



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Agenda - Final-revised

### Board of Public Works

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Tuesday, May 30, 2023

10:00 AM

Council Chambers  
City Hall, First Floor

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*The Board of Public Works meeting is open for in-person attendance and will also be conducted through video conferencing. The meeting can be viewed by visiting the Legislative Information Center (<https://cityoflacrosse.legistar.com/Calendar.aspx>) and clicking on the video link to the far right in the meeting list.*

#### Call to Order

#### Roll Call

#### Approval of Minutes

#### Agenda Items:

- 1 [23-0542](#) Bidder's Proof of Responsibility.
- 2 [23-0565](#) Resolution declaring certain property located at 906 Gillette Street (parcel #17-10104-21) as surplus property.  
*Sponsors:* Reynolds
- 3 [23-0567](#) Resolution approving 2022 Compliance Maintenance Annual Report (CMAR) for the Isle La Plume Wastewater Treatment Facility.  
*Sponsors:* Schwarz
- 4 [23-0629](#) 122 4th Street South - SPP request for Sidewalk Cafe and Sign in Right of Way.
- 5 [23-0632](#) Approval of Temporary Street Privilege Permit from MetroNet for work at the intersections of 26th St S & Farnam and 27th St S & Farnam.
- 6 [23-0633](#) Finding & Order to establish 2-Hour Parking, 8 A.M. to 6 P.M., Except Sat., Sun., & Hol. on the North side of the 2100 block of Vine Street.
- 7 [23-0635](#) Metro Fibernet SPP request for communications in ROW between Campbell Road - 22nd and State Streets.
- 8 [23-0636](#) Metro Fibernet SPP request for Communications in ROW between Losey Ct - State St - Losey Blvd and BNSF RR.
- 9 [23-0637](#) Metro Fibernet SPP request for Communications in ROW between 22nd - Losey - Pine and State Streets.

- 10      [23-0592](#)      Metro Fibernet SPP Request for Communications in ROW between 16th - 19th - Cass and Madison Streets.
- 11      [23-0593](#)      Metro Fibernet SPP request for Communications in ROW between 16th - 19th - Madison and Market Streets.
- 12      [23-0591](#)      2025 Denton Street - SPP request for Sign in Right of Way.

## Adjournment

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### *NOTICE TO PERSONS WITH A DISABILITY*

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*

**Board members: Mitch Reynolds, Jenasea Hameister, Rebecca Schwarz, Andrea Trane, Matthew Gallager.**



# City of La Crosse, Wisconsin

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## Text File

File Number: 23-0542

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 1



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0565

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**Agenda Date:** 6/1/2023

**Version:** 1

**Status:** New Business

**In Control:** Finance & Personnel Committee

**File Type:** Resolution

**Agenda Number:** 7

Resolution declaring certain property located at 906 Gillette Street (parcel #17-10104-21) as surplus property.

RESOLUTION

WHEREAS, the City of La Crosse has operated Fire Station #4 at 906 Gillette Street since 1941; and

WHEREAS, the station does not fit the current and future needs of the Fire Department based on building size and lack of gender equality needs; and

WHEREAS, construction on the new station on the same block is scheduled to be completed August 2024 at which time the current building will no longer be needed; and

WHEREAS, the Department of Planning, Development and Assessment has drafted a Request for Proposals (RFP) for future development and use of the site; and

WHEREAS, per the established policy and procedure for the sale of City-owned property, once the property has been declared surplus by the Common Council, it shall be advertised in the La Crosse Tribune in addition to the distribution of the RFP and with a "For Sale" sign on the property.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of La Crosse that the aforementioned parcel is declared surplus and will be offered for sale.

BE IT FURTHER RESOLVED that the Economic and Community Development Commission shall review the RFPs and provide a recommendation to the Common Council for sale of the property.

BE IT FURTHER RESOLVED that any development agreement associated with the sale of the property must be approved by the Common Council.

BE IT FURTHER RESOLVED that proceeds from the sale shall be deposited into General Revenue-Sale of Land, account 1009910-491002.

BE IT FURTHER RESOLVED that the Director of Planning, Development and Assessment is hereby authorized to take any and all steps to effectuate this resolution.



# **CITY OF LA CROSSE**

**400 La Crosse Street  
La Crosse, Wisconsin 54601  
(608) 789-CITY  
[www.cityoflacrosse.org](http://www.cityoflacrosse.org)**

## LEGISLATION STAFF REPORT FOR COUNCIL

File ID            Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation

**Agenda Item 23-0565 (Andrea Trane)**

Resolution declaring certain property located at 906 Gillette Street (parcel #17-10104-21) as surplus property.

**General Location**

Fire Station #4, 906 Gillette St, Council District 2, Logan Northside Neighborhood Association

**Background Information**

The Fire Department is building a new station adjacent to the current property. When this is completed, the current station will no longer be needed. Based on the 2017 Five Bugles report, the current station's size is inadequate, needing about twice as much space as currently exists. This building does not meet current ADA requirement, is not energy efficient and the dormitory and bathrooms are gender shared. Therefore, this property does not fit the needs of the City as a fire station. Once the new building is completed, the Fire Department will no longer need this and should be offered for sale.

**Recommendation of Other Boards and Commissions**

N/A

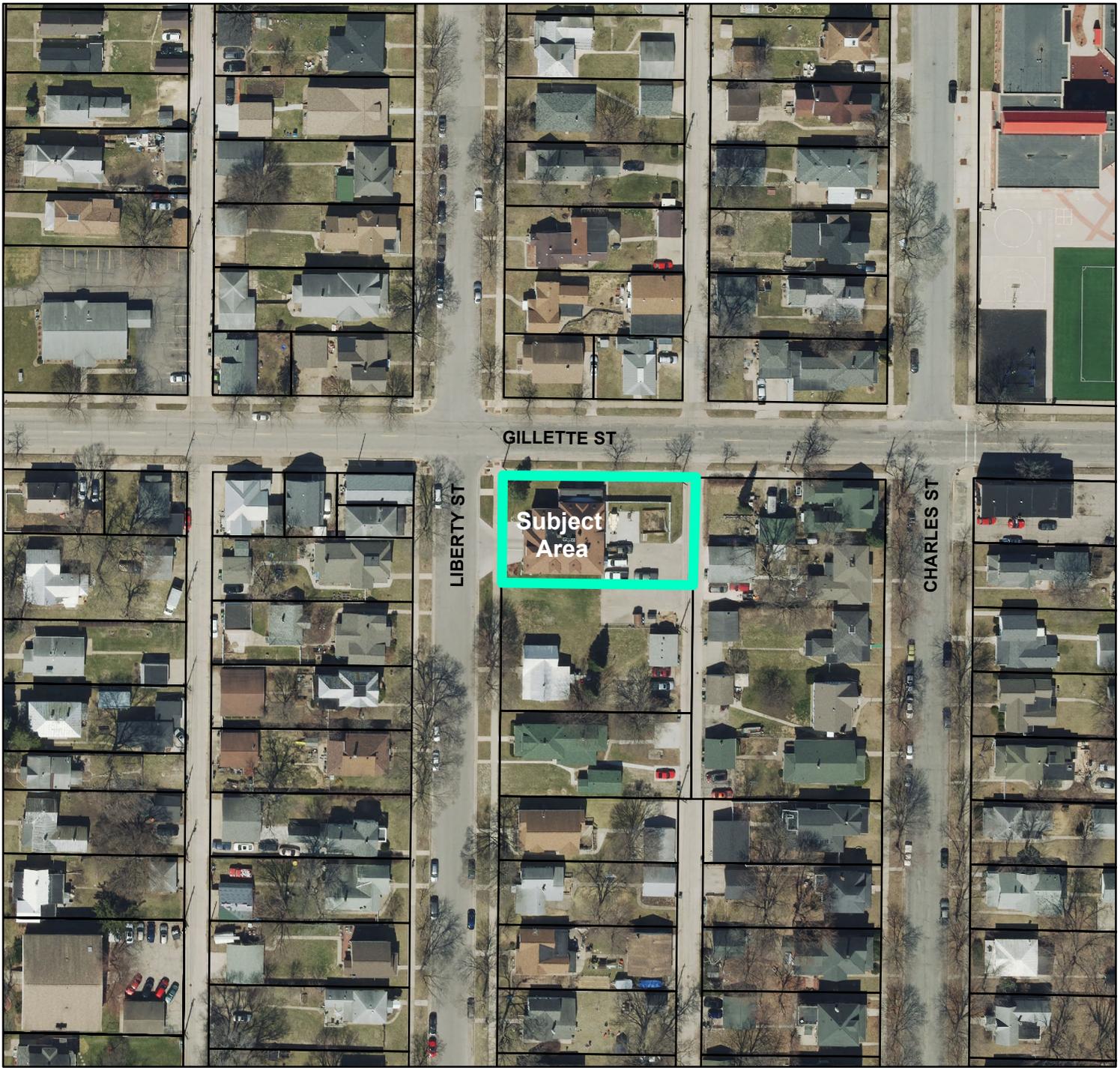
**Consistency with Adopted Comprehensive Plan**

Future Land Use of this site in the Comprehensive Plan is Single Family Housing. It has not yet been determined how his property will be repurposed.

**Staff Recommendation**

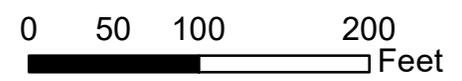
**This item is recommended for approval.**

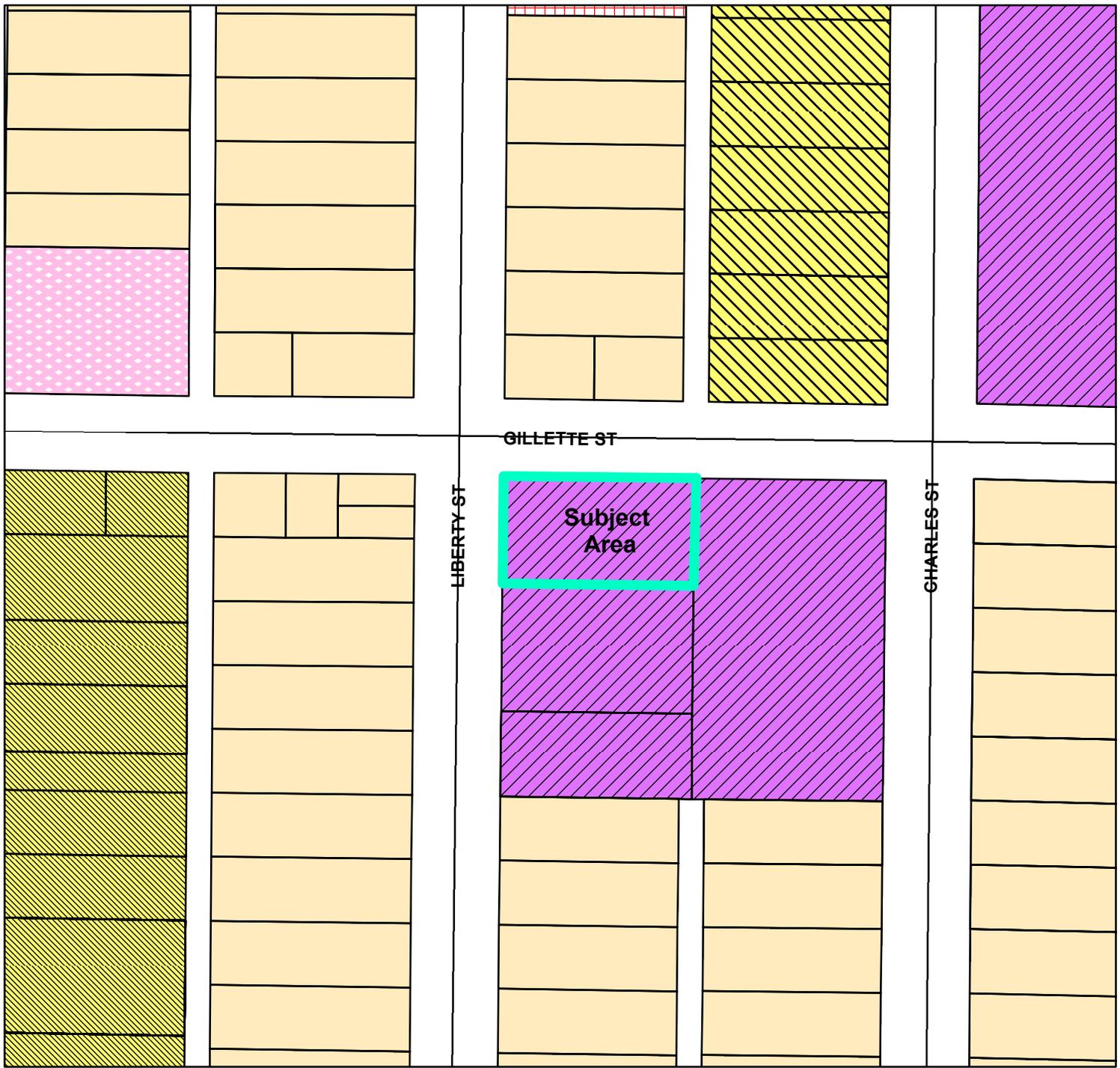
**Routing F&P 6.1.2023**



# BASIC ZONING DISTRICTS

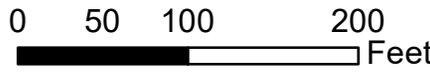
- R1 - SINGLE FAMILY
- R2 - RESIDENCE
- WR - WASHBURN RES
- R3 - SPECIAL RESIDENCE
- R4 - LOW DENSITY MULTI
- R5 - MULTIPLE DWELLING
- R6 - SPECIAL MULTIPLE
- PD- PLANNED DEVELOP
- TND - TRAD NEIGH DEV.
- C1 - LOCAL BUSINESS
- C2 - COMMERCIAL
- C3 - COMMUNITY BUSINESS
- M1 - LIGHT INDUSTRIAL
- M2 - HEAVY INDUSTRIAL
- PS - PUBLIC & SEMI-PUBLIC
- PL - PARKING LOT
- UT - PUBLIC UTILITY
- CON - CONSERVANCY
- FW - FLOODWAY
- A1 - AGRICULTURAL
- EA - EXCLUSIVE AG
- City Limits
- SUBJECT PROPERTY





## BASIC ZONING DISTRICTS

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# City of La Crosse, Wisconsin

City Hall  
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La Crosse, WI 54601

## Text File

File Number: 23-0567

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**Agenda Date:** 6/1/2023

**Version:** 1

**Status:** New Business

**In Control:** Finance & Personnel Committee

**File Type:** Resolution

**Agenda Number:** 3

Resolution approving 2022 Compliance Maintenance Annual Report (CMAR) for the Isle La Plume Wastewater Treatment Facility.

RESOLUTION

WHEREAS, the Wisconsin Department of Natural Resources requires that municipal wastewater facilities submit annual reports summarizing performances of their facilities for the prior year.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby approves the 2022 Compliance Maintenance Annual Report for the Isle La Plume wastewater treatment facility.

BE IT FURTHER RESOLVED that the appropriate City officials are authorized to submit the same to the Wisconsin Department of Natural Resources to comply with the requirements of the State.

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	8.9112	x	299	x	8.34	=	22,184
February	9.1485	x	261	x	8.34	=	19,911
March	9.3286	x	269	x	8.34	=	20,931
April	9.3026	x	255	x	8.34	=	19,753
May	10.2306	x	224	x	8.34	=	19,090
June	10.3421	x	228	x	8.34	=	19,642
July	9.5071	x	231	x	8.34	=	18,277
August	9.4659	x	234	x	8.34	=	18,463
September	9.3420	x	937	x	8.34	=	72,980
October	9.5053	x	257	x	8.34	=	20,412
November	8.7091	x	264	x	8.34	=	19,183
December	8.8250	x	269	x	8.34	=	19,780

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	20	x	90	=	18
		x	100	=	20
Design BOD, lbs/day	29793	x	90	=	26813.7
		x	100	=	29793

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	1	2
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	1	1
Points		0	0	3	2
<b>Total Number of Points</b>					<b>5</b>

5

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
● Yes Enter last calibration date (MM/DD/YYYY)

2022-09-08

○ No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

● Yes

○ No

If Yes, please explain:

Metallics received a NOV & SNS for failure to report/sample Q1,Q2,& Q3 of 2022.

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

● Yes

○ No

○ No

○ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes 1,080,505 gallons

○ No

Holding Tanks

● Yes 1,377,180 gallons

○ No

Grease Traps

● Yes 1,362,791 gallons

○ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We sampled trucked waste at random on a quarterly basis to maintain baselines for those waste streams. We also require sampling for any new waste stream to be hauled in. The current grease receiving area is not the best and can cause some periodic operational issues; however, this will be resolved in the active facility upgrade process which is scheduled to be completed in 2024.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

<div data-bbox="133 205 1461 258" style="border: 1px solid black; height: 25px;"></div> <p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div data-bbox="133 443 1461 525" style="border: 1px solid black; padding: 5px;"><p>Leachate received from La Crosse County Solid Waste via the collection system. Received Metallics process waste via hauler.</p></div>
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<b>Total Points Generated</b>	5
<b>Score (100 - Total Points Generated)</b>	95
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	5	1	0	0
February	25	22.5	6	1	0	0
March	25	22.5	5	1	0	0
April	25	22.5	6	1	0	0
May	25	22.5	5	1	0	0
June	25	22.5	5	1	0	0
July	25	22.5	5	1	0	0
August	25	22.5	5	1	0	0
September	25	22.5	5	1	0	0
October	25	22.5	5	1	0	0
November	25	22.5	4	1	0	0
December	25	22.5	4	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2022-09-08

- No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

We are under a major facility upgrade for Phosphorus control as well as other plant processes. The fact of construction causes some necessary and unavoidable alterations and hiccups in normal operations.

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Yes  
 No  
 If Yes, please explain:

We experienced an exceedance on phosphorus & e-coli as a result of facility upgrade modifications in the activated sludge aeration basins. When we committed to E-coli sampling we didn't consider the fact of operating during construction so we took a hit on E-coli in June 2022. The plant was forced to run on half of the aeration basins which reduced efficiency and we suffered a large power outage on June 10th knocking out a number of PLC's and shut down the blowers, we struggled to restart the aeration system.

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

Yes  
 No  
 If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

Yes  
 No  
 N/A  
 Please explain unless not applicable:

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	7	1	0	0
February	30	27	8	1	0	0
March	30	27	6	1	0	0
April	30	27	8	1	0	0
May	30	27	9	1	0	0
June	30	27	14	1	0	0
July	30	27	9	1	0	0
August	30	27	8	1	0	0
September	30	27	8	1	0	0
October	30	27	13	1	0	0
November	30	27	9	1	0	0
December	30	27	8	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
<b>Points per each exceedance with 12 months of discharge:</b>					<b>7</b>	<b>3</b>
Exceedances					0	0
Points					0	0
<b>Total Number of Points</b>						<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	108		2.2	0					
February	108		12.171	0					
March	108		4.393	0					
April	108		14.098	0					
May	108		19.139	0					
June	108		14.207	0					
July	108		20.029	0					
August	108		18.001	0					
September	108		9.827	0					
October	108		16.236	0					
November	108		6.553	0					
December	108		.994	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

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<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.368	1	0
February	1	0.544	1	0
March	1	0.389	1	0
April	1	0.818	1	0
May	1	0.524	1	0
June	1	1.303	1	1
July	1	0.619	1	0
August	1	0.531	1	0
September	1	0.510	1	0
October	1	1.106	1	1
November	1	0.520	1	0
December	1	0.372	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				2
<b>Total Number of Points</b>				<b>20</b>

20

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

The City of La Crosse WWTF is in the middle of a major WWTF upgrade to enhance phosphorus reduction and better manage Biosolids. We had been operating on 1/2 of our BNR system since April while attempting to stay compliant. In June we violated our Phosphorus limit when we suffered a large power outage on June 10th knocking out a number of PLC's and shut down our blowers, we struggled to restart the aeration system.

