



City of La Crosse, Wisconsin

La Crosse Public Library
800 Main Street
La Crosse WI 54601

Meeting Minutes

Library Board

Tuesday, December 10, 2019

5:00 PM

La Crosse Main Library - Auditorium
800 Main Street

1. Call to Order

PRESENT:

Sue Anglehart, Katie Bittner, Cat Ellingson, Kathy Ivey, Gary Padesky (left 6:42 p.m.), Araysa Simpson, Shelley Hay (arrived 5:03 p.m.), Jodi Ehrenberger (arrived 5:30 p.m.)

EXCUSED:

Jeff Bagniefski

The Chair, Ms. Anglehart, called the meeting to order at 5:00 p.m.

2. Approval of Minutes

Motion to approve the minutes of November 12, 2019.

(Gary Padesky / Kathy Ivey) Carried

3. Approval of Bills & Financial Reports

Motion to approve the bills and financial reports for November 2019.

(Gary Padesky / Cat Ellingson) Carried

4. Reports

4.1 Director's Report

4.11 Vacancy Reports

Five part-time flex Library Assistant positions have been filled. Their testing is complete and they will start December 13th. Applications are currently being accepted for the Senior IT Specialist and part-time janitor positions.

4.12 2020 Budget

The 2020 Operating Budget was approved by City Council on November 12th.

4.13 Quarterly Reports

Overall YTD is down, a continuing trend everywhere. The use of Gimlet for tracking was explained, inconsistency in use was noted. Al Mask explained that Gimlet will be adjusted going into the new year, and will look better in the 1st quarter of 2020. As focus goes from materials to programming, stats become more important to justify funding. State has had the funding structure discussion, but things are slow to change (circulation vs programs).

4.14 Preliminary Report from Give-A-Gift 2019

Fifty-nine new donors were gained, and attendance seemed as good as last year. Donations are still coming in, as well as bills, so there are no final figures yet. Thank you letters are being printed and will be mailed soon.

4.15 City Collaborations Update

Ms. Grant attended the senior programming public input session.

Russ is working with Project Manager Greg Kozelek on the main roof project.

City is opening up 10 spots in the former Davy lot to library employees. This should help alleviate some of the current parking issues.

City continues to look for ways to partner, especially when new buildings are being conceptualized. Fire Chief Gilliam noted a 7,000 sq ft rectangle that could be added to the North Fire Station as an option for shared space with the North Community Library. A discussion followed. Jodi noted that a similar idea was mentioned when the new northside school was being built, but having the library in a school created a public access issue. Chief Gilliam is willing to speak to the Board if there is interest in a "municipal center", noting cost savings, sharing utilities, and expanded parking as possible benefits. The Board felt sharing space did not fit with the library's long-term goal, especially due to the current technology upgrade project.

4.2 Committee of the Whole Report

4.21 North Library Technology Enhancement Project Options

Ms. Grant noted potential funding sources and explained the unspent allocations from

each, as well as the background of the \$90,000 CIP funds. The project is still 1/3 under the initial \$90,00 budget. Final pricing on stools has yet to be received.

Motion to approve up to \$30,000 from Special Trustees to complete NCL tech enhancement project (wiring, camera installation, computer tables, computer chairs, stools).

(Gary Padesky / Kathy Ivey) Carried

4.22 Approval of Event Request from Friends of the Library

Motion to approve serving wine at the Friends of the Library Annual Meeting event in Main Hall (former museum space) on January 18, 2020.

(Araysa Simpson / Kathy Ivey) Carried

4.23 Approval of 2020 Library Closure Dates

Motion to approve 2020 library closure dates: 1/1, 4/12, 5/23-25, 7/3-4, 9/5-7, 11/26, 12/24-25, 12/31.

(Gary Padesky / Cat Ellingson) Carried

4.24 Approval of Special Trustee's Reimbursement Requests

Motion to approve \$869.13 from the Special Trustee's Fund to reimburse In-House checking for the February 2019 Board retreat and Director retirement expenses.

(Kathy Ivey / Gary Padesky) Carried

5. Old Business

5.1 MSR Invoice

Now that the project is officially on pause, Ms. Grant confirmed the final invoice to MSR in the amount of \$5,921.01. She again noted that MSR would be happy to continue their service in future if needed. The Board asked if she would confirm that this would be true even if our primary architect, Dagmara Larsen, is no longer with MSR.

Motion to approve \$5,921.01 to MSR for expense from September visit, consultant and project time.

(Katie Bittner / Gary Padesky) Carried

6. Public Comment / Other

Mr. Padesky shared that Jeff Bagniefski was unable to attend the meeting as his son recently passed away. Sue mentioned sending a note from the Board.

7. Topics for Future Meetings

7.1 Policy Review and Updates: Information Technology Resource Policy

Lou Kalis noted a few of the changes to the Information Technology Resource policy, including the addition of a social media piece. The updated policy will be on the COW agenda, and will also be emailed to the Board for review prior to the meeting.

8. Adjournment

Time: 6:06 p.m.

Motion to adjourn.

(Kathy Ivey / Katie Bittner) Carried