



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes - Final

Housing Authority of the City of La Crosse

Wednesday, August 11, 2021

12:00 PM

Housing Authority of the City of La Crosse
1307 Badger Street

Call to Order

Chairperson Sayner called the meeting to order at 12:02pm

Roll Call

Present: 5 - Kimberly Cable, Kristina Bechtel, Peter Sayner, Randall Brown, Kathleen Lawrence

Also present were Steve Schauf Executive Director; Kathy Storandt, Financial Coordinator; and Mike Temp; Tostrud & Temp, S.C.

1 Approval of Minutes of July 14, 2021 regular meeting.

Commissioner Cable moved for approval of the Regular Meeting Minutes held July 14, 2021; Commissioner Brown seconded. Motion Carried 4-0

2 Approval of bills.

Commissioner Cable presented bills as follows and moved for their approval as well as the cost of the luncheon: Public Housing \$69,441.24; Voucher Program \$332.22, Mainstream Program \$0.00; Capital Fund Program \$126,059.71; Forest Park \$45,128.21; Ping Manor \$30,395.02; Central Office Cost Center \$4,782.85; Checks to be approved \$133,430.23; Total \$409,569.48; Commissioner Bechtel seconded. Motion carried 4-0

3 Executive Director's Report.

The Executive Director's Report was marked as reviewed.

4 Finance Report

The Finance Report was marked as reviewed.

5 New Business

Distribution and Discussion of Independent Auditor's Report.

A copy of the year end December 31, 2020 audit report was distributed to all Commissioners. Mike Temp, Tostrud & Temp, S.C. presented a brief overview

and answered questions regarding the 2020 Financial Statements and Independent Auditor's Report for all in attendance. The 2020 Fiscal Audit has been reviewed.

[21-1166](#)

Review and approve LHA Project #10043 - Lead-based Paint Assessment Inspection & Testing.

LHA Project 10043 - Lead Based Paint Assessment Inspection & Testing bids were reviewed. Commissioner Bechtel moved approval of the bid received from Nova Group, GBC of St. Louis Park, MN in the amount of \$43,440.00; Commissioner Brown seconded. Motion carried 4-0

[21-1167](#)

Review and approve LHA 2021 Capital Improvement Project #21016.

Commissioner Cable moved approval of the bid received from Braund Building, LLC. in the amount of \$802,000.00 for Project No. 21016, LHA 2021 Capital Improvements. Commissioner Brown seconded. Motion carried 4-0

Discussion on Schuh Recreation Center Additional Boys & Girls Club Services.

Mr. Schauf provided an update regarding changes taking place at the Schuh Homes Rec Center that is staffed by the Boys & Girls Club (BGC). I am pleased to announce that they have seen roughly a 30% increase in participation at the Center as well as the age of participants has increased to include more teens. The consensus from my meetings with BGC CEO and Site Director was the need to provide one additional staff member at the Center. This staff member would help handle with the increased participation as well as look into updating the current teen room and possibility of adding other BGC structured activities (i.e. athletics, board game club, cooking club, story time, etc.) at the Center. After further boarding discussion, Commissioner Cable moved approval to fund one additional BGC staff member for the remainder of the 2021 year as well as include \$10,000.00 in the 2022 Operating Budget to account for this change moving forward. Commissioner Lawrence seconded; motion carried 4-0

Mr. Schauf provided site rooftop pictures, preliminary site plans, and proposed lease term documentation received from Dish Wireless representative regarding utilization of Forest Park rooftop. After further discussion, Commissioner cable made a motion to not move forward with the Dish Wireless utilizing the Forest Park rooftop as a cell tower site. Commissioner Brown seconded; Motion carried 4-0

6 [21-1043](#)

Employee Performance Evaluation & Contract

(Note: The Board may convene in closed session pursuant to Wis. Stat. §19.85(1)(c) to discuss Executive Director performance evaluation and contract. Following any closed session, the Board may reconvene in open session.)

Chairperson Sayner requested the board convene in closed session to discuss Executive Director Employment Contract. Commissioner Brown moved approval to convene in closed session; Commissioner Bechtel seconded; motion carried 4-0.

Commissioner Bechtel moved approval to return to open session, Commissioner Cable seconded. Motion Carried 4-0. Chairperson Sayner

indicated the contract will be sent to attorney for final draft.

Adjournment

Commissioner Brown moved for adjournment; Commissioner Bechtel seconded. Motion carried 4-0