

# **Meeting Minutes**

## **Budget Parameter Committee**

:00 PM	3rd Floor Conference Room
5	:00 PM

#### 1 Call to Order, Roll Call

The meeting was called to order by Mayor Kabat at 5:01 P.M.

Present: 7 - Douglas Happel, Douglas Happel, Tim Kabat, Roger Christians, Barb Janssen, Phillip A. Ostrem, David D. Marshall
Excused: 1 - Paul Medinger

#### 2 Approval of Minutes

A motion was made by Happel, seconded by Ostrem, to approve the minutes from June 9, 2016. The motion carried unanimously.

### 3 Election of Officers

A motion was made by Happel, seconded by Marshall, to elect Mayor Kabat as the Chairperson. The motion carried unanimously. A motion was made by Happel, seconded by Marshall, to elect Council Member Ostrem as the Vice Chairperson. The motion carried unanimously.

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2018 Operating Budget Discussion

A motion was made by Happel, seconded by Marshall, to direct the Mayor to work with the department heads to develop and bring back 2018 budget recommendations to the Board of Estimates. The Mayor may present more than one option but at least one option must include no increase in the levy rate. The budget can levy up to the statutory levy limit and utilize net new construction. The motion carried unanimously.

#### Next Meeting Date/Agenda Items

A motion was made by Ostrem, seconded by Janssen, to cancel the June 27, 2017 Budget Parameter Committee meeting and adopt the following schedule for Board of Estimates: September 11 & 12 September 19 & 20 October 9 & 10 These are all subject to if they are necessary. The agenda contains the tentative department schedules. November 14 - Adopt budget through the Common Council. Salary tables will go out to departments mid July. Budgets are due mid August to Finance. The motion carried unanimously.

### Adjournment

A motion was made by Janssen, seconded by Christians, to adjourn the meeting at 5:22 P.M. The motion carried unamimously.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.