



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, May 30, 2017

12:15 PM

La Crosse Main Library - Director's Office
800 Main Street

PERSONNEL & BUDGET COMMITTEE

Call to Order

Those in attendance: Sara Sullivan, Gary Padesky, Loretta Kilmer, Kelly Krieg-Sigman

Agenda Items:

1. Approval of Bills

The list of bills was presented. Kelly highlighted the major expenditures in automation and noted that all had been budgeted for. Lacking a quorum, the consensus of those present was to recommend approval of the bills as presented.

2. Vacancy Updates

Kelly reported on one vacancy – a 20 hour/week clerk position. It will be posted soon.

3. Director's Performance Goals

Those present reviewed the draft performance goals for the library director. Lacking a quorum, the consensus of those present was to recommend approval with an additional goal to increase hours at the branches.

4. Position Re-Classification Request

Kelly reported on the progress being made with regard to the reclassification of the executive assistant position. She noted that while both she and Loretta will be recommending that the position be upgraded, she needs to be trained in the tool being provided by Springsted for such a change. While she had hoped to have this accomplished by the July 1 step increases, it will probably not appear for formal approval until after that date.

5. Performance Evaluations

Kelly reported on the performance evaluation process. She noted that upon completion of all the reviews, she will be sharing a master list of projects and tasks that have been assigned out.

Adjournment