



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, May 1, 2018

12:15 PM

La Crosse Main Library - Director's Office
800 Main Street

PERSONNEL & BUDGET COMMITTEE

Call to Order

Those in attendance:

Jodi Ehrenberger, Sara Sullivan, Gary Padesky, Cat Ellingson, Loretta Kilmer, Kelly Krieg-Sigman

Agenda Items

1. Approval of Bills

The list of bills was reviewed. A brief discussion was held regarding the various devices being purchased, which ones were for staff use vs. public use, and whether or not there was an inventory of IT equipment. Kelly will look into this and see if one can be provided by the June meeting. Motion to recommend approval of the bills to the full Board was made by Gary and seconded by Sara. Motion carried.

2. Vacancy Updates

Kelly reported that the children's librarian vacancy is close to being filled, but that we now have a full time vacancy in Archives and a pending part time clerk position vacancy.

3. Pay/Benefits Equity Discussion and Recommendations/Projected Impact

Closed Session

4. Carryover Funding Request

Kelly presented the request for up to \$5,000 more from the carryover fund to "re-wrap" the new popup van, and to pay for one month's lease so that the library can acquire the vehicle sooner and begin to use it. Motion to recommend approval of this request to the full Board was made by Cat and seconded by Sara. Motion carried. Jodi commended Kelly and the staff for embracing this idea and moving forward on it enthusiastically.

5. Changes in Staff Handbook

Kelly presented the city's new bereavement policy, with a recommendation that it be adopted by the library as well. She noted that in general, most of the library's staff handbook policies mirrored those of the city. Motion to recommend adoption of the city's new bereavement policy to the full Board was made by Gary and seconded by Cat. Motion carried.

6. Review of National Library Week Costs

Kelly reported that not all the expenses for National Library Week have been accounted for yet; this will be carried over into June.

CLOSED SESSION

On a motion by Gary, and second by Sara, and a roll call vote, the committee went into closed session at 12:38 p.m. per ss19.85(1)(c), and re-convened back into open session at 1:32 p.m. No decisions were made.

Adjournment