



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes

### Board of Park Commissioners

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Thursday, January 17, 2019

5:30 PM

5th Floor Conference Room - City Hall

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**\*\* Reminder Park Board Meetings will be held at City Hall\*\***

Call to Order

Roll Call

**Present:** 7 - Paul Medinger, Mark Terpstra, Jim Webb, Eileen Kirsch, Todd Olson, Ashley Skoczynski, Jacqueline Marcou

**Excused:** 2 - Marvin Wanders, Sandy Cleary

**A motion was made by Marcou, seconded by Terpstra, that this be Public Hearing . The motion carried by voice vote.**

Approval of November 15, 2018 Park Board Minutes.

**Motion by Marcou, second by Wanders to approve the November 15, 2018 Park Board Minutes. The motion carried . (Unanimous)**

**At the end of the meeting Interim Director, Jay Odegaard, introduced the Parks, Recreation and Forestry Department new full time Recreation Coordinator, McKenzie Wilson. She reviewed what her current job responsibilities are and what current youth programming activities that are going on.**

**Park Board President, Paul Medinger, noted the current Parks, Recreation and Forestry Department Administrative Assistant and Secretary for the Park Board Commission was retiring after 30 years with the department and that the January Park Board meeting would be her last. The Park Board Commissioners and Park Board President presented a plaque to Patti Brown thanking her for her service to the board.**

#### **Agenda Items:**

##### **[18-1595](#)**

**Wieser Brothers - Request to remove trees from the boulevard at 315 5th Ave S in front of the Food Co-Op.**

**A motion was made by Marcou, seconded by Olson, that this General Item be REFERRED WITH DIRECTION to the Board of Park Commissioners, due back by 2/21/2019. The motion carried by voice vote.**

[19-0075](#)

Adam Larsen/UWL Athletic Trainer's Association - Approval of "Coulee Chase" walk/run March 30, 2019 at Myrick Park.

**A motion was made by Marcou, seconded by Terpstra, that this General Item be APPROVED . The motion carried by voice vote.**

[19-0076](#)

Myrick Park Community - Approval of inaugural "Herd Em Up" 5K walk/run April 20, 2019 at Myrick Park and waive the fee.

**A motion was made by Marcou, seconded by Terpstra, that this General Item be APPROVED AS AMENDED . The board also approved to waive the fee for this event. The motion carried by voice vote.**

[19-0077](#)

Girl Scout Troop 4322 - Approval to build and donate 3 bat houses to install at Pettibone Park.

**A motion was made by Marcou, seconded by Terpstra, that this General Item be APPROVED . The motion carried by voice vote. The following Emerson School Girl Scout Troop 4322 students presented information on placing bat houses in Pettibone Park: Madelyn, Gretchen, Avery, Carmen, Jen, Natalie, Nora, Lila and Lauren  
Jane Brannan and Diane Beranek, Co-Leaders.**

[19-0078](#)

Child Abuse Prevention Task Force - Approval to place pinwheels either in Cameron Park or Riverside Park for 1 month starting April 1st thru April 30, 2019 to raise awareness about child maltreatment.

**A motion was made by Marcou, seconded by Kirsch, that this General Item be APPROVED AS AMENDED . The board approved the use of Riverside Park for the pinwheel event but noted the Child Abuse Prevention Task Force should work administratively with the Parks and Recreation Department on the location within the park. The motion carried by voice vote.**

[19-0079](#)

Mario Youakim/Bike Brigade - Approval to use Myrick Main Shelter on May 4, 2019 and waive the fee for the 2nd Annual Bike Brigade Bake Sale. Funds raised will be donated to the La Crosse Community Thanksgiving Dinner.

**A motion was made by Terpstra, seconded by Kirsch, that this General Item be APPROVED . The motion carried by voice vote.**

[19-0080](#)

Outdoor Recreation Alliance - Presentation of "Thank You Card" for Leuth Park Pump Track.

**Jed Olson-Outdoor Recreation Alliance member and Kurt Schroeder-Outdoor Recreation Alliance President along with several youth riders that use the new Leuth Park pump track presented a framed "Thank You Card" to the Parks and Recreation Department for their efforts in helping to make the new pump track a reality for youth in the community to use.**

[19-0081](#)

WisCorps - Approval to waive the trail fee for Annual Enchanted Forest Halloween fundraiser in Myrick Park on October 19, 2019 in lieu of sponsorship.

