



City of La Crosse, Wisconsin

La Crosse Center
300 Harborview Plaza
La Crosse WI 54601

Meeting Minutes

La Crosse Center Expansion Architect RFP/RFQ Subcommittee

Tuesday, October 18, 2016

4:00 PM

La Crosse Center Conference Room
300 Harborview Plaza
La Crosse WI 54601

Call to Order, Roll Call

Brent Smith, Phil Addis, Fran Formanek, Dave McDowell.

La Crosse Center Staff: Art Fahey and Kris Salzwedel
City Engineer: Bernie Lenz

Jordan Vian - La Crosse Tribune, Brad Williams - Midwest Family Broadcasting

Approval of Minutes

Up for approval minutes from the October 11, 2016 meeting.

Approved unanimously

Agenda Items:

1 Second meeting to review submitted Architectural Request for Qualifications. The goal of this meeting is to select the firms we would like to invite for interviews. Ultimately the selected firm would be recommended to the city council for the La Crosse Center Expansion and Remodeling project.

Chairman Brent Smith made opening statements about the process to select the firms to bring forward for interviews. There were 2 possible options presented. Option 1: Using the point system the group comes forward with collective number for each firm. Option 2: Submit individual score cards - submit them to Director Fahey and bring back those tallies to the next meeting.

After much discussion it was decided to allow each member to review the firms and return to a future meeting where a collective point assignment would be incorporated. This was approved unanimously.

Next meeting was set for Thursday, October 27, 2016 at 3PM.

Next Meeting Date/Agenda Items

Adjournment

Unanimous consent to adjourn.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.