<b>Total Points Generated</b>	20
<b>Score (100 - Total Points Generated)</b>	80
<b>Section Grade</b>	<b>C</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

### 2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

6208.4 acres

2.1.2 How many acres did you use?

892.6 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 002 - CLASS B CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	0		0		0		0		0		0			0	0
Cadmium		39	85	0		0		0		0		0		0			0	0
Copper		1500	4300	0		0		0		0		0		0			0	0
Lead		300	840	0		0		0		0		0		0			0	0
Mercury		17	57	0		0		0		0		0		0			0	0
Molybdenum	60		75	0		0		0		0		0		0	0			0
Nickel	336		420	0		0		0		0		0		0	0			0
Selenium	80		100	0		0		0		0		0		0	0			0
Zinc		2800	7500	0		0		0		0		0		0			0	0

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Outfall No. 003 - CLASS B LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	3.33		5.25		<8.4		<4.9		<5.2		.581			0	0
Cadmium		39	85	1.79		1.72		.57		.75		.99		.779			0	0
Copper		1500	4300	635		526		550		680		820		774			0	0
Lead		300	840	17.2		18.5		12		16		21		16.5			0	0
Mercury		17	57	<.083		1.15		<1.45		<1.71		<1.73		.287			0	0
Molybdenum	60		75	20		15		13		22		31		25.3		0		0
Nickel	336		420	18.8		19.5		18		28		28		31		0		0
Selenium	80		100	2.92		<.335		<20		<12		<13		1.2		0		0
Zinc		2800	7500	841		576		600		730		880		848			0	0

## Outfall No. 010 - CLASS B LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	0		0		0		0		0		0			0	0
Cadmium		39	85	0		0		0		0		0		0			0	0
Copper		1500	4300	0		0		0		0		0		0			0	0
Lead		300	840	0		0		0		0		0		0			0	0
Mercury		17	57	0		0		0		0		0		0			0	0
Molybdenum	60		75	0		0		0		0		0		0		0		0
Nickel	336		420	0		0		0		0		0		0		0		0
Selenium	80		100	0		0		0		0		0		0		0		0
Zinc		2800	7500	0		0		0		0		0		0			0	0

0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2022 - 02/28/2022
Density:	45,900
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	03/01/2022 - 04/30/2022
Density:	36,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	05/01/2022 - 06/30/2022
Density:	88,600
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2022 - 08/31/2022
Density:	25,800
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	09/01/2022 - 10/31/2022
Density:	2,430
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	11/01/2022 - 12/31/2022
Density:	64,400
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Sludge is mixed and heated to 95 degrees in the anaerobic digested process.

Outfall Number:	<b>010</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2022 - 12/31/2022
Density:	1,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Aerobic Digestion
Process Description:	Sludge is heated to 95 degrees at all time and well mixed to meet vector attraction.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

0

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Outfall Number:	<b>003</b>
Method Date:	01/04/2022
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	45.8

Outfall Number:	<b>003</b>
Method Date:	05/02/2023
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	48.2

Outfall Number:	<b>003</b>
Method Date:	07/05/2022
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	42.4

Outfall Number:	<b>003</b>
Method Date:	09/06/2022
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	50.7

Outfall Number:	<b>003</b>
Method Date:	11/01/2022
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	>= 38
Results (if applicable):	48.6

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Outfall Number:	<b>010</b>	<b>0</b>
Method Date:	12/31/2022	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):	>=38	
Results (if applicable):	45	
Outfall Number:	<b>010</b>	<b>0</b>
Method Date:	03/01/2022	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>=38	
Results (if applicable):	46.4	
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>○ Very good</li><li>● Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

The La Crosse WWTP is an older facility and we continue to upgrade to ensure reliability. We are in the process of a major upgrade which started in March of 2021 which will touch most of the WWTP over several years. Included will be Biosolids management by installing a biosolids heat dryer and storage silo, low level Phosphorus compliance through the addition of disc filters, and dewatering equipment to gain capacity within our digestion process which will give us the ability to handle more solids. We will also add gas collection and a methane engine for energy production with the goal of being energy neutral.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>Name: <input style="width: 300px;" type="text" value="JARED R GREENO"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="31667"/></p>	<b>0</b>																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="2">WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr> <td>A1</td> <td>Suspended Growth Processes</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>A2</td> <td>Attached Growth Processes</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A3</td> <td>Recirculating Media Filters</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A4</td> <td>Ponds, Lagoons and Natural</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A5</td> <td>Anaerobic Treatment Of Liquid</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>B</td> <td>Solids Separation</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>C</td> <td>Biological Solids/Sludges</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>P</td> <td>Total Phosphorus</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>N</td> <td>Total Nitrogen</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>D</td> <td>Disinfection</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>L</td> <td>Laboratory</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>U</td> <td>Unique Treatment Systems</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SS</td> <td>Sanitary Sewage Collection</td> <td style="text-align: center;">X</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">X</td> <td style="text-align: center;">NA</td> </tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul>	Sub Class	SubClass Description	WWTP		OIC		Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X			X	A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural					A5	Anaerobic Treatment Of Liquid					B	Solids Separation	X			X	C	Biological Solids/Sludges	X			X	P	Total Phosphorus	X			X	N	Total Nitrogen					D	Disinfection	X			X	L	Laboratory	X			X	U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	X	NA	<b>0</b>
Sub Class			SubClass Description	WWTP		OIC																																																																																			
	Advanced	OIT		Basic	Advanced																																																																																				
A1	Suspended Growth Processes	X			X																																																																																				
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U	Unique Treatment Systems																																																																																								
SS	Sanitary Sewage Collection	X	NA	X	NA																																																																																				
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> One or more additional certified operators on staff</li> <li><input type="checkbox"/> An arrangement with another certified operator</li> <li><input type="checkbox"/> An arrangement with another community with a certified operator</li> <li><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</li> <li><input type="checkbox"/> A consultant to serve as your certified operator</li> <li><input type="checkbox"/> None of the above (20 points)</li> </ul> <p>If "None of the above" is selected, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	<b>0</b>																																																																																								
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p>																																																																																									

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

OIT and Basic Certification: ○ Averaging 6 or more CECs per year. ○ Averaging less than 6 CECs per year. Advanced Certification: ● Averaging 8 or more CECs per year. ○ Averaging less than 8 CECs per year.	
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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Jared Greeno"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-789-7322"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="greenoja@cityoflacrosse.org"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2022"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 150px;" type="text" value="2022"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>													
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="1,841,954.58"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,841,954.58"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,841,954.58"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,841,954.58"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,841,954.58"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,841,954.58"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,841,954.58

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 1,666,125.72

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Sanitary lift station electrical and control upgrades	\$733,500	2022
2	Repair/rehab sanitary sewer collection system	\$365,000	2023
3	Sanitary lift station rehabilitation	\$1,370,000	2022
4	Treatment plant facility upgrades for low level phosphorus removal, biosolids management, methane production/energy capture. 3 year project.	\$62,000,000	2021
5	Repair/rehab sanitary sewer collection system	\$1,370,000	2022
6	Sanitary lift station rehabilitation	\$100,000	2024
7	Sanitary forcemain rehabilitation	\$700,000	2024

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
<b>January</b>	74,601	1,144
<b>February</b>	72,505	1,195
<b>March</b>	67,985	953
<b>April</b>	58,970	612
<b>May</b>	60,675	307
<b>June</b>	65,366	48
<b>July</b>	58,540	36
<b>August</b>	59,706	33
<b>September</b>	58,212	41
<b>October</b>	50,967	60
<b>November</b>	53,354	180
<b>December</b>	68,432	729
<b>Total</b>	<b>749,313</b>	<b>5,338</b>
<b>Average</b>	<b>62,443</b>	<b>445</b>

## 6.1.2 Comments:

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

## 6.2.2 Comments:

## 6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Energy efficient equipment is considered when planning projects or replacements.

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
<b>January</b>	502,760	276.25	1,820	687.70	731	9,916
<b>February</b>	427,200	256.16	1,668	557.51	766	10,105
<b>March</b>	428,200	289.19	1,481	648.86	660	6,070
<b>April</b>	426,760	279.08	1,529	592.59	720	5,783
<b>May</b>	390,400	317.15	1,231	591.79	660	1,951
<b>June</b>	423,600	310.26	1,365	589.26	719	540
<b>July</b>	418,800	294.72	1,421	566.59	739	380
<b>August</b>	375,960	293.44	1,281	572.35	657	358
<b>September</b>	381,120	280.26	1,360	2,189.40	174	583
<b>October</b>	363,880	294.66	1,235	632.77	575	2,370
<b>November</b>	378,000	261.27	1,447	575.49	657	6,040
<b>December</b>	473,400	273.58	1,730	613.18	772	10,404
<b>Total</b>	<b>4,990,080</b>	<b>3,426.02</b>		<b>8,817.49</b>		<b>54,500</b>
<b>Average</b>	<b>415,840</b>	<b>285.50</b>	<b>1,464</b>	<b>734.79</b>	<b>653</b>	<b>4,542</b>

7.1.2 Comments:

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

## 7.2.2 Comments:

## 7.3 Future Energy Related Equipment

### 7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Enhanced methane gas production to use as sustainable energy replacement. Energy efficiency upgrades to the BNR system.

## 8. Biogas Generation

### 8.1 Do you generate/produce biogas at your facility?

- No
- Yes

If Yes, how is the biogas used (Check all that apply):

- Flared Off
- Building Heat
- Process Heat
- Generate Electricity
- Other:

## 9. Energy Efficiency Study

### 9.1 Has an Energy Study been performed for your treatment facility?

- No
- Yes

- Entire facility

Year:

By Whom:

Describe and Comment:

- Part of the facility

Year:

By Whom:

Describe and Comment:

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Goal to clean 33% of the collection system annually.

Did you accomplish them?

- Yes
- No

If No, explain:

Due to staff shortages we cleaned 28.73% of the collection system.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2017-07-07

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance
- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

A description of routine operation and maintenance activities (see question 2 below)  
 Capacity assessment program  
 Basement back assessment and correction  
 Regular O&M training  
 Design and Performance Provisions [NR 210.23 (4) (e)]    
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?  
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements  
 Construction, Inspection, and Testing  
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]    
 Does your emergency response capability include:  
 Responsible personnel communication procedures  
 Response order, timing and clean-up  
 Public notification protocols  
 Training  
 Emergency operation protocols and implementation procedures  
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]    
 Special Studies Last Year (check only those that apply):  
 Infiltration/Inflow (I/I) Analysis  
 Sewer System Evaluation Survey (SSES)  
 Sewer Evaluation and Capacity Management Plan (SECAP)  
 Lift Station Evaluation Report  
 Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="28.73"/>	% of system/year
Root removal	<input type="text" value="1.22"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="2.73"/>	% of system/year
Manhole inspections	<input type="text" value="28.73"/>	% of system/year
Lift station O&M	<input type="text" value="104"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1.03"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value=".84"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="29.92"/>	Total actual amount of precipitation last year in inches
<input type="text" value="33.5"/>	Annual average precipitation (for your location)
<input type="text" value="202.10"/>	Miles of sanitary sewer
<input type="text" value="26"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="1"/>	Number of sewer pipe failures
<input type="text" value="13"/>	Number of basement backup occurrences
<input type="text" value="42"/>	Number of complaints
<input type="text" value="9.31"/>	Average daily flow in MGD (if available)
<input type="text" value="10.29"/>	Peak monthly flow in MGD (if available)
<input type="text" value="25.25"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.06"/>	Basement backups (number/sewer mile)
<input type="text" value="0.21"/>	Complaints (number/sewer mile)
<input type="text" value="1.1"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="2.7"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
0 6/2/2022 5:30:00 PM - 6/2/2022 7:30:00 PM	404 Prospect St, La Crosse WI 54601	Broken Sewer, Broken Sewer	50

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 **2022**

Yes  
 No  
 If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:  

 We replaced and/or lined 8,999 feet of sanitary sewer in 2022.

5.4 What is being done to address infiltration/inflow in your collection system?  

 We line and replace sewer mains where ground water is an issue and rehab the manholes. We also conduct flow monitoring when necessary to identify areas to focus our efforts for reducing I&I.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

## Grading Summary

WPDES No: 0029581

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	C	2	3	6
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>142</b>
<b>GRADE POINT AVERAGE (GPA) = 3.84</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

La Crosse City

Last Updated: Reporting For:  
5/5/2023 2022

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

City of La Crosse

Date of Resolution or  
Action Taken:

2023-06-08

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = C

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

Prospect St. SSO- This was small 2" pipe that broke in a grass area, the material was cleaned up and the pipe section was replaced with new.

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 3.84**



# **CITY OF LA CROSSE**

**400 La Crosse Street  
La Crosse, Wisconsin 54601  
(608) 789-CITY  
[www.cityoflacrosse.org](http://www.cityoflacrosse.org)**

## LEGISLATION STAFF REPORT FOR COUNCIL

File ID            Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0629

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 4



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**  
**City of La Crosse Engineering Department**  
 Phone: 608-789-7505 Email: engineering@cityoflacrosse.org http://cityoflacrosse.org

Property Owner: Jeffrey W. Hotson  
 Address: 122 So. 4th St City: LaCrosse State: WI Zip: 54601  
 Phone # 608-780-4421 Email Address bodega.jeff@outlook.com

Application Preparer (if different from above) Joe Veerska  
 Relationship with Owner: Attorney  
 Phone # 608-784-5678 Email Address joe@johnsflaherty.com

Description of Proposed Encroachment: tables and chairs on the sidewalk in front of the business on both 4th St & Pearl St.  
Sidewalk Cafe and SIGN

Encroachment Address(es):  
122 So. 4th St, LaCrosse, WI 54601

Benefiting Tax Parcel ID #(s):  
17-20017-130

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: J.W. Hotson Date: 28 APR 23  
 Print Name and Title: Jeffrey W. Hotson, President

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. Average completion time for validation 45 days.

-----  
 BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
 -----

**Required Items to be provided by Applicant:**

- Scale Drawing of encroachment on letter size paper(s)
- Legal Description of benefiting parcel(s)
- Certificate of Insurance (City as additional Insured)
- Initial Application / Annual Fee \$ 100.00
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works**  
**Approval Date:**

**Encroachment Type:**

Sidewalk Cafe / SIGN

**Permit Number:**

All Fees are Non-Refundable & Subject to change by City Council



## REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

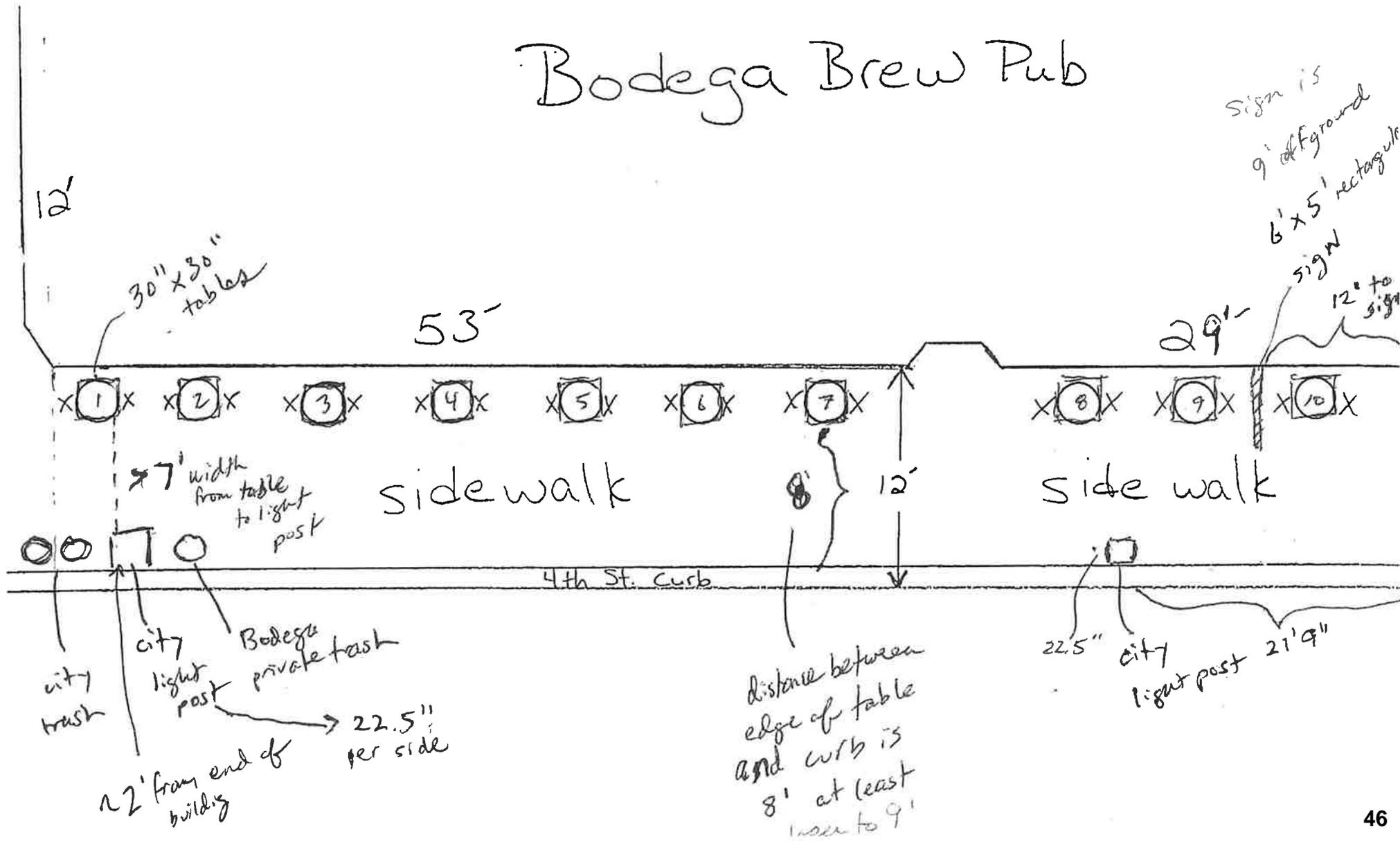
City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### Permit Additional Conditions

- 1 The encroachment must be maintained in good condition at all times.
- 2 The applicant shall be primarily liable for damages to person or property by reason of the maintenance of said encroachment.
- 3 Applicant waives any and all rights to contest in any manner the validity of Sec. 66.0425, Wis. Stats. and the amount of compensation charged.
- 4 Provision for a bond is hereby waived.
- 5 The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City of La Crosse as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
- 6 Applicant agrees that if they do not remove the encroachment within ten (10) days after receiving notice from the City to do so, the City is authorized to remove the same and applicants agree to pay the City for all costs of such removal.
- 7 Applicant further agrees that the City shall not be liable to applicants for any damage applicants may receive to their encroachment should it be damaged by the City if the City performs work or maintenance in the area of the Revocable Occupancy Permit.
- 8 Applicant further agrees that if the City determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of highway maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to highway safety, then the Occupant, upon notification by the City shall promptly remove the encroachment from the highway right of way.
- 9 Failure by the Applicant to comply with the provisions of this permit is cause for the City to terminate this permit and to require the Applicant to take immediate action to clear the right of way to a safe condition.
- 10 Applicant agrees to renew this permit annually each January by submitting renewal form and current fee established by the La Crosse Common Council.

# Bodega Brew Pub







# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0632

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 5



# TEMPORARY STREET PRIVILEGE PERMIT

Engineering Dept. • Phone: (608) 789-7505 • Fax: (608) 789-8184  
<http://www.cityoflacrosse.org> [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org)

Permit No:
Date:
Parcel ID:

STATUS:	Permit Type:
---------	--------------

Name:			
Address:			
City:		State:	Zip Code:
Phone:	Cell:	Fax:	Email:
Vehicle License Number (If Applicable):			Tag #:

Location:					
Area to be occupied:	Traffic Lane(s)	Parking Lane(s)	Boulevard	Sidewalk	Alley
Purpose for permit:					
Additional Conditions:					
Start Date:			End Date:		

Invoice #:	Fee: \$ (\$35.00 first 5 days, \$2.00 each additional day)
Permit issued by:	
Comments:	
Our aerial crew will be in easements, no lanes closed, shoulder of the lane, alley ways. Our aerial will be in WILC014.	

The undersigned understands and agrees to the following: 1) The permitted work shall comply with all permit provisions and conditions listed on and attached to this form; 2) That insurance requirements shall be met prior to approval either by submitting information with application or by keeping current information on file with the Engineering Dept.; 3) The applicant shall contact City Dispatch and the City Traffic Engineer 24 hours prior to the closure of any traffic lanes and shall provide an estimate of the duration of the closure. Temporary traffic control shall be provided and maintained by the applicant and shall comply with Part 6 of the *Manual on Uniform Traffic Control Devices (MUTCD)*.

Note: Once invoiced, application fees may not be refunded. Details of permit, including dates, may be modified with approval of the Engineering Department.

