



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes - Final

Housing Authority of the City of La Crosse

Wednesday, August 14, 2019

12:00 PM

Housing Authority of the City of La Crosse
1307 Badger Street

Call to Order, Roll Call

Carpenter called the meeting to order.

Also present were Executive Director Steve Schauf and Cindy Knutson.

Present: 5 - Portialee Armstrong, Judy Carpenter, Kimberly Cable, Kristina Bechtel, Peter Sayner

1 Approval of Minutes of July 10, 2019

Motion by Armstrong, second by Sayner to approve the minutes. Motion carried.

2 Approval of Bills

Motion by Armstrong, second by Cable to approve bills as follows as well as the cost of the luncheon: Public Housing - \$34,408.12, Voucher Program - \$2,136.20, Capital Fund Program - \$10,311.80, Forest Park - \$241,416.38, Ping Manor - \$43,900.47, Non-Assisted Account - \$200.00, Management Fund - \$300.00, Central Office Cost Center - \$6,419.69, and Checks - \$154,137.07, for a total of \$493,299.63. Motion carried.

3 Executive Director's Report

The Executive Director's Report was reviewed.

4 Delinquent Rent Report

The Delinquent Rent Report was reviewed.

5 New Business

Review 2018 Fiscal Audit

Cindy Knutson, Tostrud & Temp, S. C., presented a brief overview and answered questions regarding the 2018 Financial Statements and Independent Auditor's Report for all in attendance. The 2018 Fiscal audit was reviewed.

[19-1202](#)

Approve Housing Choice Voucher Administrative Plan.

Motion by Bechtel, second by Sayner to approve the revised plan. Bechtel amended the motion to include "vacancy payment" verbiage as referenced in Section 27.7 Payment to Owner, paragraph B.2 (page 170) of the plan; Sayner seconded. Motion carried.

[19-1203](#)

Approve Public Housing Admissions and Continued Occupancy Plan.

Motion by Cable, second by Bechtel to approve the revised plan. Motion carried.

Update on HUD - Veterans Affairs Supportive Housing - Garden Terrace

Executive Director Schauf updated commissioners that the Housing Assistance Payment (HAP) Contract for the Garden Terrace Apartment building is currently in the final stages.

Motion by Cable, second by Sayner to approve Executive Director Schauf to sign the final HAP contract with attorney review. Motion carried.

Adjournment

Motion by Armstrong, second by Cable to adjourn.