



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes

### Citizens Board of Review

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Friday, May 18, 2018

10:00 AM

Council Chambers

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#### Call to Order, Roll Call

**Present:** 4 - Mike Brown, Kenna Christians, Nick Passe, Daniel Ryan

*Others Present: Teri Lehrke, Pat Burns, Josh Benrud*

#### Election of Chair and Vice Chair

*Passe nominated Ryan as Chair. Ryan nominated Passe as Vice Chair. A motion was made by Christians, seconded by Brown, to cast a unanimous ballot for the slate of candidates. Carried. Ryan assumed the chair and presided for the balance of the meeting.*

#### Certification of Annual Review of the Code of Ethics

*Members confirmed review.*

#### Verification that mandatory training requirement under sec. 70.46(4), Wis. Stat., has been met.

*Clerk stated training requirements have been met, and the required Affidavit has been filed with the state.*

#### Assessor's Annual Assessment Report (AAR) and verification of Assessor's Affidavit.

*Lead Appraiser Pat Burns was sworn in and reported that the cases submitted for the Board have all requested waiver of hearings. The staff recommendation is to grant waivers.*

*He is Lead Appraiser and signed the Assessor's Affidavit. He has been in the position six months. Burns stated he has worked for the City since 1990, and is a Certified 2. He stated his qualifications and credentials for the record.*

18-0496

Hear and deliberate on written objections for 2018 real and personal property assessments filed at least 48 hours prior to the commencement of the first day in session of the Board of Review.

*Burns stated there were personal property accounts for business taxpayers who filed their report with actual numbers after Open Book, which are cases the Board has to approve based on recommendation of the Assessor. He recommends acceptance of the personal property adjustments that have been accepted by the Assessor. Passe moved to accept the late personal property filings that were received. Second by Brown. Carried.*

*Burns recommended a change for parcel 17-20186-050 for a 4-unit at 118 11th St. S. for Donald and Barbara Roush Irrevocable Trust. The initial assessment made was land \$50,300 and building \$223,800 for a total of \$274,100. It was not resolved during Open Book. After further review, Burns recommends changes based on interior inspection and filing of income documents to land \$50,300 and building \$211,200 for a total of \$261,500. A motion was made by Christians, seconded by Passe, to approve the adjustment as recommended by Assessor. Carried.*

*The Summary of Open Book Actions was provided to the Board of Review. Pat Burns explained the discussions/actions. No action required by the Board.*

*Waiver of hearing requests.*

- *JJAWC LLC, 525 2nd St. N. – Burns stated litigation is pending and he does not object to a waiver. Passe moved to grant waiver for litigation purposes. Second by Brown. Carried.*
- *JJAWC South LLC, Vine St. – Burns stated litigation is pending and he does not object to a waiver. Brown moved to grant waiver due to pending litigation. Second by Christians. Carried.*
- *Kmart Corporation (Sears), 4200 State Road 16 – Burns said there is pending litigation and he does not object to a waiver. Passe moved to grant waiver due to pending litigation. Second by Brown. Carried.*
- *J&W La Crosse LLC (Kmart), 2415 State Road 33 – Burns stated litigation is pending and he does not object to waiver. Brown moved to grant waiver due to pending litigation. Second by Christians. Carried.*
- *John R Menard, Jr., 223 Lang Drive – Burns stated litigation is pending and he does not object to a waiver. Christians moved to grant waiver. Second by Brown. Carried.*
- *Walmart Real Estate Business Trust, 4622 Mormon Coulee Rd. – Burns stated he has no objection to granting a waiver. Passe moved to grant waiver due to recommendation of Assessor's office. Sec. Ryan. Carried.*

*Request to Testify by Telephone.*

- *John R Menard, Jr. – 223 Lang Dr. – No action due to granting of Board of Review hearing waiver.*
- *Walmart Real Estate Business Trust, 4622 Mormon Coulee Rd. - No action due to granting of Board of Review hearing waiver.*

*Objection Hearings – There were no written objections for 2018 real and personal property assessments filed at least 48 hours prior to the commencement of today's session that required a hearing. Therefore, no hearings were held.*

**During first two hours - consider "good cause" objections for waiving the required 48-hour notice of intent to file a writte objection.**

*None.*

**Adjourn for further hearings if necessary or if none, adjourn sine die.**

*At 12:01 p.m., Brown moved, seconded by Christians, to adjourn sine die. Carried.*