(PRINT) AUTHORIZED REPRESENTATIVE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

(SIGN) AUTHORIZED REPRESENTATIVE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0633

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** Finding & Order

**Agenda Number:** 6



From the Offices of the Traffic Engineer  
and the Chief of Police  
City Hall

**CITY OF LA CROSSE  
BOARD OF PUBLIC WORKS  
Findings & Orders:**

May 24, 2023

ESTABLISHING

AMENDING

VACATING

TYPE OF ALTERATION: 2-Hour Parking, 8 A.M. to 6 P.M., Except Sat., Sun., & Hol.

GENERAL LOCATION: North side of 2100 block of Vine Street

Report:

A request, application, and petition were received to investigate the 2100 block of Vine Street for 2-Hour parking.

It is hereby noted that 52% of the footage is requesting establishing the 2-hour parking on the North side. It is therefore recommended to install the 2-hour parking in the 2100 block of Vine Street on the North side of the block.

**WHEREAS**, Section 44-39 of the City of La Crosse Municipal Code of Ordinances provides that after obtaining a report and recommendation of the Traffic Engineer, the Chief of Police shall forward recommendations and appropriate orders to the Board of Public Works.

**AND WHEREAS**, the Findings of the Traffic Engineer state the public interest, convenience, and necessity, the Chief of Police hereby Orders the above traffic alterations, to wit:

- Establish 2-Hour parking in the 2100 block of Vine Street, as defined above.

**NOW, THEREFORE**, the Board of Public Works hereby approves the aforementioned traffic alteration, and City staff is hereby authorized to effect said changes.

Matthew A. Gallager  
Director of Engineering & Public Works

Shawn Kudron  
Chief of Police

Date Filed: 2023-05-24  
BPW Approval: \_\_\_\_\_  
Date

\_\_\_\_\_  
Presiding Officer



**TRAFFIC/PARKING ZONE REQUEST FORM  
FINDING AND ORDER APPLICATION**

Engineering Department \* Phone: (608) 789-7505 \* Fax: (608) 789-8184  
www.cityoflacrosse.org/engineering engineering@cityoflacrosse.org

APPLICATION NO:
DATE:
PARCEL ID:

STATUS:
---------

APPLICATION TYPE:
-------------------

**APPLICANT INFORMATION**

NAME (FIRST, MI, LAST): <i>Peyton S. Bentley</i>		DATE: <i>5/14/23</i>
ADDRESS (STREET, CITY, STATE, ZIP): <i>301 22nd St. North, La Crosse, WI 54601</i>		
PRIMARY PHONE NUMBER: <i>608-519-1674</i>	EMAIL ADDRESS: <i>peytonbentley@gmail.com</i>	

**TRAFFIC AREA DETAILS**

LOCATION OF REQUEST - BE SPECIFIC (PROVIDE PHOTOS IF AVAILABLE): <i>2100 block of Vine St - Northside of street</i>
PURPOSE OF REQUEST: <input checked="" type="checkbox"/> ADD ZONE <input type="checkbox"/> REMOVE ZONE
ZONE TYPE: <input checked="" type="checkbox"/> PARKING (No Parking, Loading Zone, 2 Hour) <input type="checkbox"/> TRAFFIC CONTROL (Stop, Yield) <input type="checkbox"/> DIRECTIONAL CONTROL (Turning Lane) <input type="checkbox"/> PEDESTRIAN (Crosswalk, Advanced Warning) <input type="checkbox"/> DIRECTION OF TRAVEL (One Way) <input type="checkbox"/> OTHER (Specify in Comments)

COMMENTS:  
*We are requesting 2 hour parking be set at the 2100 block of Vine, north side.*

The undersigned understand and agrees to the following:

1. The completed form does not guarantee the desired outcome;
2. Results of recommendations are subject to approval by the Board of Public Works (BPW) or Common Council;
3. Implementation shall comply as necessary with Wisconsin State Statutes, City of La Crosse Municipal Code, and the MUTCD;
4. The applicant will be notified of meeting date for public hearing before BPW or Common Council;
5. Attaching a petition may be beneficial in the decision-making process.
6. Parking requests need to come from or have approval from the Property Owner(s).

<i>Peyton S. Bentley</i>	<i>Home owner</i>	<i>5/19/2023</i>
APPLICANT OR AUTHORIZED REPRESENTATIVE SIGNATURE (TYPED**)	TITLE	DATE
<small>**By typing your name, this constitutes a legally binding, electronic signature</small>		

**TRAFFIC ENGINEER USE ONLY**

DATE RECEIVED: <i>5/5/23</i>	REVIEWED BY: <i>SJS</i>
TRAFFIC STUDY REQUIRED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	PETITION REQUIRED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
TRAFFIC ENGINEER COMMENTS:	

**POLICE PARKING UTILITY USE ONLY**

DATE RECEIVED:	REVIEWED BY:
POLICE PARKING UTILITY COMMENTS:	

**BOARD OF PUBLIC WORKS USE ONLY**

BOARD OF PUBLIC WORKS MEETING DATE: <i>5/30/23</i>	APPLICANT NOTIFIED BY (NAME):	DATE/TIME OF NOTIFICATION:
COMMENTS:		

*23-063.3*

<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	EFFECTIVE DATE:
---	-----------------



OFFICE OF  
**CITY ENGINEER**

CITY HALL  
400 LA CROSSE ST  
LA CROSSE WI 54601-3398  
(608) 789-7505

TO: City Traffic Engineer

The following residents/owners of the 2100 block of Vine St. hereby request that a ~~(one)~~ (two) hour parking zone, Monday through Friday from 8 A.M. to 6 P.M., be ~~(established)~~ (vacated), on the (north) (south) (east) (west) (both) sides of Vine St  
*(circle only those that apply)*

	<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
1.	<u>Andre Wiering</u>	<u>302 N. 21<sup>ST</sup></u>	<u>5-4-23</u>
2.	<u>Dave Rowe</u>	<u>La Crosse 301 22nd St. North, La Crosse</u>	<u>5/4/23</u>
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

(see back for additional lines; attached additional sheets as needed)



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0635

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 7



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION  
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)  
City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Encroachment Owner: Metro Fibernet, LLC.  
 Address: 149 Causeway Blvd City: La Crosse State: WI Zip: 54603  
 Phone # 608-399-5250 Email Address Lee.Vang@metronet.com  
 Application Preparer (if different from above) \_\_\_\_\_  
 Relationship with Owner: \_\_\_\_\_  
 Phone # 608-606-2043 Email Address taran.welchlin@metronet.com

**Description of Proposed Encroachment:**  
 See print package please: Fiber Optics Cable.

**Encroachment Addresses (List by Street and 100 blocks):**  
 Permit 1. ~~Vine Street & 21st Street North. UG~~  
Between Campbell Road - 22nd and State Streets

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Lee Vang Date: 5/19/23  
 Print Name and Title: Lee Vang, Project Controls Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

-----  
 BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
 -----

**Required items to be provided by Applicant:**

- Scale Drawing of encroachments   
 (Complete Utility Locate by Digger's Hotline Required)
- Certificate of Insurance (City as additional Insured)
- Initial Application Fee \$ 100.00
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works  
Approval Date:**

**Encroachment Type:**

Communications

**Permit Number:**

All Fees are Non-Refundable & Subject to change by City Council

**SHEET 1 OF 2**



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

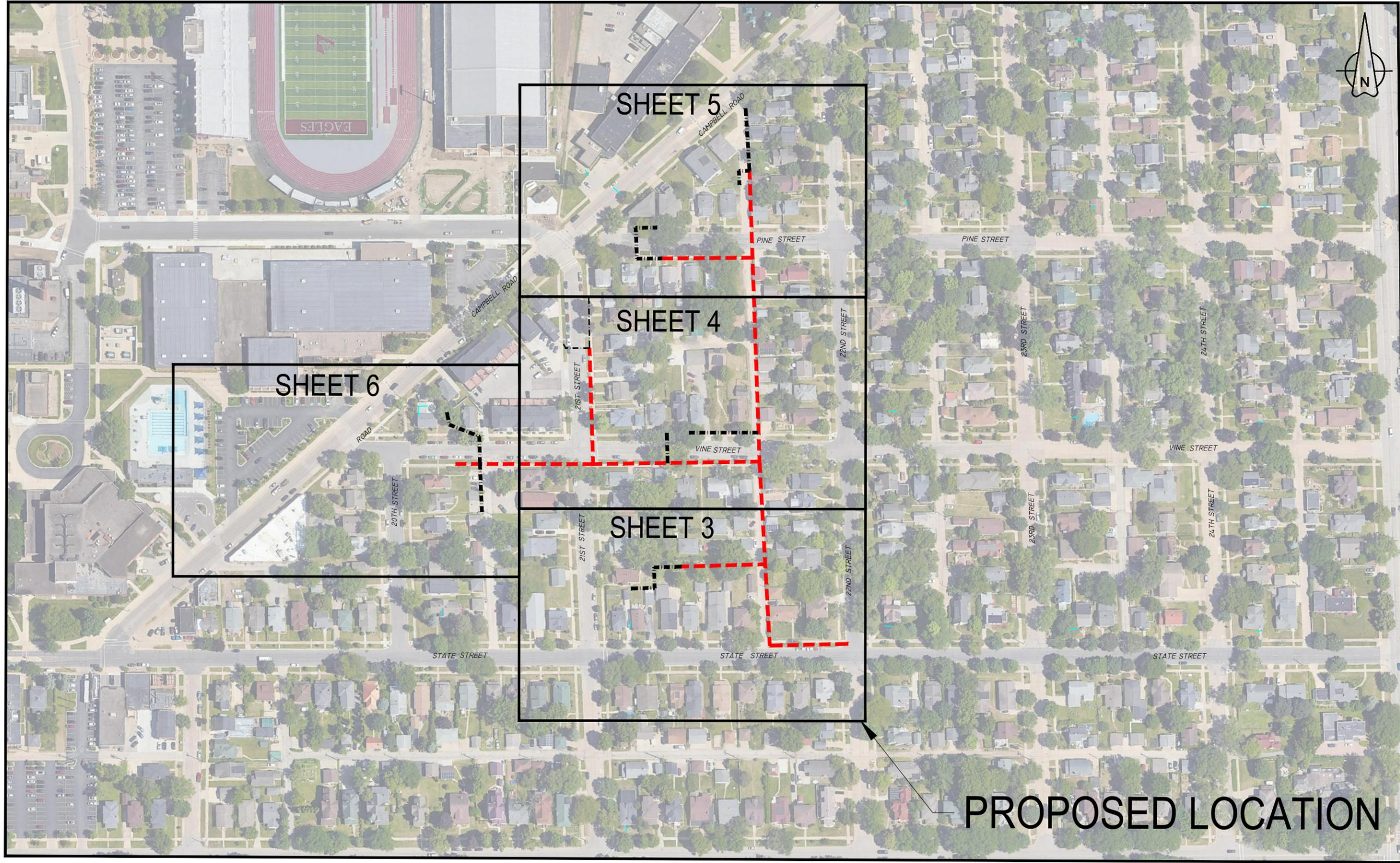
**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**Sheet 2 of 2**



PROPOSED LOCATION



LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

metronet  
3701 COMMUNICATIONS WAY 57  
EVANSVILLE, IN 47715

THIS PRINT AND DESIGN ARE THE SOLE PROPERTY OF METRONET LLC AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF METRONET LLC AND SHALL BE RETURNED UPON REQUEST.

REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE LOCATION**  
 ROUTE: TASK #221995 - WILC027 PERMIT 1  
 LOCATION: VINE ST & 21ST ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	NTS
DATE DRAWN:	05/12/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	01
TOTAL SHT:	06

1. ALL UNDERGROUND WILL BE STANDARD (2) 1-1/4" I.D. SDR=13.5 ROLLED DUCT UNLESS OTHERWISE SPECIFIED WITHIN DESIGN DRAWINGS OR APPROVED BY METRONET (MNT) CONSTRUCTION MANAGER. IF THERE IS NO DUCT/CONDUIT SYMBOL ALONG TRENCH LINE IN DESIGN, THE TRENCH FOOTAGE IS ONLY FOR REFERENCE FOR FUTURE GROWTH AND SHOULD NOT BE BUILT UNTIL A REVISION IS RELEASED
2. ALL AERIAL STRAND WILL BE SHOWN IN THE DESIGN AS IN THE LEGEND. NON STRAND SHALL NOT BE STRANDED UNLESS NOTED ON DRAWING FOR ANCHOR PLACEMENT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES 72 HOUR PRIOR TO CONSTRUCTION. IN CASES OF WILLFUL OR CARELESS DESTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION WITH FINAL APPROVAL FROM METRONET CONSTRUCTION MANAGER.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL RAILROAD COMMUNICATION AND SIGNAL CABLES A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION.
5. ALL HANDHOLES SHALL BE BURIED WITH THE COVER FLUSH TO THE GROUND ELEVATION
6. SHORING MAY BE REQUIRED AND SHALL COMPLY WITH O.S.H.A STANDARDS
7. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE METRONET CONSTRUCTION MANAGER OF ANY ACCIDENTS. THE CONTRACTOR SHALL BE SOLEY RESPONSIBLE FOR COMPLYING WITH ALL FEDERAL, STATE, AND LOCAL SAFETY REQUIREMENTS INCLUDING THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970. THE CONTRACTOR SHALL ALWAYS EXERCISE CAUTION FOR THE PROTECTION OF PERSONS (INCLUDING EMPLOYEES) AND PROPERTY. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO INITIATE, MAINTAIN AND SUPERVISE ALL SAFETY REQUIREMENTS, PRECAUTIONS, AND PROGRAMS IN CONNECTION WITH THE WORK, INCLUDING THE REQUIREMENTS FOR CONFINED SPACES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PROPERTY DAMAGE OR DISTURBED AREAS, BOTH RESIDENTIAL AND /OR COMMERCIAL DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RESTORATIONS TO EQUAL OR BETTER CONDITION THAN EXISTED BEFORE CONSTRUCTION. ADDITIONALLY, NON-RUBBER TIRED VEHICLES SHALL NOT BE MOVED ON OR ACROSS PUBLIC STREETS OR HIGHWAYS WITHOUT WRITTEN PERMISSION OF METRONET.
9. THE CONTRACTOR WILL BE RESPONSIBLE FOR DAILY WORK SITE CLEANUP. TRACKING OF SPILLING MUD, DIRT, OR DEBRIS UPON STREETS, RESIDENTIAL OR COMMERCIAL DRIVES, SIDEWALKS, OR BIKE PATHS IS PROHIBITED. ANY SUCH OCCURRENCE SHALL BE CLEANED UP IMMEDIATELY BY THE CONTRACTOR AT NO COST TO METRONET. IF THE CONTRACTOR FAILS TO REMOVE SUCH MUD, DIRT, DEBRIS, OR SPILLAGE, METRONET RESERVES THE RIGHT TO REMOVE THESE MATERIALS AND CLREA AFFECTED AREAS, THE COST OF WHICH SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
10. CONTRACTOR SHALL FOLLOW ALL D.O.T. SAFETY REQUIREMENTS. IN ADDITION, THE FOLLOWING SUPPLEMENTAL REFERENCED SPECIFICATIONS SHALL BE OBSERVED:
  - i. Occupational Safety and Health Code (OSHA)- (Latest edition).
  - ii. Applicable power and telephone pole attachment agreements.
  - iii. Applicable city, county, and state ordinances
  - iv. National Electric Safety Code (latest edition)
  - v. National Electric Code (latest edition)
  - vi. Applicable government agencies for safety and health for the work force.
  - vii. Manufacturer's specifications
11. THE CONTRACTOR SHALL TRIM ONLY THE LIMBS THAT INHIBIT FIBER OPTIC CABLE PLACEMENT AND IN ACCORDANCE WITH LOCAL GOVERNING AGENCY. ALL SIGNS, LANDSCAPING, STRUCTURES OR OTHER APPURTENANCES WITHIN THE RIGHT OF WAY WHIS IS DISTURBED OR DAMANGED DURING CONSTRUCTION SHALL BE REPLACED OR REPAIRED TO THE SATISFACTION OF METRONET AND THE GOVERNING JURISDICTIONAL AUTHORITY.
12. THE COST OF THIS WORK SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
13. THE CONTRACTOR SHALL PLACE BARRICADES AROUND OPEN TRENCHES AND EQUIPMENT.
14. NO ADDITIONAL CABLE CUTS WILL BE ADDED WITHOUT PRIOR APPROVAL OF THE METRONENT CONSTRUCTION MANAGER. SHOULD THE FIBER WORK NEED TO BE CONTINUED TO THE NEXT DAY AND THE FIBER LEFT OVERNIGHT, THE SECURITY OF THE FIBER SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
15. ALL WORK TO BE PERFORMED IN STRICT ACCORDANCE WITH ALL REQUIREMENTS OF ANY REGULATING GOVERNMENT AGENCY OR THE RIGHT OF WAY GRANTOR. MUNICIPAL, COUNTY, STATE OR FEDERAL REGULATIONS MAY ALTER CONSTRUCIOTN SPECIFICATIONS IN SOME AREAS. IF CONTRACTOR REQUESTS A DEVIATION FROM THE CONSTRUCTIONS SPECIFICATIONS, SUCH REQUEST MUST BE DONE IN WRITING. NO WORK SHALL PROCEED WITH SUCH DEVIATION UNTIL CONTRACTOR HAS RECEIVED APPROVAL FROM METRONET AND ANY AFFECTED JURISDICTIONAL AUTHORITY WHEN APPLICABLE.
16. THE OWNER RESERVES THE RIGHT TO CHANGE OR REVISE THE CONSTRUCTION SPECIFICATIONS TO ADAPT TO LOCAL CONDITIONS OR DATA NECESSARY TO SECURE COMPLETION OF THE WORK. IN SUCH CASE, THE CONTRACTOR SHALL BE NOTIFIED IN WRITING.
17. IN CASE OF DISCREPANCY OR OMISSIONS, METRONET SHALL BE CONSULTED FOR ADJUSTMENTS OF ANY COMPLICATIONS RESULTING FOR THE DISCREPANCY OR OMISSION.
18. THE CONTRACTOR'S WORK SHALL INCLUDE BUT IS NOT LIMITED TO, UNLOADING, HAULING, STORING, AND PROTECTING ALL METRONET FURNISHED MATERIAL FROM THE DELIVERY POINT THROUGH FINAL ACCEPTANCE OF THE WORK.
19. THE CONTRACTOR SHALL PROVIDE, CONSTRUCT AND MAINTAIN ALL ACCESS ROADS, ACCESS ROAD IMPROVEMENTS, FENCES AND GATES REQUIRED BY THE CONTRACTOR IN THE EXECUTION OF THE WORK.
20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL LOADING AND UNLOADING REQUURED TO RETURN ANY MATERIALS TO METRONET. METRONET SHALL ISSUE SPECIFIC INSTRUCTIONS FOR THE RETURN OF THE MATERIAL BY THE CONTRACTOR.
21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING A SUPERVISOR ON-SITE AT ALL TIMES. METRONET RESERVES THE RIGHT TO INSPECT THE WORK FO RCOMPLIANCE AND DEFECTS.

