



Memorandum

To: Community Development Committee
From: Staff
Date: July 13, 2021
Re: Sub-Recipient Agreement Contract Extension Approval

Request: Couleecap Inc has requested a time extension of their Community Development Block Grant Coronavirus (CDBG-CV) funding. This funding was awarded to provide rental assistance to families facing eviction. Couleecap Inc has also been administering the Wisconsin Emergency Rental Assistance (WERA) program through the state and due to the influx of these funds has not utilized the CDBG-CV funds as rapidly as anticipated. They have requested an extension to 12/31/21.

Impact of Funding Source: No impact to timeliness of expenditures

Staff recommend granting this request to extend the deadline to 12/31/21.

ANDREA TRANE, DIRECTOR OF PLANNING, DEVELOPMENT AND ASSESSMENT
TIM ACKLIN, AICP, PLANNING ADMINISTRATOR
JULIE EMSLIE, ECONOMIC DEVELOPMENT ADMINISTRATOR
LEWIS KUHLMAN, AICP, ENVIRONMENTAL PLANNER
JACK ZABROWSKI, ASSOCIATE PLANNER
ERIN DUFFER, PLANNING & DEVELOPMENT ASSISTANT

DIANE MCGINNIS, COMMUNITY DEVELOPMENT ADMINISTRATOR
DAWN REINHART, NEIGHBORHOOD HOUSING DEVELOPMENT ASSOCIATE
TARA FITZGERALD, EDFP, PROGRAM COORDINATOR
KEVIN CLEMENTS, HOUSING SPECIALIST
KEVIN CONROY, HOUSING REHABILITATION SPECIALIST