



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, May 1, 2018

5:15 PM

La Crosse Main Library - Director's Office
800 Main Street

LIBRARY OPERATIONS COMMITTEE

Call to Order

Those in attendance:

Suzanne Anglehart, Katie Bittner, Araysa Simpson, Judy Bouffleur, Kathy Ivey, Kelly Krieg-Sigman

Agenda Items:

1. Approval of Closing the Library on Monday, Oct. 8 for Staff Development

Kelly reported that in order to complete the strategic priority of a staff development day, the staff committee in charge of planning has selected Monday, Oct. 8. She therefore requested approval of closing all three locations that day. Motion to recommend approval of closing the library on Oct. 8 for staff development was made by Judy and seconded by Suzanne. Motion carried.

2. Review/Approval of Materials Selection Policy and Reconsideration Procedure

Kelly presented the materials selection policy and reconsideration form for review and approval. She noted that staff had no suggested changes or revisions. Motion to recommend approval to the full Board was made by Katie and seconded by Suzanne. Motion carried.

3. Review of Process Tool for Customer Service or Other Library Related Concerns

Kelly presented a draft complaint policy and procedure for review; significant discussion ensued. The committee agreed that the documents in general were helpful; they provided a number of small revisions. Motion to recommend approval of the complaint policy and procedure as revised was made by Judy and seconded by Suzanne. Motion carried.

4. Quarterly Reports

The balance of the meeting was spent reviewing the 1st quarter report and Kelly's suggested format for tracking progress on the priority projects. In general, the committee was satisfied with the statistical information, but requested that a way to measure the success of the pop-up library service be established and communicated.

Adjournment