



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes - Final

Housing Authority of the City of La Crosse

Wednesday, March 13, 2019

12:00 PM

Housing Authority of the City of La Crosse
1307 Badger Street

Call to Order, Roll Call

Carpenter called the meeting to order. In addition to the Board members below, others present were: Executive Director Steve Schauf and Attorney Sarah Fortune.

Present: 5 - Portialee Armstrong, Judy Carpenter, Kimberly Cable, Kristina Bechtel, Peter Sayner

Agenda Items:

1 Approval of Minutes of regular meeting held February 13, 2019.

Motion by Sayner, second by Armstrong to approve the minutes of February 13, 2019. Motion carried.

2 Approval of Bills.

Armstrong presented bills as follows and made a motion for their approval as well as the cost of the luncheon: Public Housing - \$42,661.99, Voucher Program - \$131.75, Capital Funds Program - \$2,095.54, Forest Park - \$13,464.18, Ping Manor - \$19,197.46, Non-assisted Account - \$504.64, Central Office Cost Center - \$9,347.36, Checks - \$161,041.20, for a total of \$248,444.12. Cable seconded; motion carried.

3 Executive Director's Report.

The Executive Director's Report was reviewed.

4 Delinquent Rent Report.

The Delinquent Rent Report was reviewed.

5 New Business.

[19-0371](#)

Approve Forest Park and Ping Manor Security Upgrades Bid.

The Forest Park and Ping Manor Security Upgrade bids were reviewed.

Motion by Cable, second by Bechtel to accept the bid received from Klich Electric in the amount of \$157,900.00. Motion carried.

[19-0372](#)

Approve Non-Corporate Resolution (BMO Harris).

Motion by Armstrong, second by Sayner to approve the Non-Corporate Resolution for BMO Harris (Resolution 2226). Motion carried.

[19-0373](#)

Approve revised "Information Handbook for Employees."

Motion by Cable, second by Bechtel to remove approval required from the Board of Commissioners as referenced in the Travel Policy and Tuition Reimbursement Benefit Policy sections of the handbook. Sayner amended the motion by adding that any travel or training shall be referenced in the Executive Director's Report. Bechtel seconded; motion carried.

Further action on the Information Handbook for Employees adjourned pending further discussion at next month's meeting.

[19-0374](#)

Approval for staff to attend 2019 WAHA Spring Training, April 17-18, 2019.

Motion by Cable, second by Sayner to approve staff to attend 2019 WAHA Spring Training. Motion carried.

[19-0375](#)

Approval for resident services staff to attend "Therapeutic Recreation Association of the Coulee Region 2019 Spring Workshop," April 5, 2019.

Motion by Armstrong, second by Bechtel to approve staff to attend the Therapeutic Recreation Association of the Coulee Region 2019 Spring Workshop. Motion carried.

Adjournment

Motion by Cable, second by Armstrong to adjourn. Motion carried.