



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Thursday, September 8, 2016

5:00 PM

La Crosse Main Library - Trustee Room
800 Main Street

Agenda Items:

1. Call to Order

PRESENT: Dan Gelatt, Katie Bittner, Judy Bouffleur, James Cherf, Randy Nelson, Bev Ruston, Araysa Simpson, Sara Sullivan

EXCUSED: Jodi Ehrenberger

Sara Sullivan was welcomed to the Board.

The Chair, Mr. Gelatt, called the meeting to order at 5:01 p.m.

2. Approval of Minutes

A motion was made by Bouffleur, seconded by Nelson, to approve the minutes of August 11, 2016 and Special Meetings on August 18 and August 31, 2016. Carried.

3. Public Comment

None.

3.1 New Committee Assignments

Mr. Gelatt appointed Sara Sullivan to the Personnel & Budget committee. Judy Bouffleur was moved to the Library Operations committee.

4. Approval of Bills & Financial Reports

Ms. Krieg-Sigman had nothing significant to report, the library is on target

A motion was made by Ruston, seconded by Bouffleur, to approve the bills and financial reports for August 2016 as presented. Carried.

5. Reports

5.1 Director's Report

5.11 Update on Vacancies

The part-time position in Archives has been filled. There are no other vacancies at this time.

5.12 Update on Branch Improvements

The improvements at South have been completed. The project at North will be completed by Monday.

5.13 Manager Presentation—Rochelle Hartman, Adult Services Manager

Rochelle Hartman provided an overview of Adult Services.

5.14 Read Off Fines Initiative

The Read Off Fines initiative has been communicated to the public, a pilot program will be rolled out this week.

5.2 Committee Reports

No committee meetings were held.

6. Old Business

6.1 Strategic Planning – Initial Discussion of Project Teams

Ms. Krieg-Sigman provided a summary to date.

Motion to approve the Director to begin gathering information in preparation of the discussion between City and County libraries.

(James Cherf / Randy Nelson) Carried

Motion to approve the Director to schedule a meeting within the next 90 days to discuss strategy.

(James Cherf / Judy Bouffleur) Carried

6.2 2017 Budget Update

Ms. Krieg-Sigman noted that the proposed budget she received reflects the updated figures approved by the Board.

7. Topics for Future Meetings

7.1 2017 System Resource Library Contract – Personnel and Budget for October

7.2 Review of G. Gordon and D. Gordon Revenues and Expenditures – Personnel & Budget for October

7.3 Replacement Card Policy and Fee – Proposed Revision – Library Operations Agenda for October

7.4 Annual Bylaws Review – Library Operations for October

7.5 Hours of Operation for 2017 – Library Operations for October

Ms. Krieg-Sigman provided a heat chart reflecting circulation at all locations, noting that hours will need to be reduced by 12 hours a week in 2017.

8. Adjournment

Time: 6:10 p.m.

A motion to adjourn was made by Cherf, seconded by Nelson. Carried.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.