



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes - Final

### Safe Routes to School Plan Steering Committee

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Thursday, August 22, 2019

8:30 AM

Fifth Floor Conference Room City Hall

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#### Call to Order

#### Roll Call

*Committee Members Walsh and Eastwood were present but did not vote on any items due to Eastwood not being sworn in yet and Walsh's appointment taking place in September.*

**Present:** 8 - Matt Gallagher, Linda Lee, Virginia Loehr, Jack Zabrowski, Larry Sleznikow, Michael Freybler, Jim Longhurst, Josh Larson

**Excused:** 2 - Jackie Eastwood, Tom Walsh

#### Approval of Minutes

#### Agenda Items:

##### Introductions

- 1 [19-1221](#) Election of Officers  
  
**A motion was made by Sleznikow, seconded by Gallagher, that this General Item be TABLED until the next meeting. The motion carried by voice vote.**
- 2 [19-1244](#) Safe Routes to School Background Presentation - Virginia Loehr La Crosse County Health Department  
  
*Virginia Loehr from the La Crosse County Health Department made a presentation regarding the history, accomplishments and current status of the Safe Routes to School program in the City of La Crosse*
- 4 [19-1245](#) Role and Purpose of the Safe Routes to School Steering Committee  
  
**Attachments:** [Role of SRTS Steering Committee.docx](#)  
  
*The role and purpose of the SRTS Steering committee was discussed and the attached handout was shared with the committee. The committee was asked to judiciously share their local knowledge and technical expertise to guide the City staff and consultant team to complete a Safe Routes to School Plan for the City of La Crosse.*

3 [19-1222](#) Review of Safe Routes to School Plan Proposals

**Attachments:** [Alta Planning + Design.pdf](#)  
[HKGi proposal La Crosse SRTS Plan.pdf](#)  
[Toole Design Submittal LaCrosse SRTS Plan Update.pdf](#)  
[1Consultant Selection Score Sheet.docx](#)

A motion was made by Gallagher, seconded by Lee that each committee member should individually score the three proposal using the committee revised scoring matrix (see attached) and submit their score to the committee staff person. Tabulation of scores is to be presented at the next meeting on September 9th. The motion carried by voice vote.

5 [19-1246](#) Scheduling of Future Meetings

*Future meetings will occur on the second Monday of the month, with potential consultant interviews on October 7th.*

## Adjournment

A motion was made by Lee, seconded by Loehr, that the meeting be adjourned. The motion carried by voice vote.

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### NOTICE TO PERSONS WITH A DISABILITY

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*