**Directional Bore**

- 1 -1.25" conduits
- 1 - 48 count Fiber Cable
- 1 - 24 count Fiber Cable
- 0 - L Handholes 30x48x24
- 1 - M Handholes 24x36x18
- 5 - B Utility Boxes 17x30x18
- 6 - Terminal Boxes 13x24x15
- 29 - Drop Boxes 11x11x12

 - L Handhole

 - M Handhole

 - B Utility Box

 - Terminal Boxes

 - Drop Box

**Proposed UG Fiber Route**



**Proposed UG Conduit**



**ROW/Property Boundary**



**Water**



**Sanitary**



**Storm**



**Lighting/Signalization**



**Total Underground Footage**

3,418 - Feet

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REV	DATE	DESCRIPTION	ENG	DRAFTER

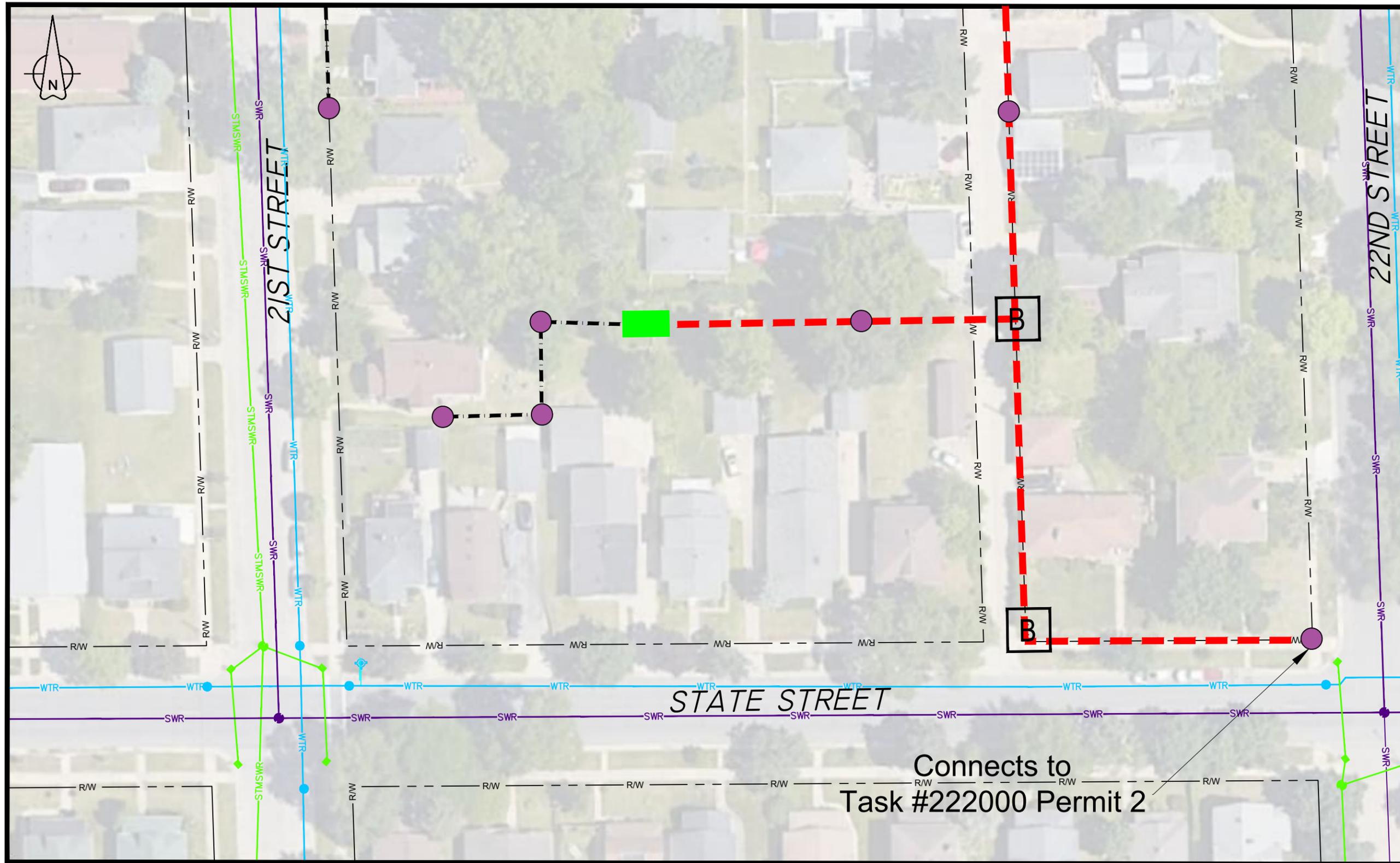
**GENERAL NOTES**  
ROUTE: TASK #221995 - WILCO27 PERMIT 1  
LOCATION: VINE ST & 21ST ST N  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: NTS	
DATE DRAWN: 05/12/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 02	TOTAL SHT: 06

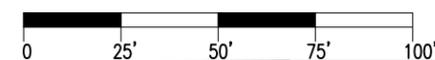


**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



Connects to  
Task #222000 Permit 2



LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



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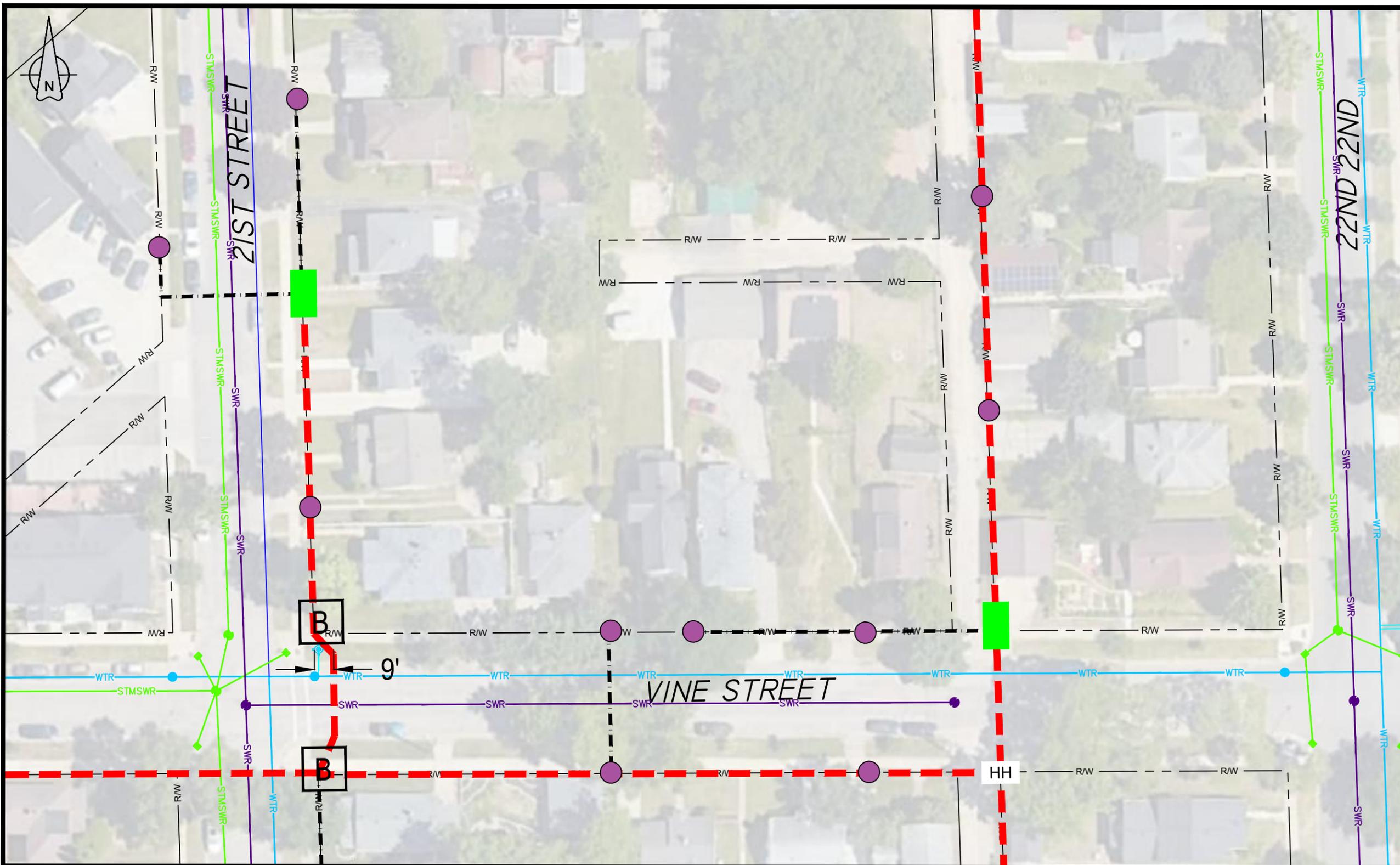
**metronet**  
3701 COMMUNICATIONS WAY 59  
EVANSVILLE, IN 47715

REV	DATE	DESCRIPTION	ENG	DRAFTER

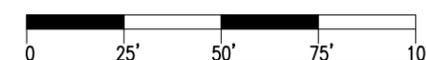
**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #221995 - WILCO27 PERMIT 1  
 LOCATION: VINE ST & 21ST ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/12/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	03
TOTAL SH:	06

SEE SHEET 06



SEE SHEET 03



LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



PROPOSED ROUTE PLAN VIEW

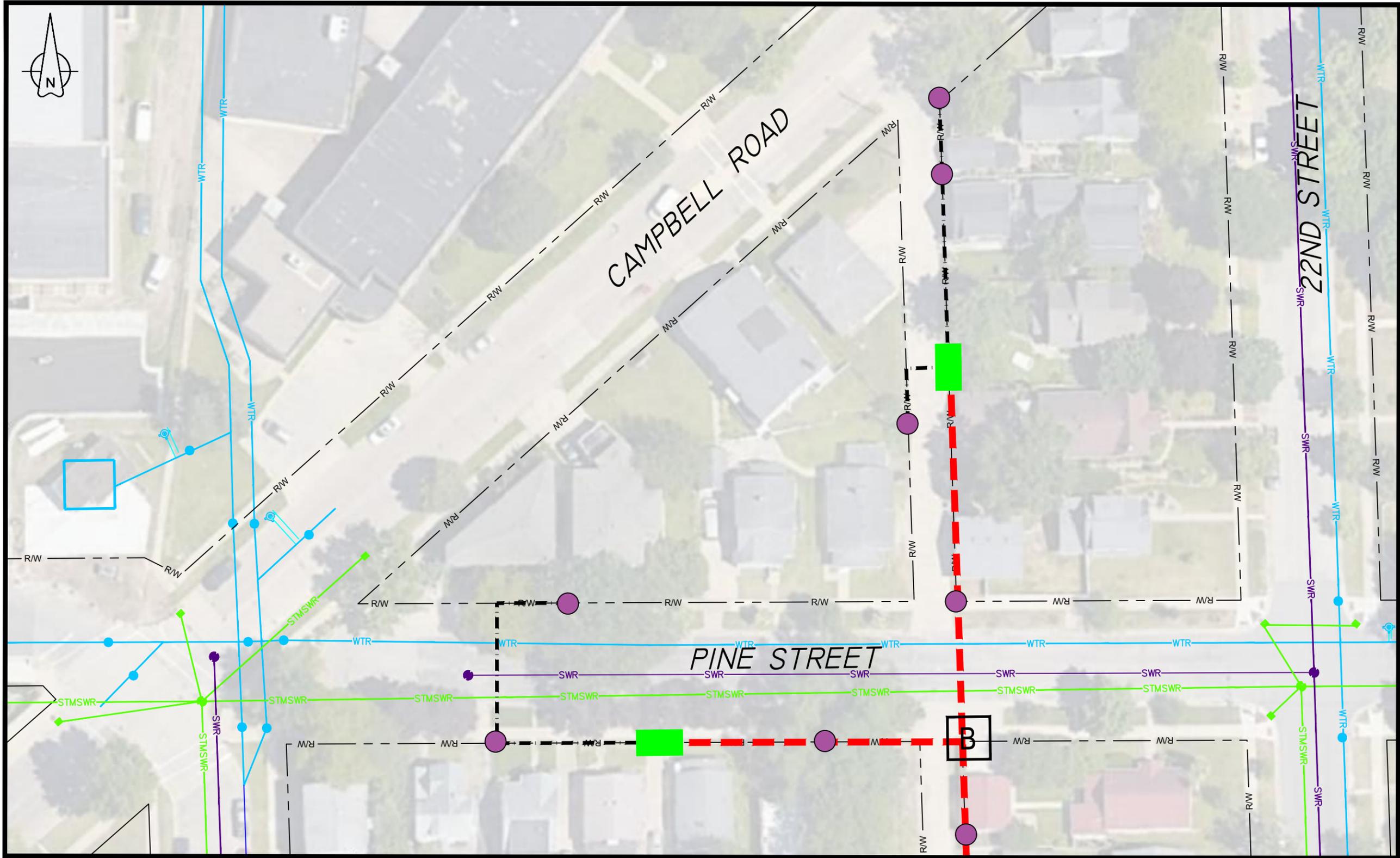
ROUTE: TASK #221995 - WILC027 PERMIT 1  
 LOCATION: VINE ST & 21ST ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/12/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 04	TOTAL SHT: 06

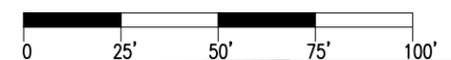
REV	DATE	DESCRIPTION	ENG	DRAFTER

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**metronet**  
 3701 COMMUNICATIONS WAY 60  
 EVANSVILLE, IN 47715



SEE SHEET 04



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



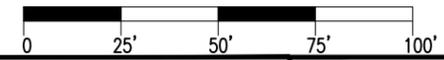
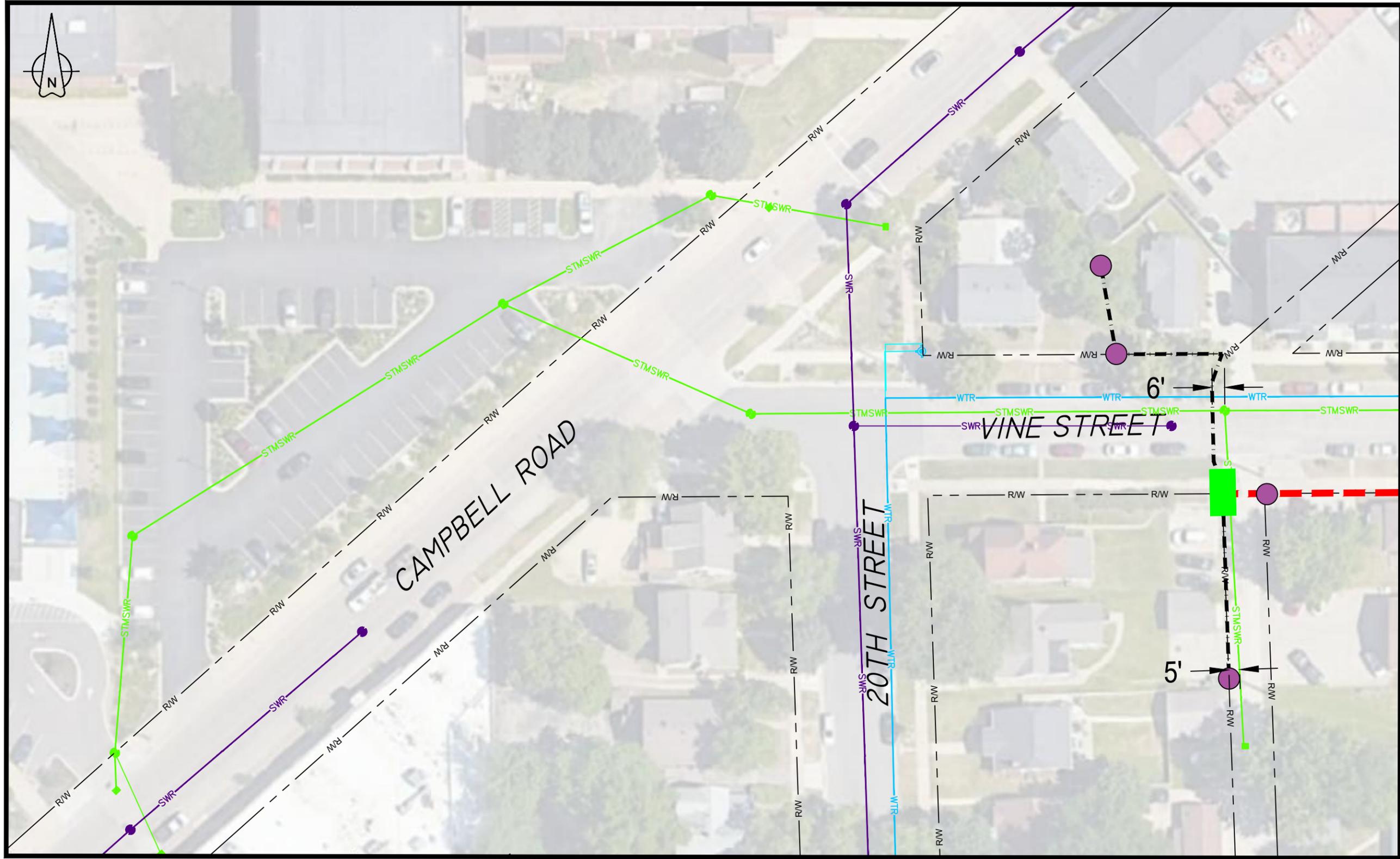
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**metronet**  
3701 COMMUNICATIONS WAY 61  
EVANSVILLE, IN 47715

REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #221995 - WILCO27 PERMIT 1  
 LOCATION: VINE ST & 21ST ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/12/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	05
TOTAL SHT:	06



SEE SHEET 04

**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #221995 - WILC027 PERMIT 1  
LOCATION: VINE ST & 21ST ST N  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/12/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	06
TOTAL SHT:	06



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0636

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 8



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION  
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)**

**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Encroachment Owner: Metro Fibernet, LLC.  
 Address: 149 Causeway Blvd City: La Crosse State: WI Zip: 54603  
 Phone # 608-399-5250 Email Address Lee.Vang@metronet.com

Application Preparer (if different from above) \_\_\_\_\_  
 Relationship with Owner: \_\_\_\_\_  
 Phone # 608-606-2043 Email Address taran.welchlin@metronet.com

**Description of Proposed Encroachment:**  
 See print package please: Fiber Optics Cable.

**Encroachment Addresses (List by Street and 100 blocks):**  
 Permit 3. ~~Van Loon Rd & 26th Pl North. UG~~  
Between Losey Court - State St - Losey BLVD - BNSF RR

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Lee Vang Date: 5/19/23  
 Print Name and Title: Lee Vang, Project Controls Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

-----  
 BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
 -----

Required items to be provided by Applicant:	
Scale Drawing of encroachments (Complete Utility Locate by Digger's Hotline Required)	<input checked="" type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input checked="" type="checkbox"/>
Initial Application Fee \$ _____	<input type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

Board of Public Works Approval Date:
Encroachment Type:
<u>Communications</u>
Permit Number:

All Fees are Non-Refundable & Subject to change by City Council

**SHEET 1 OF 2**



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

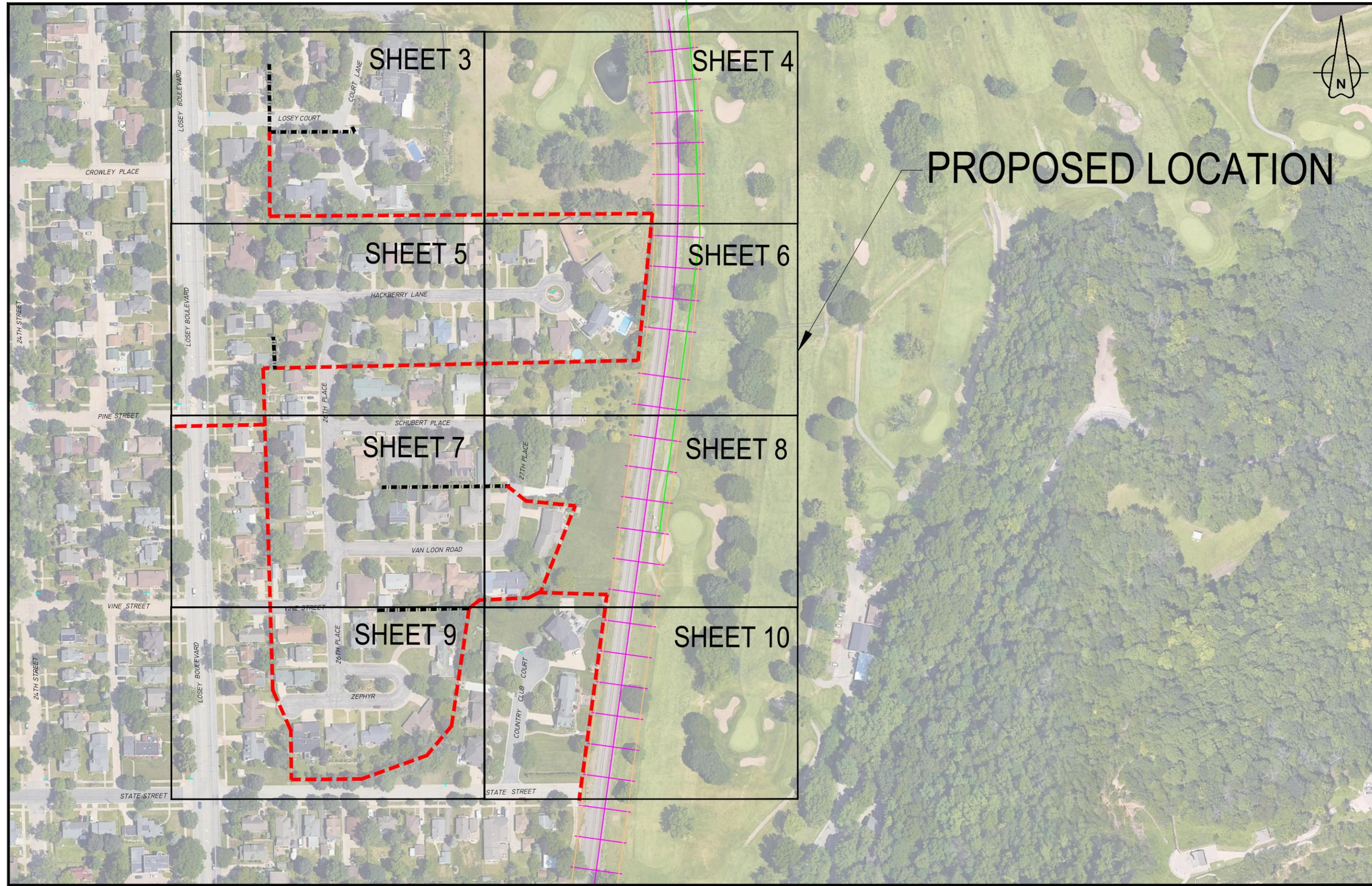
**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**Sheet 2 of 2**



