



Meeting Minutes

Library Board

Tuesday, August 2, 2016

5:15 PM

La Crosse Main Library - Director's Office
800 Main Street

LIBRARY OPERATIONS COMMITTEE

Call to Order, Roll Call

Those in attendance: Araysa Simpson, Bev Ruston, Katie Bittner

Agenda Items:

1. Draft Service Animal Policy

The committee reviewed and discussed the draft service animal policy as presented by Kelly. The one main issue concerned what actions should be taken in the event that an animal's handler refuses to answer one or both of the questions that staff are legally allowed to ask. Kelly recommended the following language: In the event that an individual with an animal refuses to answer these questions or refuses to cooperate, library staff at Main are to avoid a confrontation, document the incident on the IRS and immediately refer the matter to library management and security for further action or follow-up if deemed necessary. In the event of an incident at a branch location, staff are to simply apologize and document the incident. Library management and security will determine whether further action will be taken. Motion to recommend approval to the full board of the policy with Kelly's recommendation as presented was made by Katie and seconded by Araysa; motion carried. Kelly acknowledged Katie's insights and suggestions from her experiences with this during her time at Kwik Trip.

2. Lucky Day Collection

Kelly reviewed the proposed policies regarding the new "Lucky Day" collection – a 7-day loan period, non-renewable, limit of two "Lucky Day" items out at a time, \$0.50/day fine, Lucky Day items will not be used to fill holds. Motion to recommend approval to the full board of the Lucky Day collection proposed policies as presented was made by Araysa and seconded by Katie. Motion carried.

3. Review of Comparable Library Statistics Updated to 2015

Kelly presented the comparable library statistics from the 2015 library annual reports. The big take-away: circulation and library visits are on the decline everywhere; cost per capita at LPL is still the highest.

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.