



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes

Community Development Committee

Tuesday, March 13, 2018

4:00 PM

3rd Floor Conference Room

Call to Order

Mayor Kabat called the meeting to order at 4:00 P.M.

Roll Call

Present: 7 - Tim Kabat, Barb Janssen, Linda Lee, Mike Lemmon, Adam Hatfield, Phillip Ostrem, Elaine Yager

Others Present: Caroline Gregerson, Dawn Reinhart, Kevin Conroy, Kevin Clements, Tara Fitzgerald, Jason Gilman, Erica Borde, Josh Antony, Alan Warron, Shaun Ward

Approval of Minutes

A motion was made by Lee, seconded by Hatfield, that the minutes be APPROVED. The motion carried by voice vote.

Agenda Items:

[18-0400](#)

Action on offers for 911 5th Ave S..Body
(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committees and/or Council may reconvene in open session.)

Attachments: [3-2018 Action on OTP 911 5th Ave & 915 5th Ave S](#)
[Renovation Plan by buyers 911 5th](#)
[Offer #2 House plans 911 & 915 5th Ave](#)
[House plans offer #2 922 Adams St](#)

A motion was made by Janssen, seconded by Ostrem, to ACCEPT offer number one with staff recommended scope of work on 911 5th Ave. The motion carried by voice vote.

A motion was made by Ostrem, seconded by Janssen, to ACCEPT buyer two's counter offer. The motion carried by voice vote.

[18-0401](#)

Action on 915 5th Ave S..Body

(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committees and/or Council may reconvene in open session.)

Attachments: [911 / 915 Ave S Memo](#)

A motion was made by Janssen, seconded by Yager, to **APPROVE** the staff recommendation to transfer five feet of property from 915 5th Ave to 911 5th Ave. The motion carried by voice vote.

A motion was made by Ostrem, seconded by Janssen to **REFER** the action on 915 5th Ave to the April CDC meeting. The motion carried by voice vote.

[18-0404](#)

Action on proposed policy change to increase Housing Rehabilitation Loan Maximum to \$35,000, with hard costs not to exceed \$25,000 and soft costs not to exceed \$10,000. (The current maximum loan amount is \$25,000).

Attachments: [Proposed Housing Rehab Loan Changes](#)

A motion was made by Ostrem, seconded by Hatfield, that the policy change be **APPROVED**. The motion carried by voice vote.

[18-0394](#)

Approval of Housing Rehabilitation Loans..Body

Applicant #125818 \$25,000

Applicant #125918 \$35,000

Attachments: [Board Summary Housing Rehab 125818](#)

[Board Summary Housing Rehab 125918](#)

A motion was made by Janssen, seconded by Lee, that the rehabilitation loans be **APPROVED**. The motion carried by voice vote.

[18-0395](#)

Action on Housing Renovation Application #Reno0518 1112 6th St S in the amount of \$40,000

A motion was made by Ostrem, seconded by Lee, that this application be **APPROVED**. The motion carried by voice vote.

[18-0402](#)

Approval of amendment of house plans for lot purchased at 1003 25th St S

Attachments: [House plans 1003 25th St](#)

A motion was made by Hatfield, seconded by Janssen, that this amendment be **APPROVED**. The motion carried by voice vote.

[18-0397](#)

Update on Properties and Tenant Relocation Process

Attachments: [Update on properties and Information on Tenant Relocation Policies](#)

Planning staff provided updates to the committee. A motion was made by Ostrem, seconded by Yager, to APPROVE a ceiling of \$10,125.00 for hiring a relocation consultant for 624 Jackson St & 1004 7th St. The motion carried by voice vote.

[18-0399](#)

Code of Ethics Policy Change

Attachments: [Code of Ethics Policy - for Printing](#)

Adjournment

A motion was made by Hatfield, seconded by Lee, to ADJOURN. The motion carried by voice vote. The meeting was adjourned at 5:03 P.M.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.