



# City of La Crosse, Wisconsin

La Crosse Public Library  
800 Main Street  
La Crosse WI 54601

## Meeting Minutes

### Library Board

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Monday, August 31, 2020

5:00 PM

La Crosse Main Library  
Video Conference

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#### COMMITTEE OF THE WHOLE MEETING

#### Call to Order

*Present:*

*Kathy Ivey, Sue Anglehart, Cat Ellingson, Jodi Ehrenberger, Shelley Hay, Gary Padesky*

*Absent:*

*Jeff Bagneski, Katie Bittner, Araysa Simpson*

**Vice-Chair Kathy Ivey called the meeting to order at 5:03 p.m.**

#### Agenda

#### 1. 2021 System Resource Library Contract

*Shanneon noted that an annual resource contract between a library system and its resource library is mandated by state statute 43.16. Our resource contract was analyzed to determine what services it made sense for La Crosse Public Library (LPL) to continue providing as the Resource Library for Winding Rivers Library System (WRLS.) The contract changed a bit from last year with regard to two services formerly provided. LPL will no longer provide system-wide Overdrive support or bank reconciliation. LPL will be reimbursed \$22,654 for collection development and resources purchased to offset demands on popular materials. A discussion regarding WRLS Web followed. WRLS Web fees are annual membership fees paid by all members of WRLS Web, focusing on ILS/shared catalog. WRLS Web also reimburses LPL \$41,000 for staff time utilized for ILS admin backup and cataloger bibliographic cleanup. Because some libraries in WRLS are not members of WRLS Web, the membership fees for the shared catalog are entirely separate from WRLS and do not require a contract. The Board would like to review this service in more detail next year. A suggestion was made to review in April of 2021.*

## 2. 2021 Operating Budget

*Shanneon provided an overview of the spreadsheet noting adjustments made to non-salary and fringe lines could be reallocated if they didn't go over budgeted amounts. Library Materials was restored back to the original amount. Potential staffing costs were reduced, anticipated revenue will be down. Staff salaries were reviewed. The Mayor has asked for an estimate to restore partial branch hours mid 2021 if funding to provide needed staff is available. Shanneon provided the Mayor a cost estimate for staffing at reduced hours, including part-time janitorial staff. Benefits of the solar panel project were discussed, the library should see some cost savings but as it is not clear how much, the requested amount in utilities remained the same for the coming year.*

*City has recently made performance measures an integral part of the budget process, and has requested an overview of these goals from all City departments. Shanneon submitted accomplishments/highlights and 2021 goals and performance measures. This document does not need approval from the Board but was shared for informational and discussion purposes.*

## Adjournment

**Kathy Ivey adjourned the Committee of the Whole at 5:55 p.m.**