



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, August 1, 2017

12:15 PM

La Crosse Main Library - Director's Office
800 Main Street

PERSONNEL & BUDGET COMMITTEE

Call to Order

Those in attendance:

Gary Padesky, Jodi Ehrenberger, Loretta Kilmer, Kelly Krieg-Sigman and Suzanne Anglehart

Agenda Items:

1. Approval of Bills

The list of bills was presented. Kelly noted the Friends payment for the electronic bulletin board and their own bulk mailing permit. There being nothing out of the ordinary, but lacking a quorum, it was the consensus of those present to recommend approval of the bills to the full Board.

2. Vacancy Updates

Kelly reviewed the plan she is moving forward with on the vacancies in Collection Management. She noted that the projected savings will be about \$100,000. Loretta noted that the draft motion presented will need to be revised to include the specific pay grade, step and amount. Lacking a quorum, it was the consensus of those present to recommend approval of the plan to the full Board as presented.

3. Position Reclassification Request and Recommendation

As discussed at previous meetings, Kelly reported that she had finally worked with the pay and class study consultant on reclassifying the executive assistant position and was therefore recommending that the position be re-classed from Grade 11, step 6 (\$20.77/hr.), to Grade 13, step 3 (\$21.92/hr.) retroactive to July 1, 2017. Lacking a quorum, it was the consensus of those present to recommend approval to the full Board.

4. Performance Evaluations

A brief discussion was held on the projects list that Kelly had presented. There were no comments, suggestions, or questions.

5. Staffing Levels, Hours Analysis and Preliminary 2018 Budget Projections

The documentation regarding hours and staffing was reviewed. Kelly emphasized that her intent was NOT to reduce hours, but to demonstrate with data how “slim” we are in staffing to support the current schedule of hours. She emphasized that if hours were to be expanded anywhere, something else (materials, programs) would need to be reduced.

6. Resource Library Contract for 2018

The proposed WRLS resource library contract for 2018 was reviewed; Kelly noted that contrary to indications last year, the contract will not be “zeroed out” as WRLS still wishes for LPL to purchase multiple copies of high demand items. She recommends approval. Lacking a quorum, it was the consensus of those present to recommend approval of the 2018 WRLS resource library contract to the full Board.

Kelly reported to those present that LPL is facing two major unbudgeted expenditures in the near future. Both the fire panel and the emergency generator are original to the building and are starting to present regular problems. She asked if perhaps funding to replace them could come from the city’s reserves. Gary P. asked that price quotes be forwarded to him and he would investigate.

Adjournment