



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, April 4, 2017

12:15 PM

La Crosse Main Library - Director's Office
800 Main Street

PERSONNEL & BUDGET COMMITTEE

Call to Order

Those in attendance: Jodi Ehrenberger, James Cherf, Sara Sullivan, Kelly Krieg-Sigman, Loretta Kilmer.

Agenda Items:

1. Approval of Bills

The list of bills was reviewed. The new outlet at South for the pizza truck and the reimbursement for the hotel room at ALA were highlighted. Also discussed was the number of checks again issued to other libraries for replacement fees. Motion to recommend approval of the bills to the full board was made by James and seconded by Sara. Motion carried.

2. Vacancy Updates

Kelly reported that at the present time, there are no new vacancies and all previous vacancies have been filled.

3. Capital Projects Requests for 2018

Following up on discussion from the March meetings, Kelly formally presented two requests for the 2018 capital projects budget, each in the amount of \$150,000. The first is to replace the carpeting and shelving on the first floor, west side. The second is to replace the flooring and circulation desk. Kelly noted that if either of these are approved, there will most likely be a need to supplement the project funding with dollars from the Special Trustee's fund. Motion to recommend approval of these requests to the full board was made by James and seconded by Sara. Motion carried.

4. Staff & Director Performance Evaluation Process

Kelly reminded committee members that her review will be on the board's agenda and if they haven't already filled out her performance evaluation form, they need to do so. She also reported that she is going to experiment this year with the 360 degree performance review model with the managers. She is going to use the same form that is used for all the other employees, but she is going to add two questions: name 1-3 things at which this individual excels, and 1-3 things that this individual could improve upon.

Adjournment