox"/> Water <input type="checkbox"/> San. Sewer <input type="checkbox"/> Storm Water <input type="checkbox"/> Gas <input type="checkbox"/> Electrical <input type="checkbox"/> Communication <input type="checkbox"/> Other:	
	Estimated Start Date:	Completion Date:

Note #1: The undersigned understands and agrees to the following: 1) The permitted work shall comply with all permit provisions and conditions listed on and attached to this form; 2) That insurance requirements shall be met prior to approval either by submitting information with application or by keeping current information on file with the Engineering Department.; 3) The applicant shall contact City Dispatch and the City Traffic Engineer 24 hours prior to the closure of any traffic lanes and shall provide an estimate of the duration of closure. Temporary traffic control shall be provided and maintained by the applicant and shall comply with Part 6 of the Manual on Uniform Traffic Control Devices (MUTCD).

Note #2: Once invoiced, application fees may not be refunded.

(PRINT) AUTHORIZED REPRESENTATIVE

TITLE

DATE

Holly A Wieser

(SIGN) AUTHORIZED REPRESENTATIVE

Office Use Only	Customer #:	Invoice #:
	Permit Issued By:	
	Permit Conditions:	



Engineering Department

City of La Crosse

400 La Crosse Street

La Crosse, WI 54601-3396

608) 789-7505

FAX (608) 789-8184

Excavations and Openings Factsheet

- When is a permit needed?
 - Anytime you make any excavation or opening in the Right of Way which includes any street, alley, highway, boulevard or sidewalk.
- Cost
 - \$35
- Bond
 - Before permit can be issued, deposit with engineering department an Indemnity Bond of \$10,000.00.
- Insurance
 - Carry comprehensive General Liability Insurance and completed Operations Insurance.
 - Minimum combined single limit of \$500,000 for bodily injury & property damage per occurrence.
 - The insurance required shall be written by insurance companies who are rated "B" or better in Best's Key Rating Guide and shall be licensed to do business in the state of Wisconsin.
 - The Certificate of Insurance MUST name the City of La Crosse as Additional Insured.
- Regulations
 - No openings when ground is frozen except in emergencies.
 - Opening shall be enclosed with sufficient barriers .
 - All necessary precautions shall be taken to guard the public effectively from accidents or damage to persons or property.
 - Temporary traffic control shall be provided and maintained by the applicant and shall comply with Part 6 of the Manual on Uniform Traffic Control Devices.
 - All materials removed or penetrated must be replaced as soon as possible to their original condition and be maintained for 3 years.
 - Backfilling the opening, material shall be placed in maximum 12 inch lifts with each lift thoroughly compacted by mechanical means to a 95% of standard proctor density.
 - Excavations in streets paved in the last 5 years are prohibited except in the case of emergencies determined by the Board of Public Works.
 - Emergency excavations are authorized for any person / agency owning or controlling any sewer, water main, conduit, or utility. You may take immediate proper emergency measures to remedy dangerous conditions for the protection of property, life, health, or safety without first obtaining an excavation permit; provided that such person shall apply for an excavation permit not later than the end of the next succeeding business day.