



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, June 5, 2018

5:15 PM

La Crosse Main Library - Director's Office
800 Main Street

LIBRARY OPERATIONS COMMITTEE

Call to Order

Those in attendance:

Suzanne Anglehart, Katie Bittner (via phone), Araysa Simpson, Kathy Ivey, Kelly Krieg-Sigman

Agenda Items:

1. Meeting Room Policy

Discussion was held on the current meeting room policy, with a number of revisions made, as follows:

- (page 1) Rephrase to "due to demand, reservations are accepted NO MORE THAN six months in advance"*
- (page 1) Revise all hours of operation to reflect restored hours at branches*
- (page 2) Asterisk the bullet point regarding not allowing purely social functions as follows: "because of its proximity to the neighborhood park and the ongoing interest in evolving more towards a community center service model, the meeting room at the South Community Library is exempt from this exclusion."*
- (page 4) Revise all hours to reflect restored hours at branches*
- (page 5) First bullet point; add the phrase "city-recognized neighborhood associations" so entire statement reads as follows: "meetings and events which are sponsored by the Library in support of its mission and goals, or are sponsored by departments, CITY-RECOGNIZED NEIGHBORHOOD ASSOCIATIONS, or agencies of the State of Wisconsin and the City and County of La Crosse are exempt from rental fees."*

Motion to recommend approval of the revised meeting room policy was made by Katie and seconded by Suzanne. Motion carried.

2. Pop-Up Library Van

Discussion was held regarding the pop-up library van, and various committee members' vision of what services, materials and programs would be included. The following scope of services was established:

- Limited materials for checkout onsite. The selections will be tailored to each location, but will include high-demand books and DVDs.*
- New card registrations*
- Promotion of other library services, programs and materials*
- Materials renewals*
- Return of library materials*
- An "ASK-THE-LIBRARIAN" feature*
- An onsite program or activity, such as a storytime or craft*
- Various give-aways, including children's paperback books*

Motion to recommend this scope of services was made by Katie and seconded by Kathy. Motion carried.

(Editorial note: due to time constraints, the committee did not discuss measures of success for this effort. I will include that on next month's committee meeting.)

Adjournment