



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, July 11, 2017

5:00 PM

La Crosse Main Library - Trustee Room
800 Main Street

Agenda Items:

1. Call to Order

PRESENT:

Dan Gelatt, Katie Bittner, Judy Bouffleur, Jodi Ehrenberger, Gary Padesky, Sara Sullivan, Araysa Simpson (arrived at 5:05 p.m.)

EXCUSED:

Randy Nelson, Bev Ruston

The Chair, Mr. Gelatt, called the meeting to order at 5:03 p.m.

2. Approval of Minutes

Motion to approve the minutes of June 8, 2017.

(Jodi Ehrenberger / Judy Bouffleur) Carried

3. Public Comment / Mission Moment

The Public Comment / Mission Moment agenda item will be addressed later in the meeting. A trial run will take place in August.

Ms. Krieg-Sigman shared a "Mission Moment" involving the distraction kits available at service desks. Jeff Rand was able to utilize these tools to occupy the attention of four children while their parent was busy in the Reference area.

4. Approval of Bills & Financial Reports

Ms. Krieg-Sigman noted a \$600 donation from Rotary for Dark La Crosse performances. She also pointed out quarterly earnings from the Don and Gertrud Gordon funds. Loretta Kilmer will inquire about the term "Balance of Previous Year". Also highlighted was an error in the Operating Budget. The Building & Building Improvements line item should have a zero balance.

Motion to approve the bills and financial reports for June 2017, as presented.

(Jodi Ehrenberger / Gary Padesky) Carried

5. Reports

5.1 Director's Report

5.11 Update on Vacancies

Therese Smith announced her retirement after 47 years. Collection Management is now down two FTE. Ms. Krieg-Sigman will provide an update as more information becomes available.

5.12 Main Plaza Banner Project Update

Ms. Krieg-Sigman is submitting a \$5,000 grant request to the Community Foundation this week. The library has also received \$1,000 from The World We Live In group, as well as many letters of support.

Michael Scott will present a check to the library in the amount of \$754 from proceeds of the "Ghosts of Historic La Crosse" tours. The Board would like to extend their thanks to Mr. Scott for his efforts.

5.2 Committee Reports

5.21 Personnel & Budget

5.211 2018 Budget

Ms. Krieg-Sigman is working on the first round, and will provide more information in August.

5.212 Position Reclassification Request

Ms. Krieg-Sigman will be trained on the reclassification process Thursday morning, and will provide a follow-up at the August meeting.

5.22 Library Operations

5.221 Policy Creation Related to Main Plaza Banner Project

Ms. Krieg-Sigman will work on a Banner policy. She would like to wait a year before discussing whether these frames will be available for outside groups to use.

6. Old Business

Lou Kalis provided an update on the data cabling project.

Ms. Krieg-Sigman will complete and submit circulation stats for county residents outside the City of La Crosse.

7. Topics for Future Meetings

7.1 Board Bylaws Review & Election of Officers

*Motion to defer the election of officers for 30 days.
(Gary Padesky / Judy Bouffleur) Carried*

7.2 Hours Analysis

Ms. Krieg-Sigman will email a summary of the Hours Analysis and make paper copies available for review at the committee meetings.

8. Adjournment

*Motion to adjourn.
(Judy Bouffleur / Jodi Ehrenberger) Carried*

Time: 5:30 p.m.