**A motion was made by Marcou, seconded by Skoczynski, that this General Item be APPROVED . The motion carried by voice vote.**

[19-0082](#)

Sustainability Institute-Earth Fair Committee - Approval to waive the fee for use of Myrick Main shelter and the Myrick Gun Club shelter on Saturday, April 27, 2019 and Sunday, April 28, 2019 in lieu of sponsorship.

**A motion was made by Marcou, seconded by Kirsch, that this General Item be APPROVED AS AMENDED . The motion was to approve the event with no fee in lieu of the Sustainability Institute-Earth Fair group Bronze Sponsorship. The motion carried by voice vote**

[19-0083](#)

Riverside Band Shell Consortium - Approval of Riverside Band Shell Canopy Architectural Design.

**Terry Bauer spoke on behalf of the Riverside Band Shell Consortium. Due to a change request to the architectural design the group was not ready to have the Park Board Commissioners vote on the design.**

**A motion was made by Webb, seconded by Terpstra, that this General Item be REFERRED for thirty days, due back by 2/21/2019, WITH DIRECTION that the Parks and Recreation Department meet with the City Engineering Department and the Engineering Department provide a letter of feedback to the Board of Park Commissioners, regarding the free standing canopy that the Riverside Bandshell Consortium wants to construct in Riverside Park next to the Riverside Band Stand. The motion carried by voice vote.**

[19-0085](#)

Pettibone Boat Club - Approval of 2019 Slip Fees.

**A motion was made by Webb, seconded by Kirsch, that this General Item be APPROVED . The motion carried by voice vote.**

[19-0105](#)

La Crosse Oktoberfest - Approval to reclassify annual event fee from Commercial Event to Community Event.

**A motion was made by Marcou, seconded by Kirsch, that this General Item be DENIED . The motion carried by voice vote.**

[19-0087](#)

Interim Director - Update and Approval of Project Overview Plan.

**A motion was made by Olson, seconded by Marcou, that this General Item be RECEIVED AND FILED . Kerry Gloede - Parks, Recreation and Forestry Department Superintendent of Recreation & Community Facilities presented the information on the Project Overview Plan noting the purpose of the plan is to provide information and transparency to the community on current and upcoming projects the Parks and Recreation Department are working on. She noted the Project Overview Plan will be available to the community online. The motion carried by voice vote.**

[19-0084](#)

Interim Director - Approval of changes to Parks Exclusion Policy Ordinance 10.03(T) Sec.34-51. Reference Park Board Meeting Minutes October 18, 2018 Item numbers 18-1455 and 18-1456.

**A motion was made by Kirsch, seconded by Marcou, that this General Item be APPROVED AS AMENDED . The Parks Exclusion Policy Ordinance 10.03(T) Sec.34-51 be approved as presented with the addition that all appeals must come back to the Park Board Commission. The motion carried by voice vote.**

[19-0086](#)

Interim Director - Approval of Capital Equipment and Outlay 5 year plan.

**A motion was made by Marcou, seconded by Kirsch, that this General Item be APPROVED. Dan Trussoni from the Parks, Recreation and Forestry Department reviewed the Capital Equipment and Outlay 5 year plan with the group. The motion carried by voice vote.**

[19-0088](#)

Interim Director - Request Park Board concurrence to add Burns Park as an eligible park in Sec 4-114 regarding temporary beer/wine licenses in City Parks.

**A motion was made by Kirsch, seconded by Terpstra, that this General Item be APPROVED . Jared Flick from the Parks, Recreation and Forestry Department reviewed the Ordinance and explained that with increased community events starting to take place in that park and after meeting with City Clerk-Teri Lehrke and Council Member-Jacqueline Marcou Burns Park should be added to the ordinance. The motion carried by voice vote.**

[19-0089](#)

Annual Code of Ethics Review.

**A motion was made by Marcou, seconded by Olson, that this General Item be APPROVED . The motion carried by voice vote.**

Adjournment

**A motion was made by Marcou, seconded by Olson to adjourn. Meeting adjourned at 6:37 pm.**

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

**NOTICE TO PERSONS WITH A DISABILITY**

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*