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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE LOCATION**

ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	NTS
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	01
TOTAL SH:	10



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

1. ALL UNDERGROUND WILL BE STANDARD (2) 1-1/4" I.D. SDR=13.5 ROLLED DUCT UNLESS OTHERWISE SPECIFIED WITHIN DESIGN DRAWINGS OR APPROVED BY METRONET (MNT) CONSTRUCTION MANAGER. IF THERE IS NO DUCT/CONDUIT SYMBOL ALONG TRENCH LINE IN DESIGN, THE TRENCH FOOTAGE IS ONLY FOR REFERENCE FOR FUTURE GROWTH AND SHOULD NOT BE BUILT UNTIL A REVISION IS RELEASED
2. ALL AERIAL STRAND WILL BE SHOWN IN THE DESIGN AS IN THE LEGEND. NON STRAND SHALL NOT BE STRANDED UNLESS NOTED ON DRAWING FOR ANCHOR PLACEMENT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES 72 HOUR PRIOR TO CONSTRUCTION. IN CASES OF WILLFUL OR CARELESS DESTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION WITH FINAL APPROVAL FROM METRONET CONSTRUCTION MANAGER.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL RAILROAD COMMUNICATION AND SIGNAL CABLES A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION.
5. ALL HANDHOLES SHALL BE BURIED WITH THE COVER FLUSH TO THE GROUND ELEVATION
6. SHORING MAY BE REQUIRED AND SHALL COMPLY WITH O.S.H.A STANDARDS
7. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE METRONET CONSTRUCTION MANAGER OF ANY ACCIDENTS. THE CONTRACTOR SHALL BE SOLEY RESPONSIBLE FOR COMPLYING WITH ALL FEDERAL, STATE, AND LOCAL SAFETY REQUIREMENTS INCLUDING THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970. THE CONTRACTOR SHALL ALWAYS EXERCISE CAUTION FOR THE PROTECTION OF PERSONS (INCLUDING EMPLOYEES) AND PROPERTY. IT SHALL BE THE SOLE RESPONSIBLTY OF THE CONTRACTOR TO INITIATE, MAINTAIN AND SUPERVISE ALL SAFETY REQUIREMENTS, PRECAUTIONS, AND PROGRAMS IN CONNECTION WITH THE WORK, INCLUDING THE REQUIREMENTS FOR CONFINED SPACES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PROPERTY DAMAGE OR DISTURBED AREAS, BOTH RESIDENTIAL AND /OR COMMERCIAL DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RESTORATIONS TO EQUAL OR BETTER CONDITION THAN EXISTED BEFORE CONSTRUCTION. ADDITIONALLY, NON-RUBBER TIRED VEHICLES SHALL NOT BE MOVED ON OR ACROSS PUBLIC STREETS OR HIGHWAYS WITHOUT WRITTEN PERMISSION OF METRONET.
9. THE CONTRACTOR WILL BE RESPONSIBLE FOR DAILY WORK SITE CLEANUP. TRACKING OF SPILLING MUD, DIRT, OR DEBRIS UPON STREETS, RESIDENTIAL OR COMMERCIAL DRIVES, SIDEWALKS, OR BIKE PATHS IS PROHIBITED. ANY SUCH OCCURRENCE SHALL BE CLEANED UP IMMEDIATELY BY THE CONTRACTOR AT NO COST TO METRONET. IF THE CONTRACTOR FAILS TO REMOVE SUCH MUD, DIRT, DEBRIS, OR SPILLAGE, METRONET RESERVES THE RIGHT TO REMOVE THESE MATERIALS AND CLREA AFFECTED AREAS, THE COST OF WHICH SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
10. CONTRACTOR SHALL FOLLOW ALL D.O.T. SAFETY REQUIREMENTS. IN ADDITION, THE FOLLOWING SUPPLEMENTAL REFERENCED SPECIFICATIONS SHALL BE OBSERVED:
  - i. Occupational Safety and Health Code (OSHA)- (Latest edition).
  - ii. Applicable power and telephone pole attachment agreements.
  - iii. Applicable city, county, and state ordinances
  - iv. National Electric Safety Code (latest edition)
  - v. National Electric Code (latest edition)
  - vi. Applicable government agencies for safety and health for the work force.
  - vii. Manufacturer's specifications
11. THE CONTRACTOR SHALL TRIM ONLY THE LIMBS THAT INHIBIT FIBER OPTIC CABLE PLACEMENT AND IN ACCORDANCE WITH LOCAL GOVERNING AGENCY. ALL SIGNS, LANDSCAPING, STRUCTURES OR OTHER APPURTENANCES WITHIN THE RIGHT OF WAY WHIS IS DISTURBED OR DAMANGED DURING CONSTRUCTION SHALL BE REPLACED OR REPAIRED TO THE SATISFACTION OF METRONET AND THE GOVERNING JURISDICTIONAL AUTHORITY.
12. THE COST OF THIS WORK SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
13. THE CONTRACTOR SHALL PLACE BARRICADES AROUND OPEN TRENCHES AND EQUIPMENT.
14. NO ADDITIONAL CABLE CUTS WILL BE ADDED WITHOUT PRIOR APPROVAL OF THE METRONENT CONSTRUCTION MANAGER. SHOULD THE FIBER WORK NEED TO BE CONTINUED TO THE NEXT DAY AND THE FIBER LEFT OVERNIGHT, THE SECURITY OF THE FIBER SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
15. ALL WORK TO BE PERFORMED IN STRICT ACCORDANCE WITH ALL REQUIREMENTS OF ANY REGULATING GOVERNMENT AGENCY OR THE RIGHT OF WAY GRANTOR. MUNICIPAL, COUNTY, STATE OR FEDERAL REGULATIONS MAY ALTER CONSTRUCIOTN SPECIFICATIONS IN SOME AREAS. IF CONTRACTOR REQUESTS A DEVIATION FROM THE CONSTRUCTIONS SPECIFICATIONS, SUCH REQUEST MUST BE DONE IN WRITING. NO WORK SHALL PROCEED WITH SUCH DEVIATION UNTIL CONTRACTOR HAS RECEIVED APPROVAL FROM METRONET AND ANY AFFECTED JURISDICTIONAL AUTHORITY WHEN APPLICABLE.
16. THE OWNER RESERVES THE RIGHT TO CHANGE OR REVISE THE CONSTRUCTION SPECIFICATIONS TO ADAPT TO LOCAL CONDITIONS OR DATA NECESSARY TO SECURE COMPLETION OF THE WORK. IN SUCH CASE, THE CONTRACTOR SHALL BE NOTIFIED IN WRITING.
17. IN CASE OF DISCREPANCY OR OMISSIONS, METRONET SHALL BE CONSULTED FOR ADJUSTMENTS OF ANY COMPLICATIONS RESULTING FOR THE DISCREPANCY OR OMISSION.
18. THE CONTRACTOR'S WORK SHALL INCLUDE BUT IS NOT LIMITED TO, UNLOADING, HAULING, STORING, AND PROTECTING ALL METRONET FURNISHED MATERIAL FROM THE DELIVERY POINT THROUGH FINAL ACCEPTANCE OF THE WORK.
19. THE CONTRACTOR SHALL PROVIDE, CONSTRUCT AND MAINTAIN ALL ACCESS ROADS, ACCESS ROAD IMPROVEMENTS, FENCES AND GATES REQUIRED BY THE CONTRACTOR IN THE EXECUTION OF THE WORK.
20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL LOADING AND UNLOADING REQUURED TO RETURN ANY MATERIALS TO METRONET. METRONET SHALL ISSUE SPECIFIC INSTRUCTIONS FOR THE RETURN OF THE MATERIAL BY THE CONTRACTOR.
21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING A SUPERVISOR ON-SITE AT ALL TIMES. METRONET RESERVES THE RIGHT TO INSPECT THE WORK FO RCOMPLIANCE AND DEFECTS.

### Directional Bore

- 1 -1.25" conduits
- 1 - 48 count Fiber Cable
- 1 - 24 count Fiber Cable
- 0 - L Handholes 30x48x24
- 2 - M Handholes 24x36x18
- 10 - B Utility Boxes 17x30x18
- 7 - Terminal Boxes 13x24x15
- 21 - Drop Boxes 11x11x12

 - L Handhole

 - M Handhole

 - B Utility Box

 - Terminal Boxes

 - Drop Box

### Proposed UG Fiber Route



### Proposed UG Conduit



### ROW/Property Boundary



### Water



### Sanitary



### Storm



### Lighting/Signalization



### Total Underground Footage

5,900 - Feet

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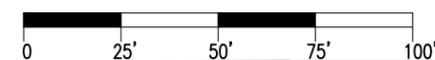
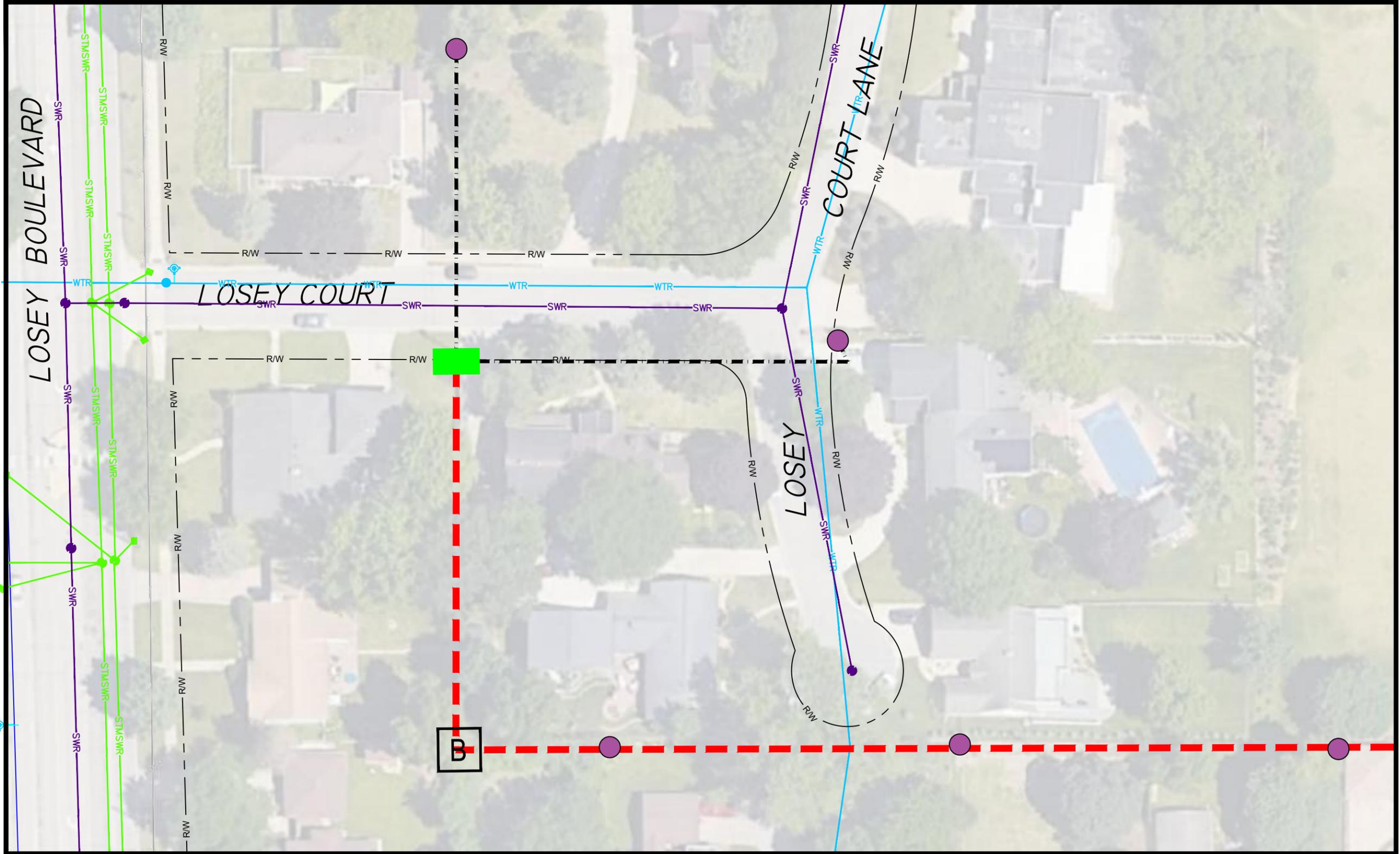
**GENERAL NOTES**  
 ROUTE: TASK #222002 - WILCO27 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: NTS	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 02	TOTAL SH: 10



### LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



SEE SHEET 04



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

**PROPOSED ROUTE PLAN VIEW**

ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 03	TOTAL SH: 10

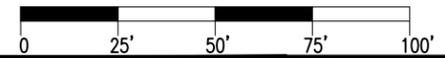
REV	DATE	DESCRIPTION	ENG	DRAFTER

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SEE SHEET 03



SEE SHEET 06



### LEGEND

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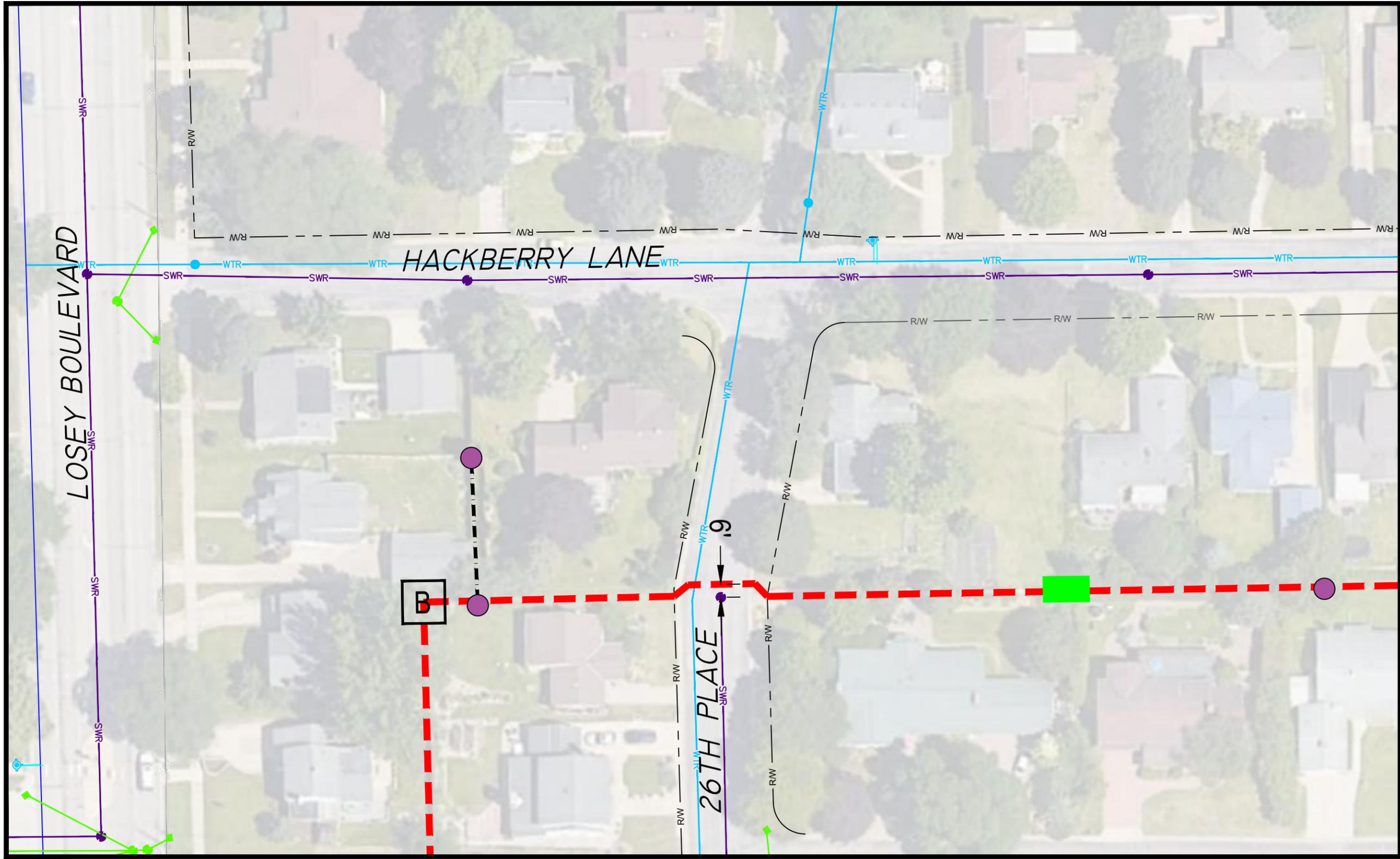
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### PROPOSED ROUTE PLAN VIEW

ROUTE: TASK #222002 - WILC027 PERMIT 3  
LOCATION: 26TH PL N & VAN LOON RD  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	04
TOTAL SH:	10



SEE SHEET 06

SEE SHEET 07

**metronet**  
3701 COMMUNICATIONS WAY 70  
EVANSVILLE, IN 47715

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**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #222002 - WILC027 PERMIT 3  
LOCATION: 26TH PL N & VAN LOON RD  
LA CROSSE, LA CROSSE CO., WI

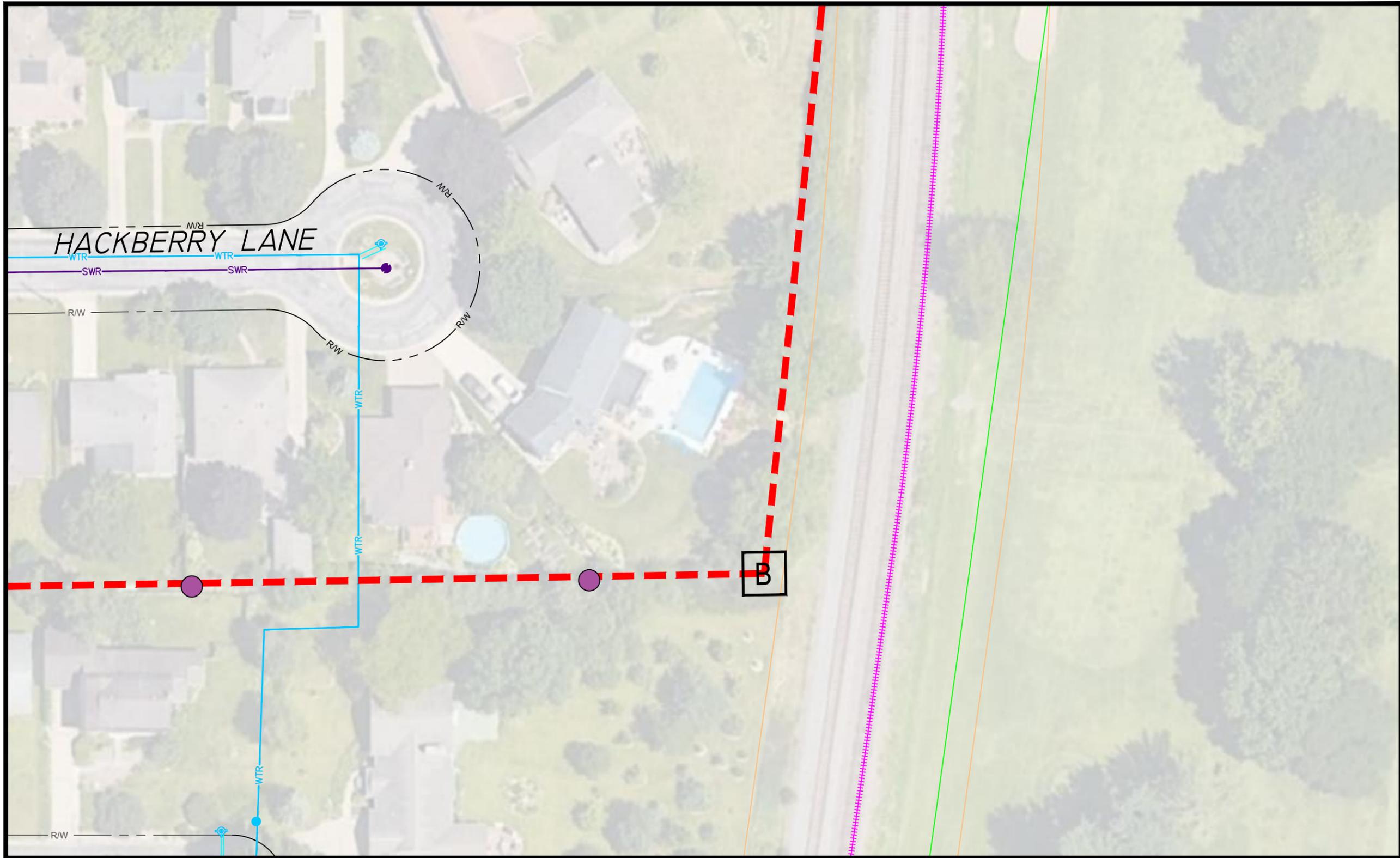
DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	TOTAL SHT:
05	10

