



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, May 8, 2018

5:00 PM

La Crosse Main Library - Trustee Room
800 Main Street

Agenda Items:

1. Call to Order

PRESENT:

Jodi Ehrenberger, Sue Anglehart, Katie Bittner, Judy Bouffleur, Cat Ellingson, Kathy Ivey, Gary Padesky, Araysa Simpson, Sara Sullivan

The Vice- Chair, Ms. Ehrenberger, called the meeting to order at 5:01 p.m.

2. Approval of Minutes

Motion to approve the minutes of April 10, 2018.

(Judy Bouffleur / Kathy Ivey) Carried

3. Mission Moment / Committee Appointments

Dawn Wacek introduced Celine Donofrio, WLA's Paralibrarian of the Year.

Judy Bouffleur will be moved to the Personnel & Budget Committee and Kathy Ivey will join the Library Operations Committee.

4. Approval of Bills & Financial Reports

Ms. Krieg-Sigman noted the over expenditure of the Program Materials budget, however carryover will be applied. She also provided an updated balance on the Banner project.

Motion to approve the bills and financial reports for April 2018.

(Judy Bouffleur / Sue Anglehart) Carried

5. Reports

5.1 Director's Report

5.11 1st Quarter Report

Ms. Krieg-Sigman provided an overview of the report.

Updates

An update on Senior Center plans was provided.

Library staff positions in WAPL leadership:

Rochelle Hartman, President

Barry McKnight, President Elect.

Ms. Krieg-Sigman will be on vacation May 28 – June 1.

5.2 Committee Reports

5.21 Personnel & Budget

5.211 Pay / Benefits Equity Recommendations

Closed session

5.212 Approval of Carryover Funding for Van "Wrap" and One-Month Lease Buyout

Motion to approve the use of up to an additional \$5,000 from the carryover fund to "re-wrap" the new van and buy out one month on the lease in order to take possession in May rather than June.

(Jodi Ehrenberger / Gary Padesky) Carried

5.213 Approval of Revised Bereavement Leave Policy

Motion to adopt the city's revised bereavement policy as presented.

(Jodi Ehrenberger / Sue Anglehart) Carried

5.22 Library Operations

5.221 Approval to Close on Monday, Oct. 8 for Staff Development Day

Motion to approve closing all three locations on Monday, Oct. 8 for a staff development day.

(Araysa Simpson / Judy Bouffleur) Carried

5.222 Approval of Materials Selection Policy and Reconsideration Procedure

Motion to approve the existing materials selection policy and reconsideration form without revisions.

(Araysa Simpson / Gary Padesky) Carried

5.223 Approval of Complaint Policy and Form

Motion to approve the complaint policy and procedure as presented.

(Araysa Simpson / Kathy Ivey) Carried

6. Old Business

6.1 Strategic Plan/Top Priority/Re-Imagining & Reconfiguring Museum Space and Review of Building

6.2 Library Director Evaluation

Closed session

7. Public Comment / Other

None

7.1 Consideration of Exemption to Meeting Room Policy for HTLNA Request

Motion to approve the exemption to meeting room policy for HTLNA picnic on May 19, with the meeting room policy revision to be on next month's agenda.

(Gary Padesky / Katie Bittner) Carried

8. Topics for Future Meetings

8.1 WLA Membership for Board Members

The Director will provide information about membership and fees at the June meeting.

8.2 Revision of Meeting Room Policy

8.3 Material Check Out in Pop-Up Library Van

CLOSED SESSION

CLOSED SESSION

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.

(Gary Padesky / Judy Bouffleur) Carried

Time: 5:45 p.m.

Roll Call Vote:

- Gary Padesky - Aye
- Sara Sullivan - Aye
- Katie Bittner - Aye
- Araysa Simpson - Aye
- Jodi Ehrenberger - Aye
- Kathy Ivey - Aye
- Judy Bouffleur - Aye
- Cat Ellingson - Aye
- Suzanne Anglehart - Aye

Motion to reconvene into open session.

(Gary Padesky / Judy Bouffleur) Carried

Time: 7:10 p.m.

Roll Call Vote:

- Gary Padesky - Aye
- Sara Sullivan - Aye
- Katie Bittner - Aye
- Araysa Simpson - Aye
- Jodi Ehrenberger - Aye
- Kathy Ivey - Aye
- Judy Bouffleur - Aye
- Cat Ellingson - Aye
- Suzanne Anglehart - Aye

The Board expressed their appreciation for the director's performance over the past year.

Motion to approve a salary step increase for the Library Director from Grade 23, step 10 (\$53.70/hr.) to Grade 23, step 11 (\$55.18/hr.), and to increase the director's hospitality to \$4,000 annually.

(Sara Sullivan / Araysa Simpson) Carried

9. Adjournment

Time: 7:30 p.m.

Motion to adjourn.

(Gary Padesky / Judy Bouffleur) Carried