



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes - Final

### Heritage Preservation Commission

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Thursday, January 17, 2019

6:00 PM

3rd Floor Conference Room

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#### Call to Order

The meeting was called to order at 6 P.M.

#### Approval of Minutes

**Present:** 7 - Terence R. Collins, Jessica Olson, Chris Kahlow, Daniel Manke, David Riel, Marcus Zettler, Frederick Beseler

1. Approval of the November 15, 2018 Meeting Minutes.

**A motion was made by Kahlow, seconded by Beseler to APPROVE the minutes. The motion carried 6-0.**

2. Approval of the November 28, 2018 Special Meeting Minutes.

**A motion was made by Manke, seconded by Riel to APPROVE the minutes. The motion carried 6-0.**

#### Agenda Items:

3. [19-0066](#) Nomination of the Vincent Tausche House, located at 1202 Madison Street, to be designated as a Local Historic Landmark.

**Collins arrived at 6:05 P.M. Applicant available for questions if needed. Will discuss more at public hearing in February. A motion was made by Collins, seconded by Zettler to accept the nomination. The motion carried 7-0.**

4. [19-0074](#) Review of Application to Exceed the 17ft Height Limitation for Accessory Structures for the property located at 1304 Cass Street. (Carriage House)

**Staff gave an overview. Zettler agreed with staff's report. Open to public comments. Beseler asked if the new house would match the existing Carriage House. Staff explained they had little control over design of the new house. Meredith noted they had a prospective owner for the new house who loves the design and plans on building the new house architecturally compatible with the existing garage. A motion was made by Manke, seconded by Riel to CLOSE the public hearing. The motion carried 7-0. A motion was made by Collins, seconded by Kahlow to APPROVE the application. The motion carried 7-0.**

5. Update from Barbara Kooiman on the Architectural and Historical Intensive Survey Data Entry Progress.

Staff informed the Commission as to the current progress of the data entry portion the project including feedback from the Wisconsin Historical Society. Little progress has been completed. Terry Collins moved to direct staff to send Barbara Kooiman a letter by Certified Mail stating the following: "The Heritage Preservation Commission has directed that all work related to the above reference project be finalized and completed by January 28, 2019. If the work is not completed by this date the Heritage Preservation Commission will determine that the contract is in breach, the remaining amount of the contract will not be paid out, and all of the materials you have that is associated with this project must be immediately given to the Planning and Development Department. Additionally, to the extent that the cost expended to finish the project is beyond the grant amount, the Heritage Preservation Commission will hold you responsible for paying the excess amount." Marcus Zettler seconded. The motion passed 7-0.

6. Discussion and possible action on the 10th and Cass Historic Street Lighting Project.

Kahlow notes CIP budget request for lighting in 10th & Cass - HPC was not consulted even though it was their item. Kahlow wants to have city projects in historic districts come to the HPC. Kahlow states that if owners have to come to the HPC, the City should have to as well. Lighting request for 8th and 9th is going to Board of Public Works on the 22nd. Olsen asks if the committee can send a letter to Board of Public Works and request the item be sent to the HPC for February review. A motion was made by Riel, seconded by Collins to send a letter to the Board of Public Works and Engineering Department requesting to REFER item to the February HPC or schedule a special meeting.

7. Updates: City Website, Spring Intern, CDBG Grant, Public Projects in Historic Districts Ordinance.

Staff showed the Commission the revisions made to the City web pages for the Heritage Preservation Commission that were being worked on by Allison Winkler, Spring intern for the Heritage Preservation Commission. She will be attending the February Meeting and discussing her historic preservation story map project with the Commission. Staff informed the Commission that the Community Development Committee was reviewing a Community Development Block Grant application for two historic preservation projects, development of walking tour brochures for three National Register Districts and hiring a consultant to prepare a National Register Nomination for the historic Caledonia Street area. Staff informed the Commission that they were working on the Public Works projects in historic districts Ordinance with Council Member Jessica Olson but were unsure of where to add it into the Municipal Code. The Commission suggested adding it to Municipal Code that states the design standards for the districts.

8. 2019 Heritage Preservation Commission Work Plan.

Staff provided past work plans to the Commission for review and suggested they look them over and discuss the plan for 2019 at the February Meeting. A motion was made by Kahlow, seconded by Collins, REFER for 30 days.

## Adjournment

**A motion was made by Collins, seconded by Kahlow to ADJOURN. The motion carried and the meeting was adjourned at 7:29 P.M.**

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### **NOTICE TO PERSONS WITH A DISABILITY**

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*