



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes - Final

Housing Authority of the City of La Crosse

Wednesday, December 11, 2019

12:00 PM

Housing Authority of the City of La Crosse
1307 Badger Street

Call to Order

Ms. Carpenter called the meeting to order.

Roll Call

Present: 4 - Judy Carpenter, Kimberly Cable, Kristina Bechtel, Peter Sayner

Also attending were Commissioners Judy Carpenter, Peter Sayner, Kim Cable, Kristina Bechtel as well as Executive Director Steve Schauf, Attorney Sarah Fortune and Tennille Spears.

Approval of Minutes from November 13, 2019.

Ms. Cable moved for approval of the Regular Meeting Minutes held November 13, 2019; Mr. Sayner seconded. Motion Carried.

Agenda Items

1 Approval of bills.

Ms. Cable presented bills as follows and moved for their approval as well as the cost of the luncheon: Public Housing, \$155,787.81; Voucher Program, \$1,949.54; Capital Fund Program, \$22,013.60; Forest Park, \$111,436.07; Ping Manor, \$16,479.82; Central Office Cost Center, \$6,586.41; Checks to be approved, \$120,957.70; Total, \$435,210.95; Mr. Sayner seconded. Motion Carried

2 Executive Director's Report

The Executive Director's Report was reviewed.

3 Delinquent Rent Report

The Delinquent Rent Report was reviewed.

4 New Business

[19-1794](#)

Resolution to write off unusable equipment, building, and land improvements.

Ms. Bechtel moved to approve Resolution No 2233 writing off unusable equipment, building and land improvement; Mr. Sayner seconded. Motion Carried.

[19-1795](#)

Resolution to write off uncollectible accounts.

Mr. Sayner moved to approve Resolution No 2234 writing off uncollectible accounts; Ms. Cable seconded. Motion Carried

[19-1796](#)

Resolution to approve 2019 Budget Revision.

The 2019 Budget Revision was reviewed. Ms. Cable moved approval of Resolution No 2235; Mr. Sayner seconded. Motion Carried.

[19-1797](#)

Resolution to approve 2020 Budget.

The 2020 Budget was reviewed. Ms. Bechtel moved approval of Resolution No 2236. Mr Sayner seconded. Motion Carried.

Discuss Information Handbook for Employees' holiday pay policy.

Ms. Cable made a motion to amend the policy to remove the requirement that the employee must work on the last regularly scheduled work day prior to the holiday and must further work on the first regularly scheduled work day after the holiday entirely from the policy effective January 1, 2020; no second Motion failed.

Ms. Bechtel made a motion to amend the policy to read "In order to be eligible for holiday pay, qualified employees must work the full last regularly scheduled work day prior to the holiday and must further work a full day on the first regularly scheduled work day after the holiday." No second. Motion failed.

Mr. Sayner made a motion to table the discussion item with the request that Attorney Fortune provide a summary and comparison from the information Handbook for Employees of the benefits available to eligible full-time employees that are not immediately available to newly hired full-time employees; Ms Cable seconded. Motion carried.

Mr. Schauf distributed information regarding the Housing Authority Information Handbook for Employee's holiday pay policy to everyone in attendance. The issue was raised by an employee who feels that the policy is unclear. The relevant portion of the policy reads- "In order to be eligible for holiday pay, qualified employees must work on the last regularly scheduled work day prior to the holiday and must further work on the first regularly scheduled work day after the holiday"

Discuss January meeting date change.

Due to conflict with regular meeting date of January 8, 2020; the board hereby provided consent to a change in the regular meeting date of the Board of Commissioners of the Housing Authority of the City of La Crosse to January 9, 2020 at 12:00pm at 1307 Badger St. La Crosse WI. The consent form has been signed and placed on file.

Adjournment

Mr. Sayner moved for adjournment; Ms. Cable Seconded. Motion carried.