



Meeting Minutes - Final

La Crosse Historic and Cultural Museum Planning Task Force

Wednesday, March 28, 2018

9:00 AM

3rd Floor Conference Room

Call to Order

The meeting was called to order at 9:03pm.

Present: 8 - Gary Padesky, Denise Christy-Moss, Josephine Lee, Sam Scinta, Mary Ann Gschwind, Pat Stephens, Angela Erdenberger, Sigurd Gundersen III

Excused: 2 - Sandy Cleary, Tony Yang

Roll Call

Agenda Items:

1. Introductions.

The Steering Committee, Advisory Group and project staff introduced themselves.

2. Nomination and Election of Chair and Vice Chair of the Committee.

Council Member Gary Padesky stated that he would decline being Chairperson of the steering committee if Pat Stephens accepts his nomination for Chair. Sam Scinta seconded. Pat Stephens accepted the nomination. The motion passed 8-0. Mary Ann Gschwind nominated Gary Padesky for Vice Chair of the steering Committee. Sig Gundersen seconded. Gary Padesky accepted the nomination. The motion passed 8-0.

3. Mayor comments.

The Mayor was unable to attend the meeting. No action was taken.

4. Discussion on preferred time and day for future meetings.

Pat Stephens asked the steering committee on what day and time works for future meetings. The steering committee agreed that the second Thursday of the month at 9:00am is preferred.

5. Code of Ethics.

Pat Stephens went over the Code of Ethics with the steering committee.

6. Discussion on the Role of a Steering Committee.

Staff provided a handout to the steering committee and provided an overview on expectations and what role the steering committee has in the process.

7. Discussion on the Best Practices of Museum Planning.

Jason Gilman gave a presentation to the steering committee. Jason explained the concept of pattern writing and how it can be used in the process. This process is used to understand the relationship of human activity in and how to best design the built environment for it. Process includes predesign, project programming, site evaluation, schematic design, design development, and final documents. Jason also stated that it is important to establish a critical path for the project that will establish a timeline and identify key steps in the process. Jason also informed the committee that, if desired, staff can arrange for guest speakers to attend future meetings. Staff will also work with the committee to develop their own vision and mission statement. Mary Ann Gschwind asked if we would be able to achieve this in 2 years. Jason thought they could. Denise Christy-Moss asked about using a historic building for the future museum. Jason stated that could certainly be an option. The committee would first need to determine what is needed. Sam Scinta suggested that the committee think of 2-3 museums they have been to and bring back to a future meeting to show the committee what interested them. Mary Ann Gschwind asked what the role of the advisory group was. Staff explained that there was a lot of interest in the project but could not accommodate them all on the steering committee. The steering committee is the voting body for the project. The advisory group consists of those individuals who are very interested in the project and who have knowledge and expertise to contribute to the process.

8. Discussion on Next Meeting. (Workshop, Visioning, Critical Path Development)

Jason informed the committee that staff is planning on starting the vision and mission statement exercises at the next meeting. He also added that these statements will help determine goals.

Adjournment

Mary Ann Gschwind moved to adjourn the meeting. Gary Padesky seconded. The motion passed 8-0. The meeting was adjourned at 10:04am.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

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