**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



SEE SHEET 05



**LEGEND**

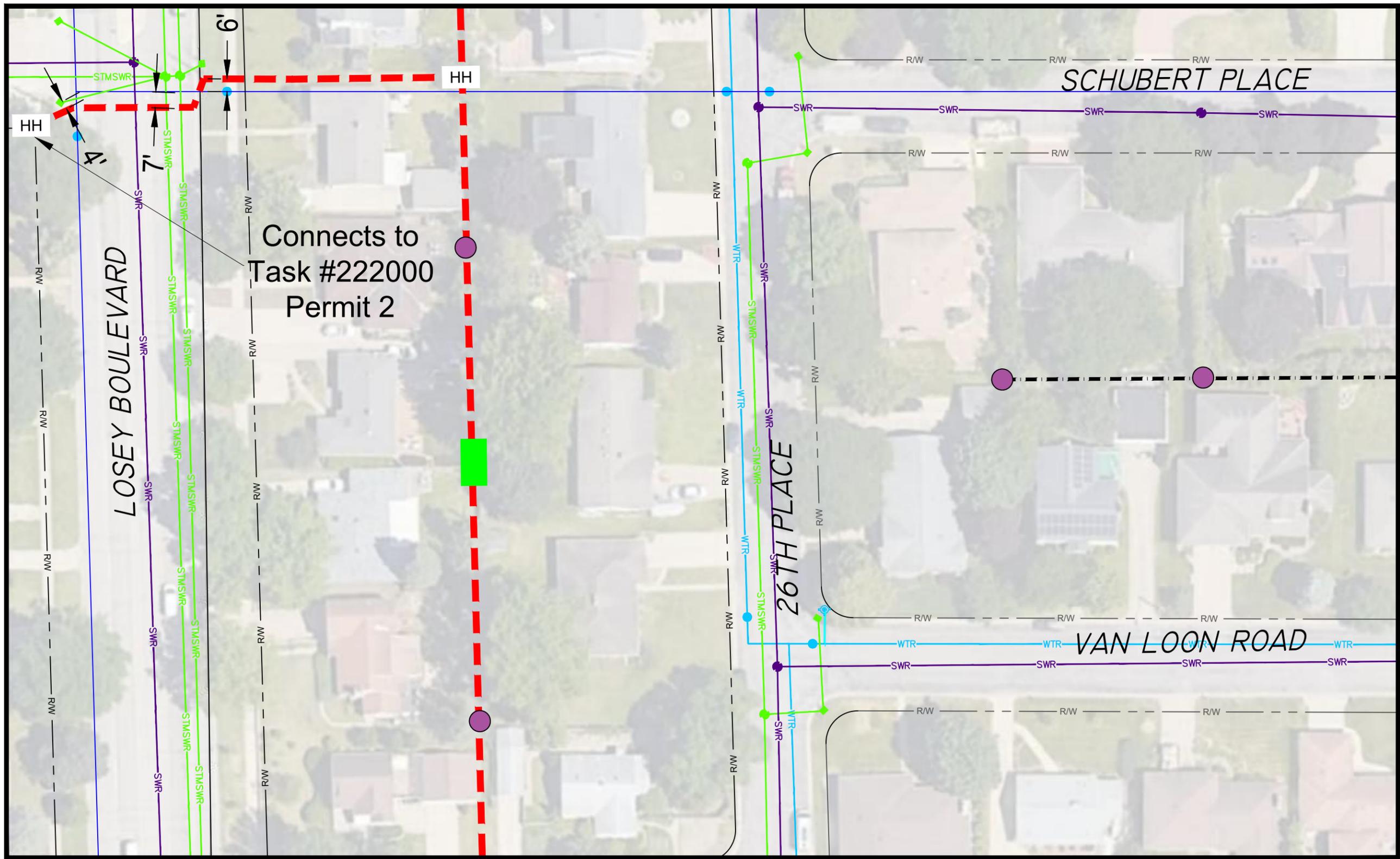
Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

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**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #222002 - WILC027 PERMIT 3  
LOCATION: 26TH PL N & VAN LOON RD  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	06
TOTAL SHT:	10



SEE SHEET 09

SEE SHEET 08



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

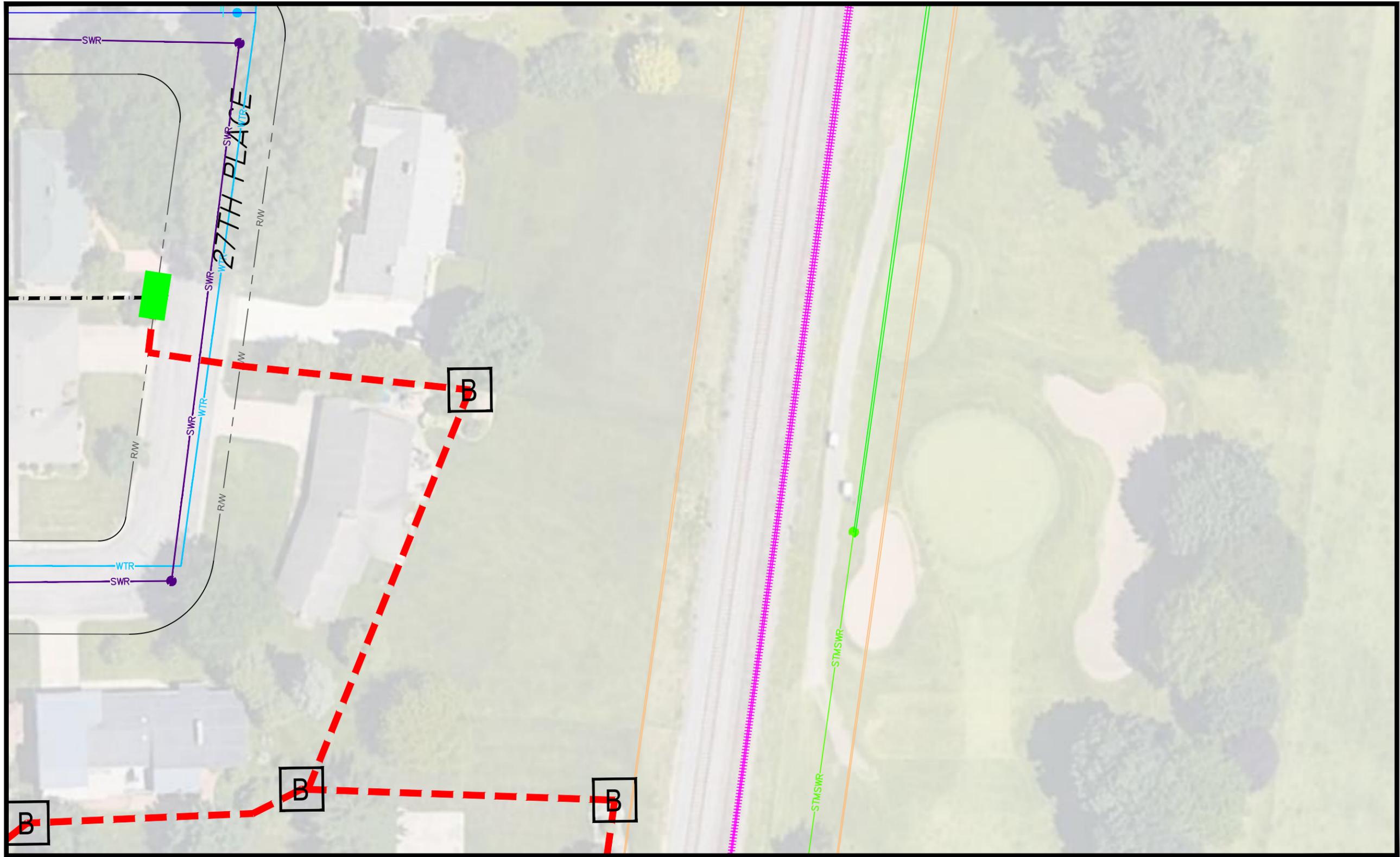
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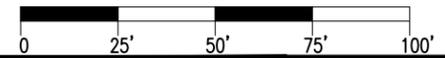
**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	07
TOTAL SHT:	10

SEE SHEET 07



SEE SHEET 10



### LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

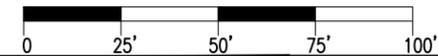
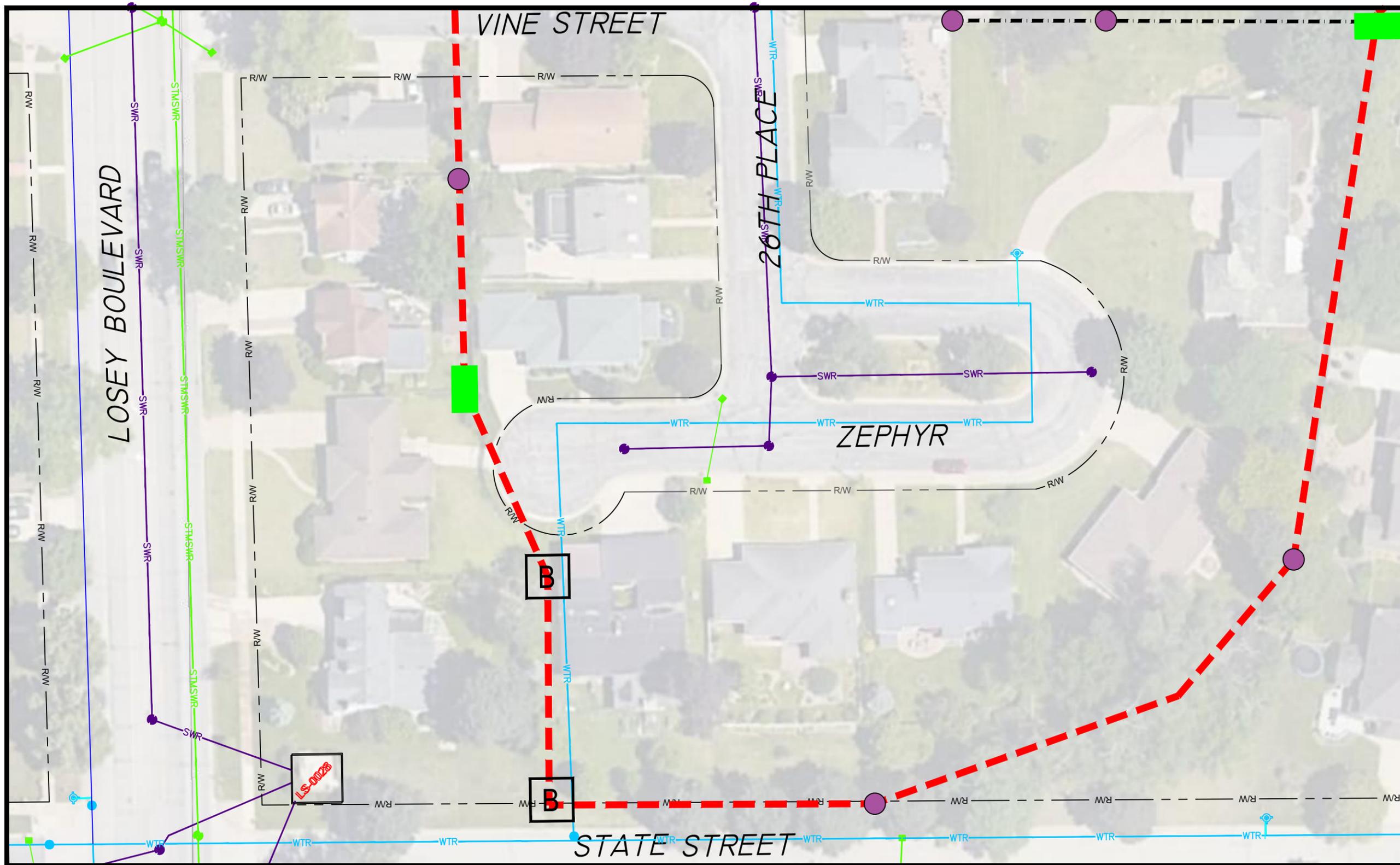


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**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 08	TOTAL SH: 10



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



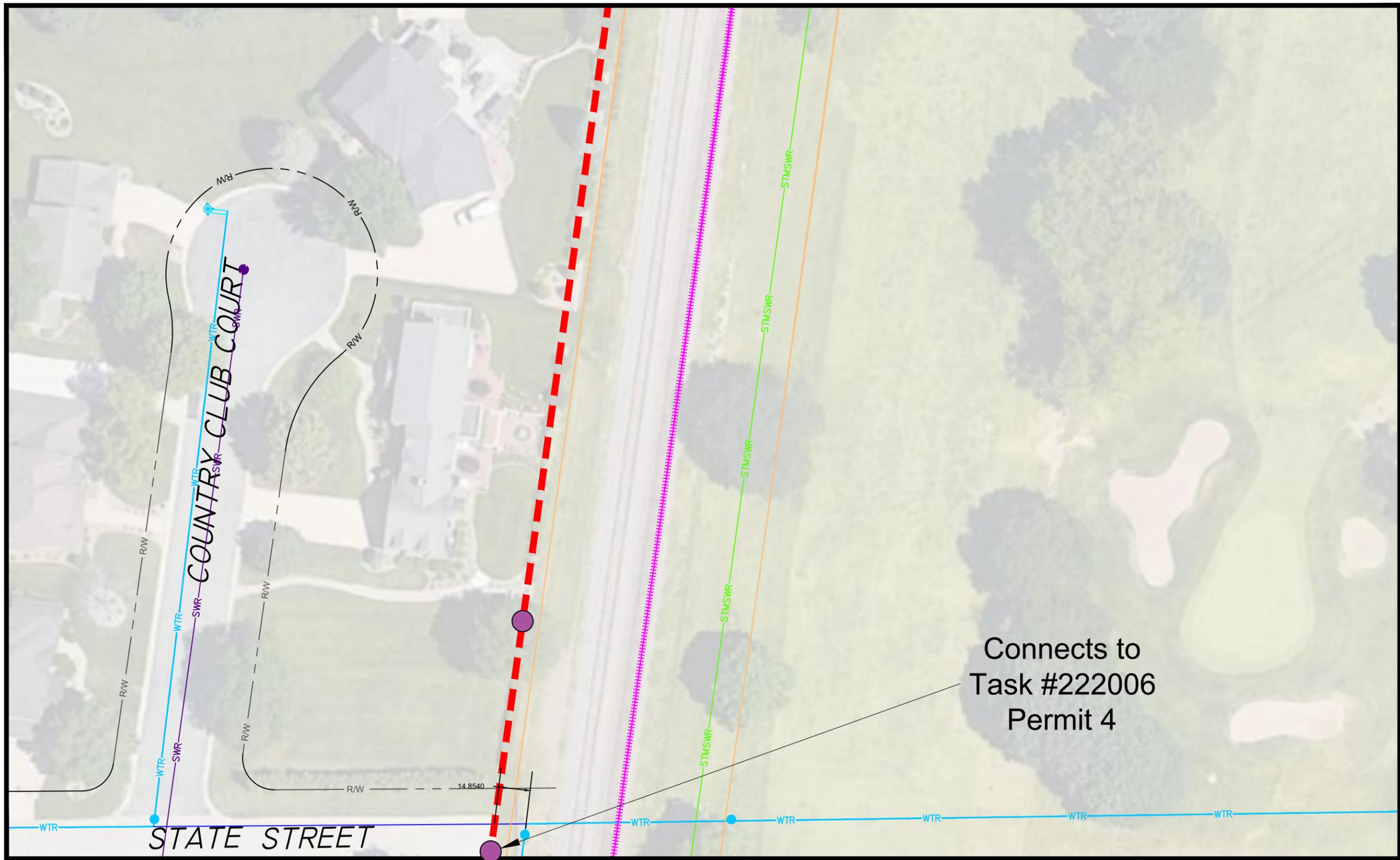
**PROPOSED ROUTE PLAN VIEW**

ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	TOTAL SHT:
09	10

REV	DATE	DESCRIPTION	ENG	DRAFTER

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**LEGEND**

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**PROPOSED ROUTE PLAN VIEW**

ROUTE: TASK #222002 - WILC027 PERMIT 3  
 LOCATION: 26TH PL N & VAN LOON RD  
 LA CROSSE, LA CROSSE CO., WI

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FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 10	TOTAL SHT: 10

REV	DATE	DESCRIPTION	ENG	DRAFTER

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# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0637

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**Agenda Date:** 5/30/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 9



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION  
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)**

**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Encroachment Owner: Metro Fibernet, LLC.  
 Address: 149 Causeway Blvd City: La Crosse State: WI Zip: 54603  
 Phone # 608-399-5250 Email Address Lee.Vang@metronet.com

Application Preparer (if different from above) \_\_\_\_\_  
 Relationship with Owner: \_\_\_\_\_  
 Phone # 608-606-2043 Email Address taran.welchlin@metronet.com

**Description of Proposed Encroachment:**  
 See print package please: Fiber Optics Cable.

**Encroachment Addresses (List by Street and 100 blocks):**

Permit 2. ~~Vine Street & 24th Street North, UG~~

*Between 22<sup>nd</sup> - LOSEY - Pine and State Streets*

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Lee Vang Date: 5/19/23  
 Print Name and Title: Lee Vang, Project Controls Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

**BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY**

**Required items to be provided by Applicant:**

- Scale Drawing of encroachments   
(Complete Utility Locate by Digger's Hotline Required)
- Certificate of Insurance (City as additional Insured)
- Initial Application Fee \$ \_\_\_\_\_
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works  
Approval Date:**

