



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes

Heritage Preservation Commission

Thursday, October 18, 2018

6:00 PM

3rd Floor Conference Room

Call to Order

The meeting was called to order at 6:02pm.

Present: 6 - Terence R. Collins, Jessica Olson, Chris Kahlow, Daniel Manke, David Riel, Marcus Zettler

Approval of Minutes

1. Approval of the July 19, 2018 Meeting Minutes.

Dan Manke moved to approve the minutes. Terry Collins seconded. The motion passed 6-0.

2. Approval of the August 16, 2018 Meeting Minutes.

Terry Collins moved to approve the minutes. David Riel seconded. The motion passed 5-0. Dan Manke abstained.

Agenda Items:

3. Discussion with Dave Reinhart, Chief Inspector with the Fire Prevention and Building Safety Department, on the Order To Correct process and Raze Order determinations.

Chief Building Inspector, David Reinhart, provided an overview of the Order To Correct Process and the Raze Order process to the Commission. Marcus Zettler asked if his Department checks to see if the properties are historically designated when handling demolition permits or Raze Orders. Staff stated that all of the historically designated buildings are in their database which informs them of such when processing permits. In the case of Raze Orders Municipal Code supercedes historic designation and does not require Commission approval. David Riel asked if the process includes any public notice. Dave Reinhart stated that a copy of the Raze Order is filed with the Register of Deeds, a public notice is published in the La Crosse Tribune, and a certified letter is sent to the property owner. CM Jessica Olson asked for an update on the Maid Rite building located on Caledonia Street. Dave Reinhart stated that the owner has until January 1, 2019 to apply for the permits needed to bring the building up to current building code and has until June 30, 2019 to complete all of the work. Jessica Olson stated that she was concerned with inappropriate work being done in historic districts and asked how they could work with staff better. Marcus Zettler added that there are some loopholes with work being done that do not need permits from the Inspections Department. Planning staff stated that they are working with David Reinhart on issuing their own Order To Correct to address these instances where work is done without

needing permit from the Inspections Department but without approval by the HPC. Chris Kahlow asked about how we can address properties more that are being left to rot. Dave Reinhart stated that they have a formula they use to determine if it needs to be painted or repaired but often times it is disputed by the property owner and thrown out. Makes it difficult to try and cite them again in the future.

4. [18-1034](#)

Review, Discussion and Possible Action on the Architectural and Historical Intensive Survey Draft Report and Project.

Attachments: [LaX Survey DRAFT report 6.21.18](#)
 [Final Report- 9-6-2018](#)
 [Final Report-Revised 10-16-2018](#)

Staff informed the Commission that the report has been submitted to the Wisconsin Historical Society for final approval but merely a formality at this point as they will be only checking to make sure some edits were made and some maps were included. Much of the data entry still needs to be completed. Barbara Kooiman explained that she is making small revisions to the existing files and also creating new files for the newly surveyed properties. Chris Kahlow moved to have Barbara Kooiman attend the remaining HPC meetings to provide an update on her data entry progress with a deadline of December 31, 2018 being completed. Dan Manke seconded. The motion passed 6-0.

5. [18-1450](#)

Nomination of the Boathouse identified as Pettibone River Front #006 (401 Pettibone Dr S H-6) to be designated as a local historic site.

Attachments: [Boathouse Landmark Nomination Form](#)
 [Historic Designation Request Letter](#)

Staff provided an overview for the Commission on the previous designation effort of La Crosse's boathouses. Staff stated that they did not designate all of the boathouses but wrote the nomination so that it would cover all boathouses and those that wanted to be designated may do so when they wanted to. Terry Collins moved to accept the nomination. David Riel seconded. The motion passed 5-0. Marcus Zettler abstained.

6. Discussion on possible legislation requiring that public projects within Historic Districts must be reviewed by the Heritage Preservation Commission.

Chris Kahlow asked if legislation could be passed that would require that any public projects located in historic districts would have to be reviewed by the Commission. The Cass Street lighting project was requested by the HPC and in a historic district but no input was requested of them. CM Jessica Olson and Staff stated that they would look into the process and how to draft up language.

7. Discussion on potential Community Development Block Grant application for 2019 Historic Projects.

Staff informed the Commission that they were going to submit a CDBG application to complete some historic projects in 2019. The projects include walking tour brochures for the Cass-King, 23rd-24th St and Downtown National Register Districts and to hire a consultant to complete a National Register application for the Old Towne North Commercial Area. Chris Kahlow suggested adding the creation of an educational video on appropriate historic restoration, renovation as another project. The Commission agreed.

8. [18-1451](#) Discussion on 2017 Wisconsin Act 317 (2017 Assembly Bill 771) and its changes to Historic Preservation.

Attachments: [2017 Wisconsin Act 317 Summary Memo](#)

Staff provided a brief overview of the bill and stated that they would be attending the State Preservation Conference the following week and would be able to have more info for them next month. CM Jessica Olson elaborated more on the bill's creation. Staff will report back in November.

9. Election of Officers. (Vice Chair)

Chris Kahlow nominated Terry Collins as Vice-Chair of the Commission. Marcus Zettler seconded. No other nominations were provided. The motion passed 6-0.

Adjournment

Terry Collins moved to adjourn the meeting. David Riel seconded. The motion passed 6-0. The meeting was adjourned at 7:32pm.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.