



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes - Final

### Heritage Preservation Commission

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Thursday, November 15, 2018

6:00 PM

3rd Floor Conference Room

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#### Call to Order

The meeting was called to order at 6:02 P.M.

**Present:** 4 - Jessica Olson, Chris Kahlow, Daniel Manke, Marcus Zettler

**Excused:** 2 - Terence R. Collins, Frederick Beseler

**Absent:** 1 - David Riel

**Additional attendees:** Tami Plovrd, Barb Kooiman, and Charles Clements.

#### Approval of Minutes

1. Approval of the October 18, 2018 Meeting Minutes.

A motion was made by Marcus Zettler to amend minutes stating he abstained from voting in item number five. Chris Kahlow seconded the amended minutes. Motion to amend minutes passed 4-0. Chris Kahlow motioned to approve the amended minutes and Marcus Zettler seconded. The motion passed 4-0.

2. Approval of the October 24, 2018 Special Meeting Minutes.

A motion was made by Dan Manke to approve the minutes and Chris Kahlow seconded. The motion passed 4-0.

#### Agenda Items:

3. [18-1582](#) Application of the Boathouse identified as Pettibone River Front #006 (401 Pettibone Dr S H-6) to be designated as a local historic landmark.

Jessica Olson recessed the meeting at 6:16pm in order for staff to contact a commission member to make quorum for agenda items #3 and #4 as commissioner Zettler would have to recuse himself from both items.. Staff was unable to contact the commission member. Jessica Olson called the meeting back to order at 6:23pm. Daniel Manke moved to refer this item to a special meeting after Thanksgiving and prior to December 7, 2018, that will be coordinated by staff. The motion was seconded by Marcus Zettler. The motion passed 4-0.

4. [18-1586](#) Review of plans for the exterior renovation/restoration of 201-215 3rd Street N. (Commercial Design Review Requirement)

**Daniel Manke moved to refer this item to a special meeting after Thanksgiving and prior to December 7, 2018, that will be coordinated by staff. The motion was seconded by Marcus Zettler. The motion passed 4-0.**

5. Update from Barabra Kooiman on the Architectural and Historical Intensive Survey Data Entry Progress.

**Barb Kooiman stated that there is still alot to do. She has entered about 150 of roughly 300 new data entries. Once those are finished she will be updating the existing records, which will go faster due to being smaller entries. Her goal is to have this process done by the next meeting on December 20th, 2018.**

6. [18-1451](#) Discussion on 2017 Wisconsin Act 317 (2017 Assembly Bill 771) and its changes to Historic Preservation.

**Staff stated to the Commission that they attended the 2018 Preservation Conference held by the Wisconsin Historical Society and was part of a listening session about the new bill and what it means for local preservation commissions. Commissions are advised that if they have a process for review in place already, as we do, they should continue to be consistent in reviewing projects and making decisions as they have in the past. This will help preservation commissions if challenged on their decision. Additionally, due to the way the bill is worded preservation commissions will still have the ability to require the appropriate use of materials and architectural details. Staff does not feel that the City's current ordinance will need to be amended.**

7. Recognition of Charles Clemence for his years of service on the Heritage Preservation Commission.

**Jessica Olson recognized Charles for his work on the commission and presented him with a plaque. Jessica then thanked him for his service. Charles gave an acceptance speech.**

## **Adjournment**

**A motion was made by Marcus Zettler to adjourn the meeting. Daniel Manke seconded. The motion passed 4-0.**

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### **NOTICE TO PERSONS WITH A DISABILITY**

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*