**Encroachment Type:**

*Communications*

**Permit Number:**

All Fees are Non-Refundable & Subject to change by City Council

**SHEET 1 OF 2**



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

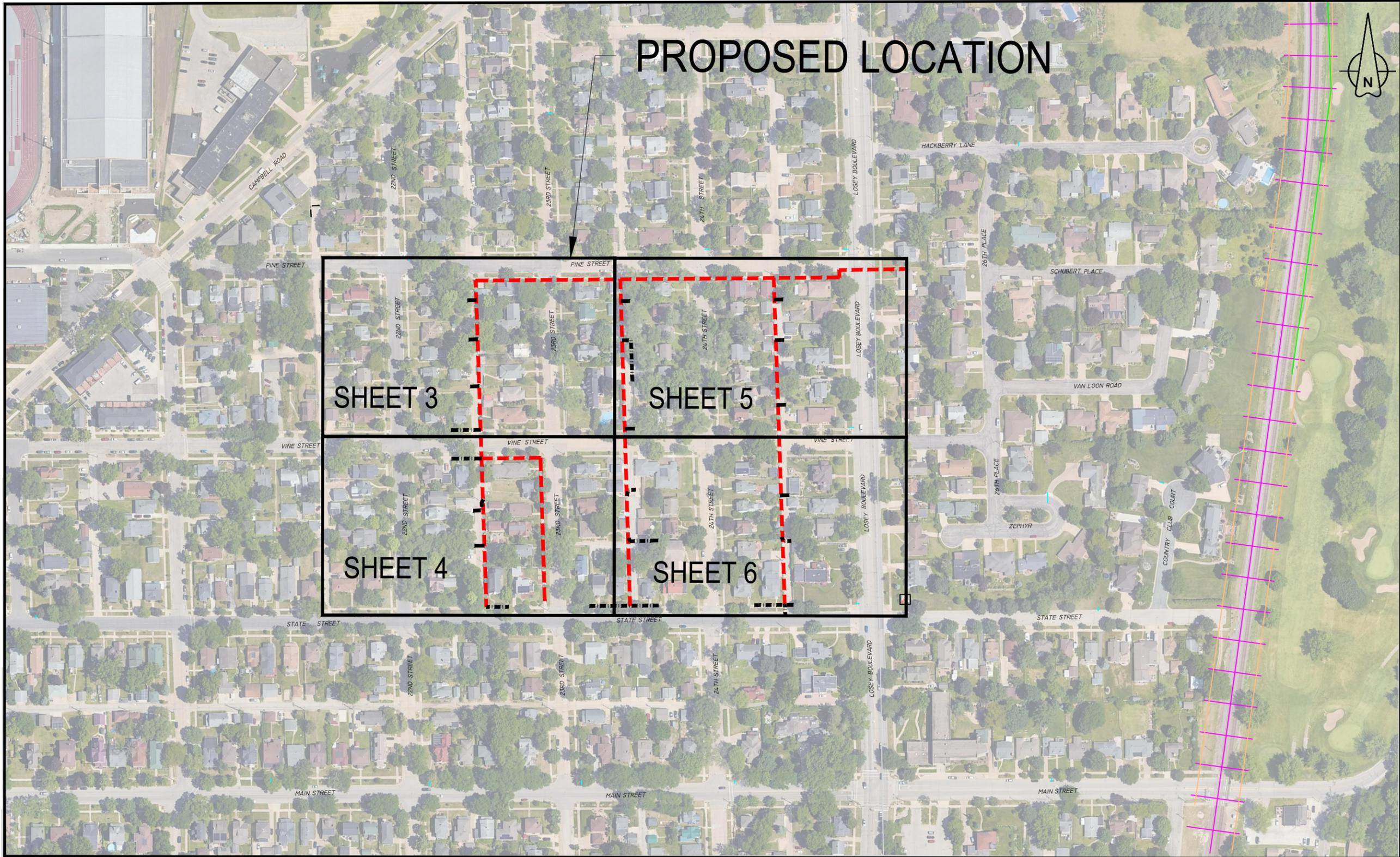
**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

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9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**Sheet 2 of 2**



# PROPOSED LOCATION

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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE LOCATION**  
 ROUTE: TASK #222000 - WILCO27 PERMIT 2  
 LOCATION: VINE ST & 24TH ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	NTS
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	TOTAL SHT:
01	06



## LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

1. ALL UNDERGROUND WILL BE STANDARD (2) 1-1/4" I.D. SDR=13.5 ROLLED DUCT UNLESS OTHERWISE SPECIFIED WITHIN DESIGN DRAWINGS OR APPROVED BY METRONET (MNT) CONSTRUCTION MANAGER. IF THERE IS NO DUCT/CONDUIT SYMBOL ALONG TRENCH LINE IN DESIGN, THE TRENCH FOOTAGE IS ONLY FOR REFERENCE FOR FUTURE GROWTH AND SHOULD NOT BE BUILT UNTIL A REVISION IS RELEASED
2. ALL AERIAL STRAND WILL BE SHOWN IN THE DESIGN AS IN THE LEGEND. NON STRAND SHALL NOT BE STRANDED UNLESS NOTED ON DRAWING FOR ANCHOR PLACEMENT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES 72 HOUR PRIOR TO CONSTRUCTION. IN CASES OF WILLFUL OR CARELESS DESTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION WITH FINAL APPROVAL FROM METRONET CONSTRUCTION MANAGER.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL RAILROAD COMMUNICATION AND SIGNAL CABLES A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION.
5. ALL HANDHOLES SHALL BE BURIED WITH THE COVER FLUSH TO THE GROUND ELEVATION
6. SHORING MAY BE REQUIRED AND SHALL COMPLY WITH O.S.H.A STANDARDS
7. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE METRONET CONSTRUCTION MANAGER OF ANY ACCIDENTS. THE CONTRACTOR SHALL BE SOLEY RESPONSIBLE FOR COMPLYING WITH ALL FEDERAL, STATE, AND LOCAL SAFETY REQUIREMENTS INCLUDING THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970. THE CONTRACTOR SHALL ALWAYS EXERCISE CAUTION FOR THE PROTECTION OF PERSONS (INCLUDING EMPLOYEES) AND PROPERTY. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO INITIATE, MAINTAIN AND SUPERVISE ALL SAFETY REQUIREMENTS, PRECAUTIONS, AND PROGRAMS IN CONNECTION WITH THE WORK, INCLUDING THE REQUIREMENTS FOR CONFINED SPACES.
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10. CONTRACTOR SHALL FOLLOW ALL D.O.T. SAFETY REQUIREMENTS. IN ADDITION, THE FOLLOWING SUPPLEMENTAL REFERENCED SPECIFICATIONS SHALL BE OBSERVED:
  - i. Occupational Safety and Health Code (OSHA)- (Latest edition).
  - ii. Applicable power and telephone pole attachment agreements.
  - iii. Applicable city, county, and state ordinances
  - iv. National Electric Safety Code (latest edition)
  - v. National Electric Code (latest edition)
  - vi. Applicable government agencies for safety and health for the work force.
  - vii. Manufacturer's specifications
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12. THE COST OF THIS WORK SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
13. THE CONTRACTOR SHALL PLACE BARRICADES AROUND OPEN TRENCHES AND EQUIPMENT.
14. NO ADDITIONAL CABLE CUTS WILL BE ADDED WITHOUT PRIOR APPROVAL OF THE METRONENT CONSTRUCTION MANAGER. SHOULD THE FIBER WORK NEED TO BE CONTINUED TO THE NEXT DAY AND THE FIBER LEFT OVERNIGHT, THE SECURITY OF THE FIBER SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
15. ALL WORK TO BE PERFORMED IN STRICT ACCORDANCE WITH ALL REQUIREMENTS OF ANY REGULATING GOVERNMENT AGENCY OR THE RIGHT OF WAY GRANTOR. MUNICIPAL, COUNTY, STATE OR FEDERAL REGULATIONS MAY ALTER CONSTRUCIOTN SPECIFICATIONS IN SOME AREAS. IF CONTRACTOR REQUESTS A DEVIATION FROM THE CONSTRUCTIONS SPECIFICATIONS, SUCH REQUEST MUST BE DONE IN WRITING. NO WORK SHALL PROCEED WITH SUCH DEVIATION UNTIL CONTRACTOR HAS RECEIVED APPROVAL FROM METRONET AND ANY AFFECTED JURISDICTIONAL AUTHORITY WHEN APPLICABLE.
16. THE OWNER RESERVES THE RIGHT TO CHANGE OR REVISE THE CONSTRUCTION SPECIFICATIONS TO ADAPT TO LOCAL CONDITIONS OR DATA NECESSARY TO SECURE COMPLETION OF THE WORK. IN SUCH CASE, THE CONTRACTOR SHALL BE NOTIFIED IN WRITING.
17. IN CASE OF DISCREPANCY OR OMISSIONS, METRONET SHALL BE CONSULTED FOR ADJUSTMENTS OF ANY COMPLICATIONS RESULTING FOR THE DISCREPANCY OR OMISSION.
18. THE CONTRACTOR'S WORK SHALL INCLUDE BUT IS NOT LIMITED TO, UNLOADING, HAULING, STORING, AND PROTECTING ALL METRONET FURNISHED MATERIAL FROM THE DELIVERY POINT THROUGH FINAL ACCEPTANCE OF THE WORK.
19. THE CONTRACTOR SHALL PROVIDE, CONSTRUCT AND MAINTAIN ALL ACCESS ROADS, ACCESS ROAD IMPROVEMENTS, FENCES AND GATES REQUIRED BY THE CONTRACTOR IN THE EXECUTION OF THE WORK.
20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL LOADING AND UNLOADING REQUURED TO RETURN ANY MATERIALS TO METRONET. METRONET SHALL ISSUE SPECIFIC INSTRUCTIONS FOR THE RETURN OF THE MATERIAL BY THE CONTRACTOR.
21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING A SUPERVISOR ON-SITE AT ALL TIMES. METRONET RESERVES THE RIGHT TO INSPECT THE WORK FO RCOMPLIANCE AND DEFECTS.

### Directional Bore

- 1 -1.25" conduits
- 1 - 48 count Fiber Cable
- 1 - 24 count Fiber Cable
- 1 - 288 count Fiber Cable
- 2 - L Handholes 30x48x24
- 2 - M Handholes 24x36x18
- 1 - B Utility Boxes 17x30x18
- 8 - Terminal Boxes 13x24x15
- 40 - Drop Boxes 11x11x12
-  - L Handhole
-  - M Handhole
-  - B Utility Box
-  - Terminal Boxes
-  - Drop Box

### Proposed UG Fiber Route



### Proposed UG Conduit



### ROW/Property Boundary



### Water



### Sanitary



### Storm



### Lighting/Signalization



### Total Underground Footage

6,114 - Feet

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**metronet**  
 3701 COMMUNICATIONS WAY 80  
 EVANSVILLE, IN 47715

REV	DATE	DESCRIPTION	ENG	DRAFTER

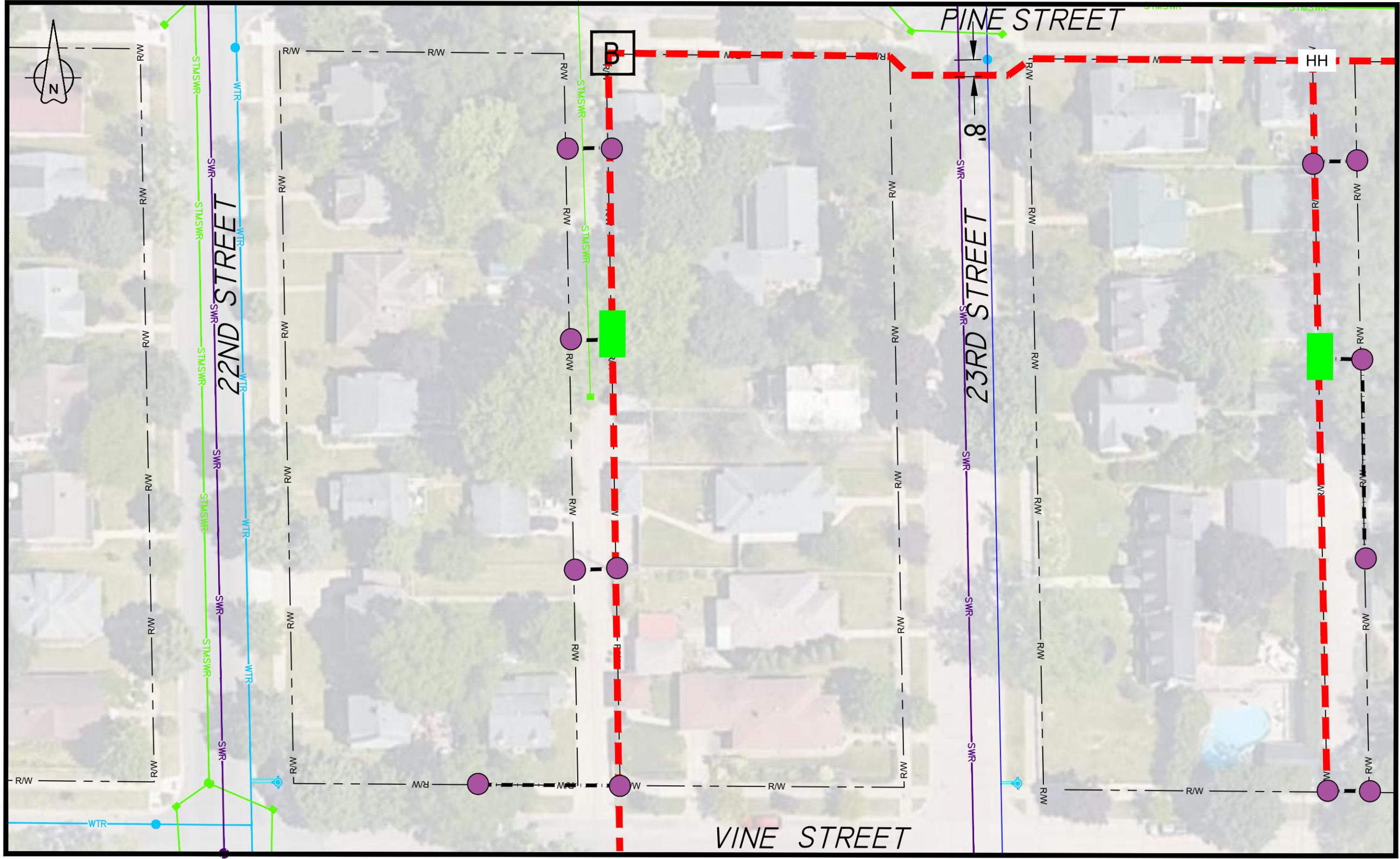
**GENERAL NOTES**  
 ROUTE: TASK #222000 - WILCO27 PERMIT 2  
 LOCATION: VINE ST & 24TH ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: NTS	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 02	TOTAL SHT: 06



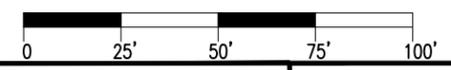
### LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



SEE SHEET 04

SEE SHEET 05



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



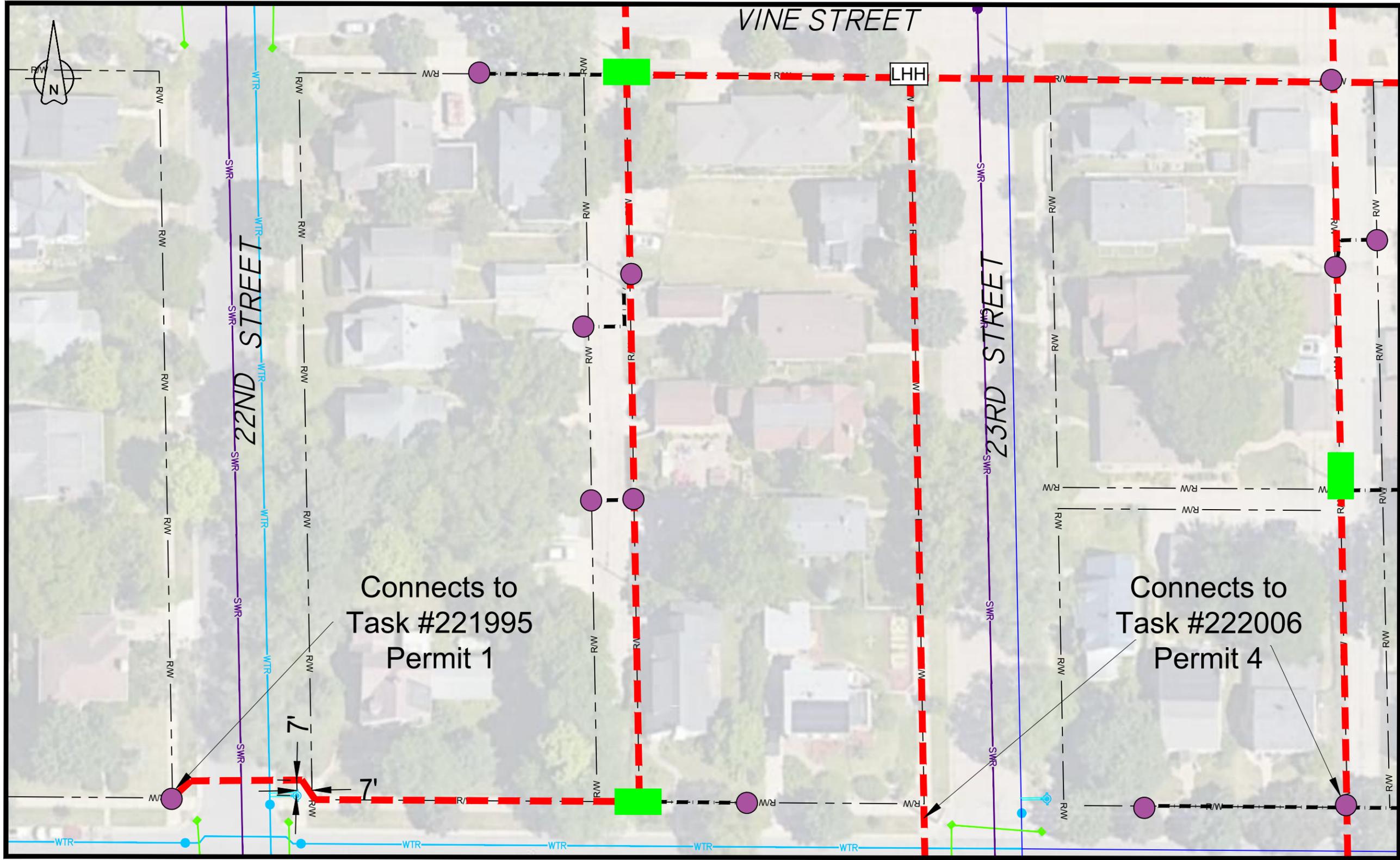
**PROPOSED ROUTE PLAN VIEW**

ROUTE: TASK #222000 - WILC027 PERMIT 2  
 LOCATION: VINE ST & 24TH ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 03	TOTAL SHT: 06

REV	DATE	DESCRIPTION	ENG	DRAFTER

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Connects to  
Task #221995  
Permit 1

Connects to  
Task #222006  
Permit 4

**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



SEE SHEET 06

**PROPOSED ROUTE PLAN VIEW**

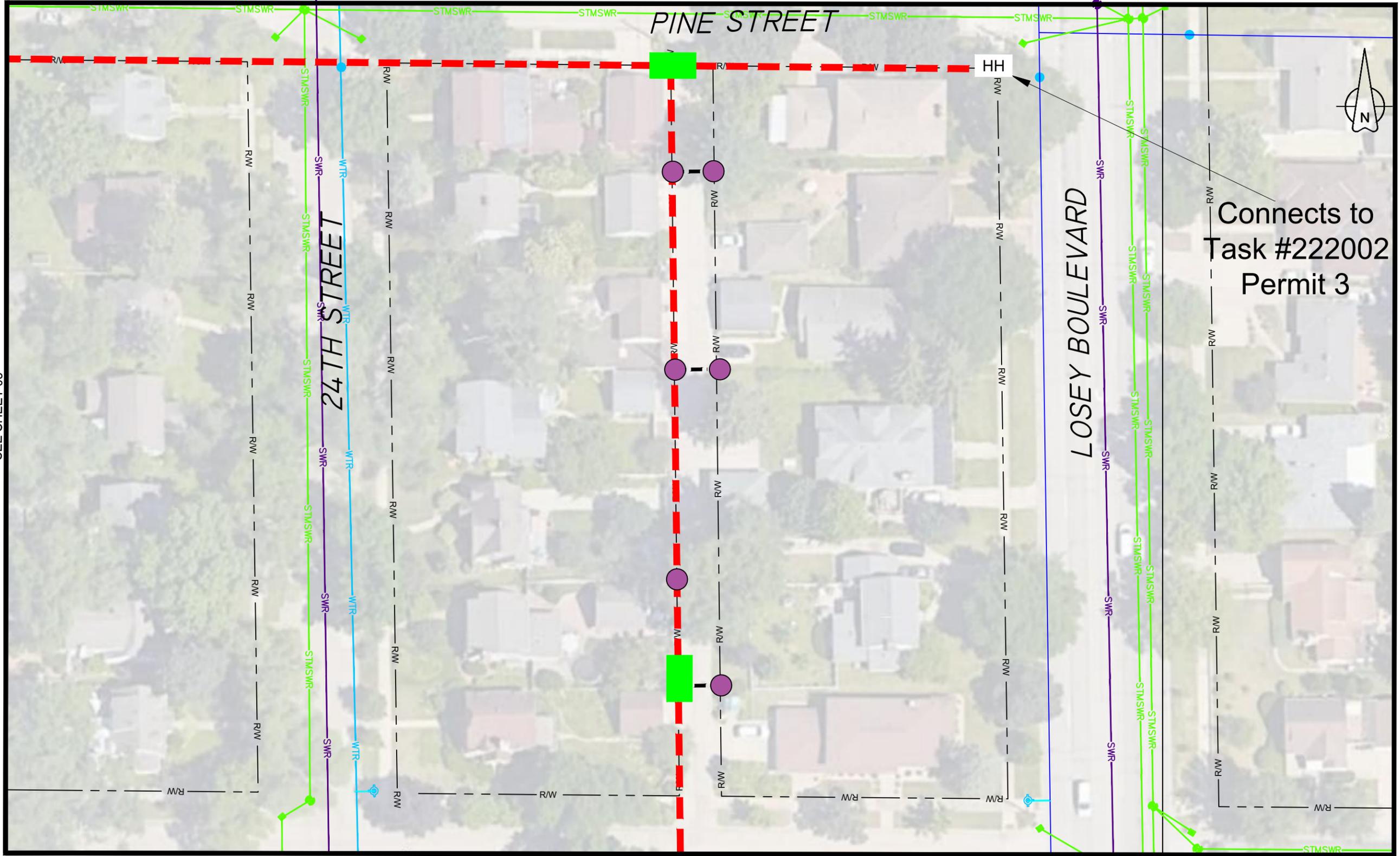
ROUTE: TASK #222000 - WILCO27 PERMIT 2  
LOCATION: VINE ST & 24TH ST N  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/16/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 04	TOTAL SHT: 06

