



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes - Final

### Police and Fire Commission

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Thursday, October 20, 2016

2:30 PM

3rd Floor Conference Room

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*Draft until approved at 11/10/2016 meeting.*

#### Call to Order, Roll Call

*Meeting called to order by Commissioner Plesha at 2:30 p.m.*

*Guests: Assistant Chief Abraham, Chief Cleveland*

#### Approval of Minutes

*Minutes of September 15, 2016 meeting.*

**Motion by Commissioner Happel to approve the Minutes of the September 15, 2016 meeting. Motion seconded by Commissioner Jentz. Unanimous approval.**

#### Agenda Items:

- I. Correspondence received since last meeting.

*None reviewed.*

- II. Fire Personnel Report for September, 2016, including summary of activity, inspections, & training.

*Presented by: Chief Cleveland*

*DISCUSSION: Chief Cleveland reviewed the monthly personnel report. He explained improvements that have been made to the training academy for newly hired firefighters. In addition, he noted that the department is currently down one full-time employee.*

**Motion by Commissioner Happel to approve the September, 2016 Fire Personnel Report. Motion seconded by Commissioner Christians. Unanimous approval.**

III. Police Personnel Report for September, 2016, including summary of activity, statistics, & training.

*Presented by: Assistant Chief Abraham*

*DISCUSSION: Assistant Chief Abraham reviewed the monthly personnel report with the Commission. He indicated the Police Department will be down 7 officers by December.*

**Motion by Commissioner Christians to approve the September, 2016 Police Personnel Report. Motion seconded by Commissioner Happel. Unanimous approval.**

*A. Appointment of John LaBrec to the position of probationary Police Officer.*

**Motion by Commissioner Happel to appoint John LaBrec to the position of probationary Police Officer. Motion seconded by Commissioner Jentz. Unanimous approval.**

*B. Schedule Police Officer interviews.*

*Commissioners agreed to hold interviews November 3rd beginning at 9 a.m.*

*C. Police Officer Minimum Qualifications*

*The Commission reviewed a proposed revision to their Rules and Regulations Governing Promotions and Appointments to the City of La Crosse Police Department Section 10(B)(2) regarding the minimum qualifications for Police Officer candidates. The proposed revision reads as follows:*

*All applicants must meet the requirements for Police Officer in the State of Wisconsin as set forth by the Training and Standards Board for the State of Wisconsin Police Officers.*

*In addition, Commissioners asked to have the job posting, management interview questions, and job description included in their interview packets for all positions. They would also like to know if candidates have applied for the position previously.*

**Motion by Commissioner Happel to approve the proposed changes to Section 10(B)(2) to the Rules and Regulations Governing Promotions and Appointments to the City of La Crosse Police Department. Motion seconded by Commissioner Christians. Unanimous approval.**

- IV. Consideration of a letter from the Police and Fire Commission to Judge regarding Police Officers carrying weapons in the courtroom.

*Commissioner Christians stated several objections to the original draft letter. There was some discussion among Commissioners about possible changes and Commissioners agreed that Commissioner Jentz would revise the letter and get the revisions to the Secretary for distribution to the Commissioners.*

- V. Scheduling of monthly meeting date/time

*At the September 15th, 2016 meeting the Commission discussed moving the regular monthly meeting to the second Thursday of each month at 1:30 p.m. The Secretary was to check on room availability and confirm this time would work for Commissioner Lund.*

*Secretary reported that the third floor conference room is available the second Thursday of each month at 1:30 p.m. and that Commissioner Lund should not have a regular conflict with the new meeting time.*

**Motion by Commissioner Happel to move the regular monthly meeting to the second Thursday of each month at 1:30 p.m. Motion seconded by Commissioner Jentz. Unanimous approval.**

- VI. Next Meeting Date: November 17, 2016

*\*\*Next meeting changed to November 10th at 1:30 p.m. due to the revised regular monthly meeting schedule.*

*A. Future Agenda Items*

*None proposed.*

## **Adjournment**

**Motion by Commissioner Happel to adjourn the meeting. Motion seconded by Commissioner Jentz. Unanimous approval.**

**Meeting adjourned by Commissioner Plesha at 3:29 p.m.**