



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Thursday, December 8, 2016

5:00 PM

La Crosse Main Library - Trustee Room
800 Main Street

Agenda Items:

1. Call to Order

PRESENT:

Dan Gelatt, Katie Bittner, James Cherf, Jodi Ehrenberger, Randy Nelson, Bev Ruston

EXCUSED:

Judy Bouffleur, Araysa Simpson, Sara Sullivan

The Chair, Mr. Gelatt, called the meeting to order at 5:00 p.m.

2. Approval of Minutes

Motion to approve the minutes of November 10, 2016.

(James Cherf / Bev Ruston) Carried

3. Public Comment

Mr. Eric Schnell introduced himself and indicated that he lived in the South Community Library neighborhood. He commented on the reduction of service hours and asked if the Library Board had considered other uses of the building before and after hours, perhaps as a revenue generator. Kelly Krieg-Sigman responded that library management is extremely open to allowing use of the building by neighborhood members outside of the regular hours. In addition, she noted that she is working on a project for 2017 that would help generate some revenue for the library. She asked that Mr. Schnell contact her again after the first of year for details.

4. Approval of Bills & Financial Reports

Motion to approve the bills and financial reports for November 2016, as presented.

(Randy Nelson / Jodi Ehrenberger) Carried

5. Reports

5.1 Director's Report

5.11 Department Head Presentation – Circulation Manager Jen Feske

Jen Feske gave a brief overview of Circulation and offered some recommendations to the Board moving forward. As this was Jen's last Board meeting, the Board applauded her efforts, recognized all of the improvements she had introduced in her time at La Crosse Public Library, and wished her luck in her next adventure.

5.12 Update on Vacancies & Recommendation for Circulation Manager Position

Ms. Krieg-Sigman recommended that due to the fact that the Board may want to go into closed session, this agenda item be held until the end of the meeting.

5.13 Committee Meeting Date for January 2017

Ms. Krieg-Sigman noted that because the organization would just be coming off of a four-day closure, Committee meetings for January 2017 be scheduled on Wednesday, January 4, 2017 instead of Tuesday. The Board concurred.

5.14 Presentation of Strategic Plan to Common Council, 1/10/17

The library is scheduled to present at the planning session of the Common Council on 1/10/17; Ms. Krieg-Sigman asked if any Board members had some preliminary suggestions or input. Three suggestions were made: (1) that an electronic copy of any remarks be made available to the Council, (2) the strategic plan as presented is working under the assumption that we will still be the La Crosse Public Library, not a county library, after July 1 of 2017, and (3) continue to stress the relevance of public library service in the Internet age.

5.15 Director's Report Template for 2017

Ms. Krieg-Sigman presented the first draft and noted that because the document could become quite long, she intends to present it quarterly.

5.2 Committee Reports

Committees did not meet.

6. Old Business

6.1 2017 WRLS Resource Library Contract

Extensive discussion was held on the future of resource libraries, what their emerging roles may or may not be, how the La Crosse Public Library benefits from system membership, and what would happen if the La Crosse Public Library were not a system member.

*Motion to approve the 2017 WRLS Resource Library Contract as presented and directing the Board Secretary and President to sign same.
(Bev Ruston / Randy Nelson) Carried*

7. Topics for Future Meetings

7.1 Funding for Early Literacy Position in Youth Services – Personnel & Budget – January

7.2 Mileage Reimbursement Reconsideration – Personnel & Budget – January

7.3 Service Club Dues Policy – Review and Revisions – Library Operations – January

The Board returned to the agenda item pertaining to vacancies and the Library Director's recommendation for the Circulation Manager Position.

CLOSED SESSION

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.

(James Cherf / Bev Ruston) Carried

Time: 5:43 p.m.

Roll Call Vote:

<i>Dan Gelatt</i>	<i>Aye</i>
<i>Katie Bittner</i>	<i>Aye</i>
<i>James Cherf</i>	<i>Aye</i>
<i>Jodi Ehrenberger</i>	<i>Aye</i>
<i>Randy Nelson</i>	<i>Aye</i>
<i>Bev Ruston</i>	<i>Aye</i>

Motion to reconvene into open session.

(James Cherf / Bev Ruston) Carried

Time: 5:52 p.m.

Roll Call Vote:

<i>Dan Gelatt</i>	<i>Aye</i>
<i>Katie Bittner</i>	<i>Aye</i>
<i>James Cherf</i>	<i>Aye</i>
<i>Jodi Ehrenberger</i>	<i>Aye</i>
<i>Randy Nelson</i>	<i>Aye</i>
<i>Bev Ruston</i>	<i>Aye</i>

Motion to promote current Assistant Circulation Manager to Circulation Manager position, Grade 17, step 6, effective January 4, 2017.

(Bev Ruston / James Cherf) Carried

8. Adjournment

Time: 5:53 p.m.

A motion to adjourn was made by Cherf, seconded by Ruston. Carried.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.