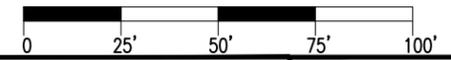
REV	DATE	DESCRIPTION	ENG	DRAFTER

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SEE SHEET 03



SEE SHEET 06



Connects to  
Task #222002  
Permit 3

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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #222000 - WILC027 PERMIT 2  
LOCATION: VINE ST & 24TH ST N  
LA CROSSE, LA CROSSE CO., WI

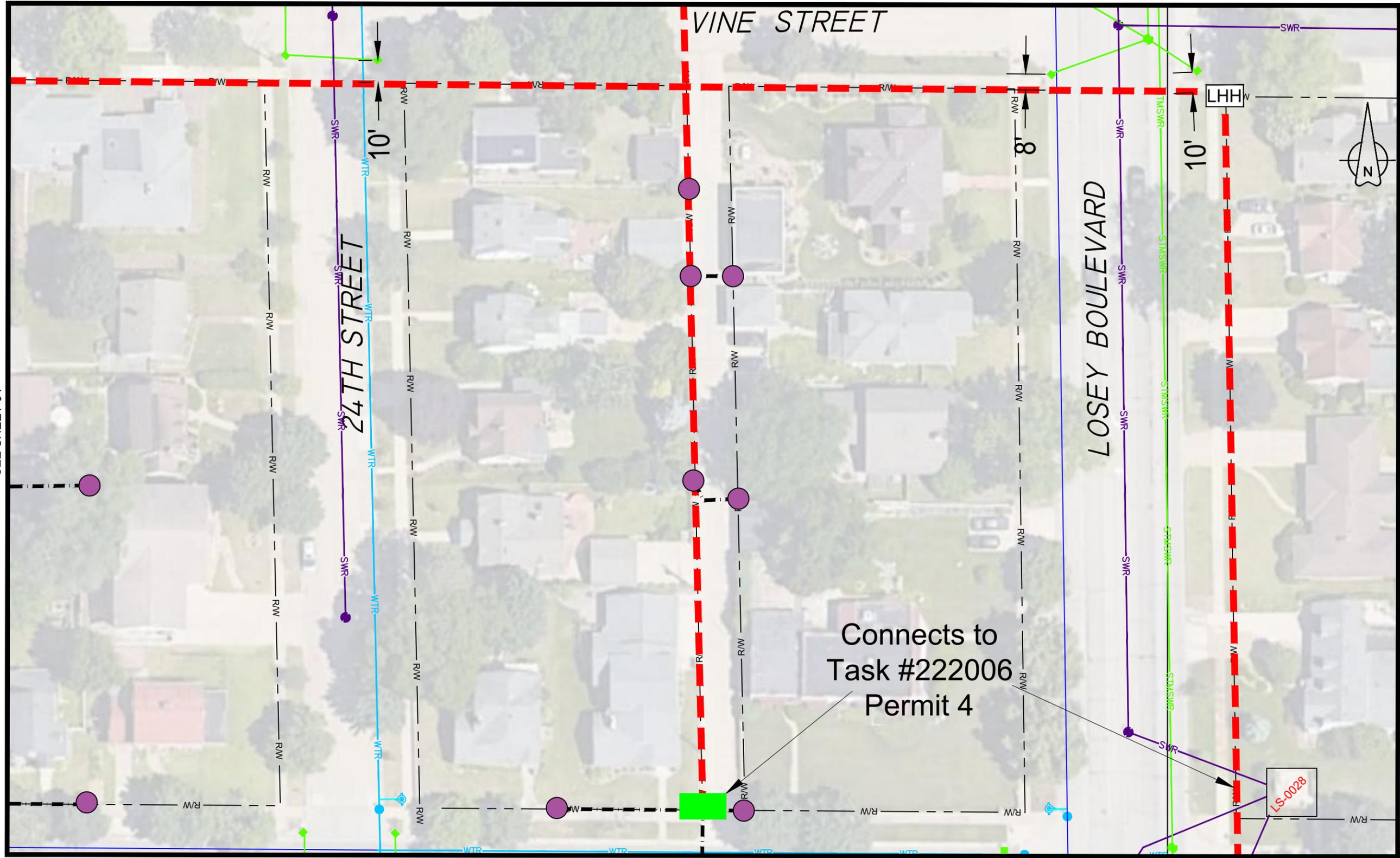
DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	05
TOTAL SHT:	06

**LEGEND**

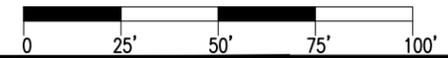
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SEE SHEET 04



SEE SHEET 03



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**metronet**  
3701 COMMUNICATIONS WAY 84  
EVANSVILLE, IN 47715

REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #222000 - WILC027 PERMIT 2  
 LOCATION: VINE ST & 24TH ST N  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/16/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	06
TOTAL SHT:	06



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0592

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**Agenda Date:** 5/22/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 10



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION  
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)**

**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Encroachment Owner: Metro Fibernet, LLC.  
Address: 149 Causeway Blvd City: La Crosse State: WI Zip: 54603  
Phone # 608-399-5250 Email Address Lee.Vang@metronet.com

Application Preparer (if different from above) \_\_\_\_\_  
Relationship with Owner: \_\_\_\_\_  
Phone # 608-606-2043 Email Address taran.welchlin@metronet.com

**Description of Proposed Encroachment:**  
See print package please: Fiber Optics Cable.

**Encroachment Addresses (List by Street and 100 blocks):**  
~~17th Street South and Cameron Ave COLC. UG WILC022 Permit 2.~~  
Between 16th, 19th, Cass and Madison Streets

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Lee Vang Date: 5-9-23  
Print Name and Title: Lee Vang, Project Controls Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

**BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY**

Required items to be provided by Applicant:	
Scale Drawing of encroachments (Complete Utility Locate by Digger's Hotline Required)	<input checked="" type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input checked="" type="checkbox"/>
Initial Application Fee \$ <u>100.00</u>	<input checked="" type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

<b>Board of Public Works Approval Date:</b>
<b>Encroachment Type:</b>
<u>Communications</u>
<b>Permit Number:</b>

All Fees are Non-Refundable & Subject to change by City Council



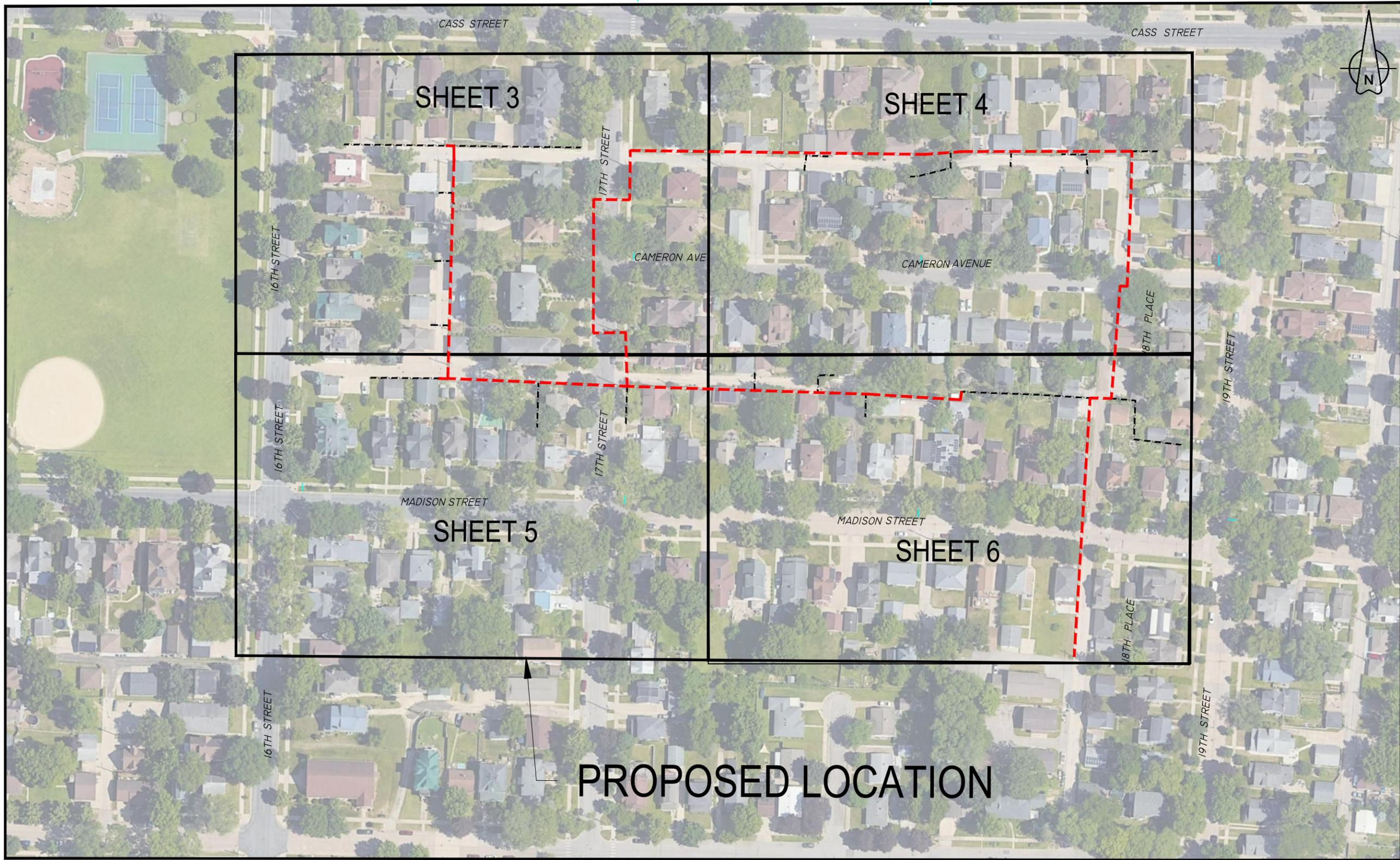
## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
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13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.



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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE LOCATION**  
 ROUTE: TASK #215664 - WILC022 PERMIT 2  
 LOCATION: 17TH ST S & CAMERON AVE  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	NTS
DATE DRAWN:	05/06/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	TOTAL SHT:
01	04



**LEGEND**

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### Directional Bore

- 1 -1.25" conduits
- 1 - 48 count Fiber Cable
- 1 - 24 count Fiber Cable
- 0 - L Handholes 30x48x24
- 1 - M Handholes 24x36x18
- 6 - B Utility Boxes 17x30x18
- 9 - Terminal Boxes 13x24x15
- 37 - Drop Boxes 11x11x12

 - L Handhole

 - M Handhole

 - B Utility Box

 - Terminal Boxes

 - Drop Box

### Proposed UG Fiber Route



### Proposed UG Conduit



### ROW/Property Boundary



### Water



### Sanitary



### Storm



### Lighting/Signalization



### Total Underground Footage

4,093 - Feet

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REV	DATE	DESCRIPTION	ENG	DRAFTER

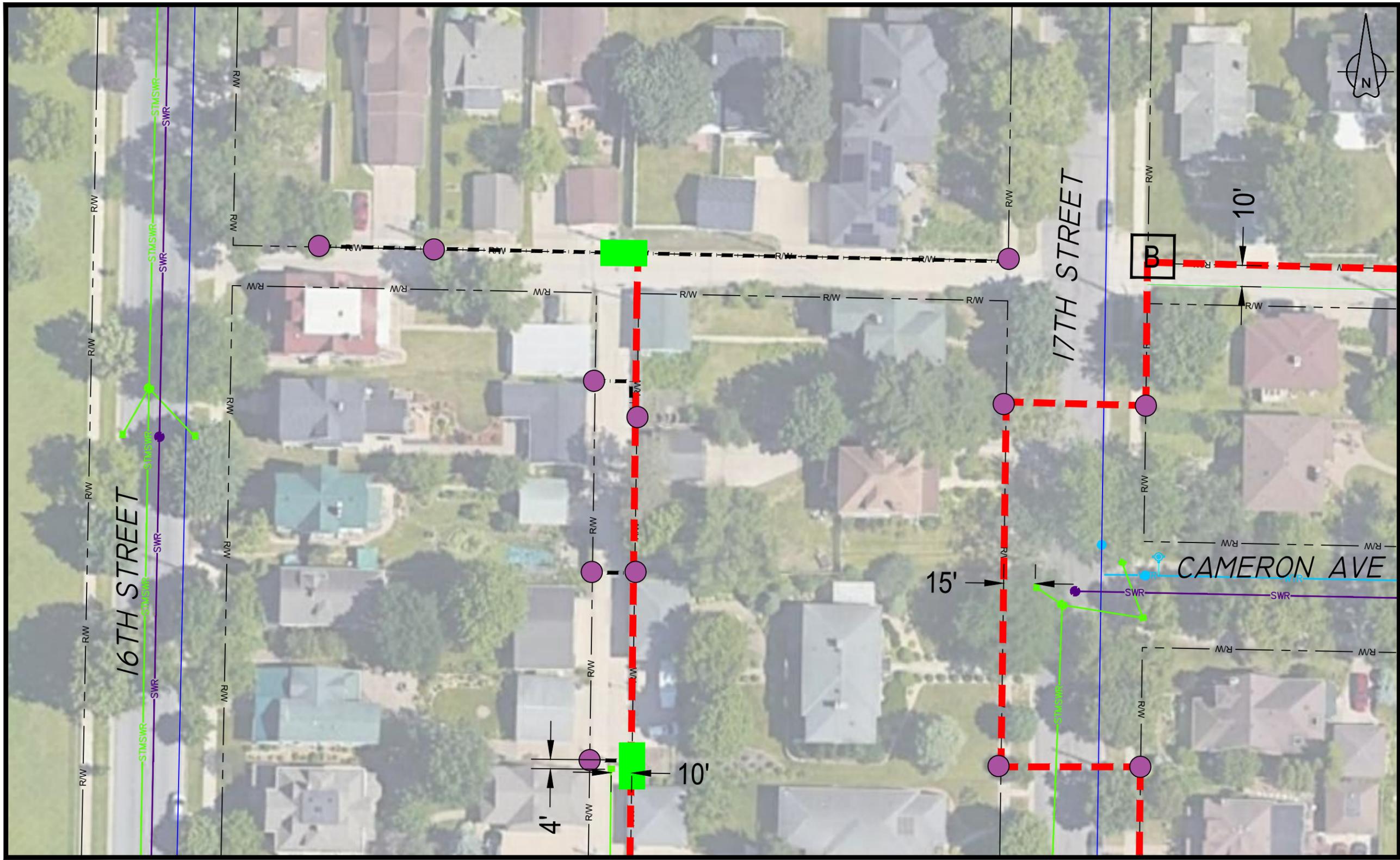
**GENERAL NOTES**  
 ROUTE: TASK #215664 - WILCO22 PERMIT 2  
 LOCATION: 17TH ST S & CAMERON AVE  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: NTS	
DATE DRAWN: 05/06/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 02	TOTAL SHT: 04



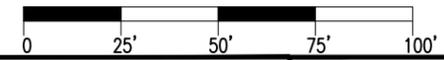
### LEGEND

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



SEE SHEET 05

SEE SHEET 04



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

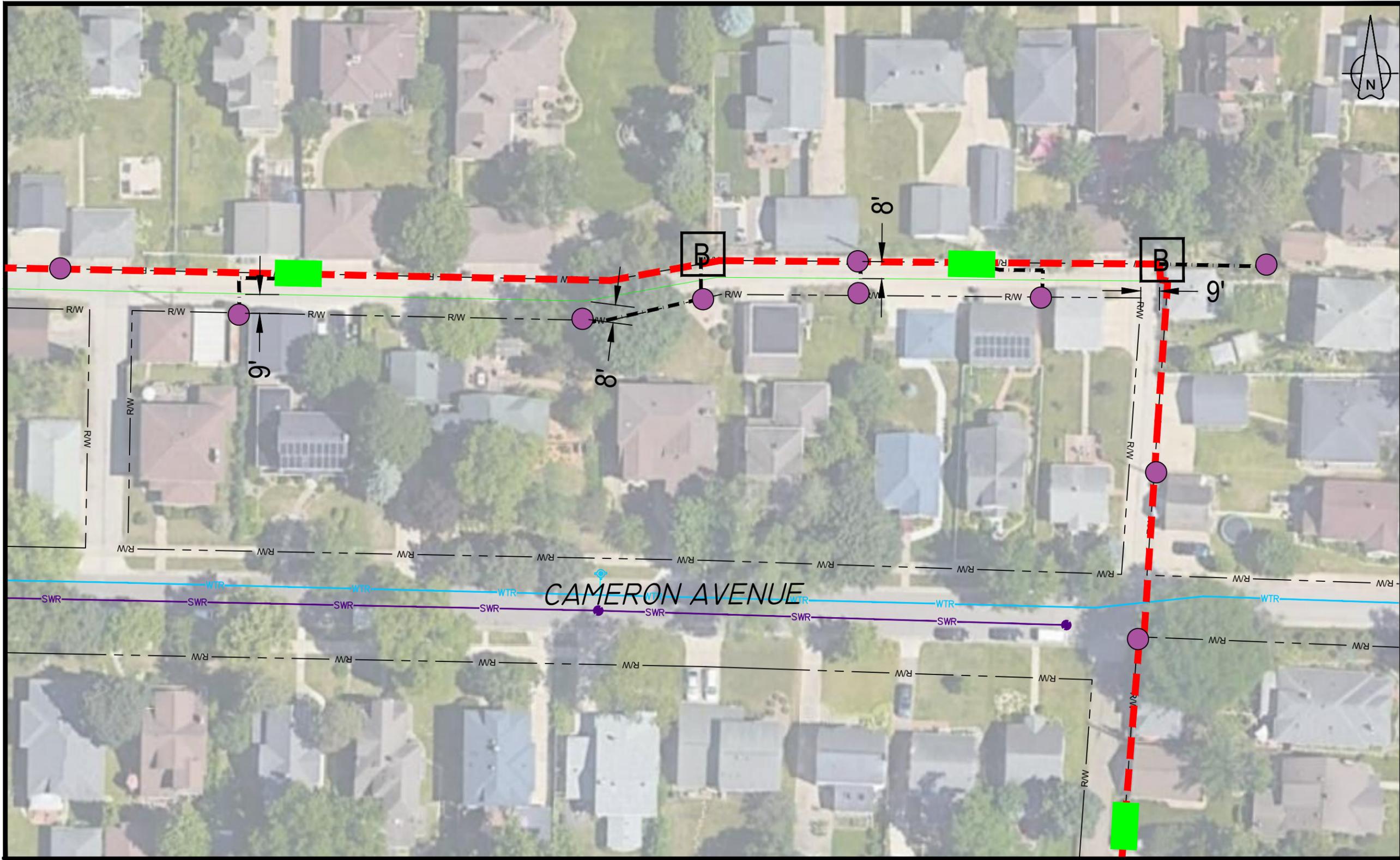


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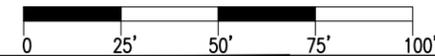
**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #215664 - WILC022 PERMIT 2  
LOCATION: 17TH ST S & CAMERON AVE  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/06/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 03	TOTAL SHT: 06



SEE SHEET 03

SEE SHEET 06



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



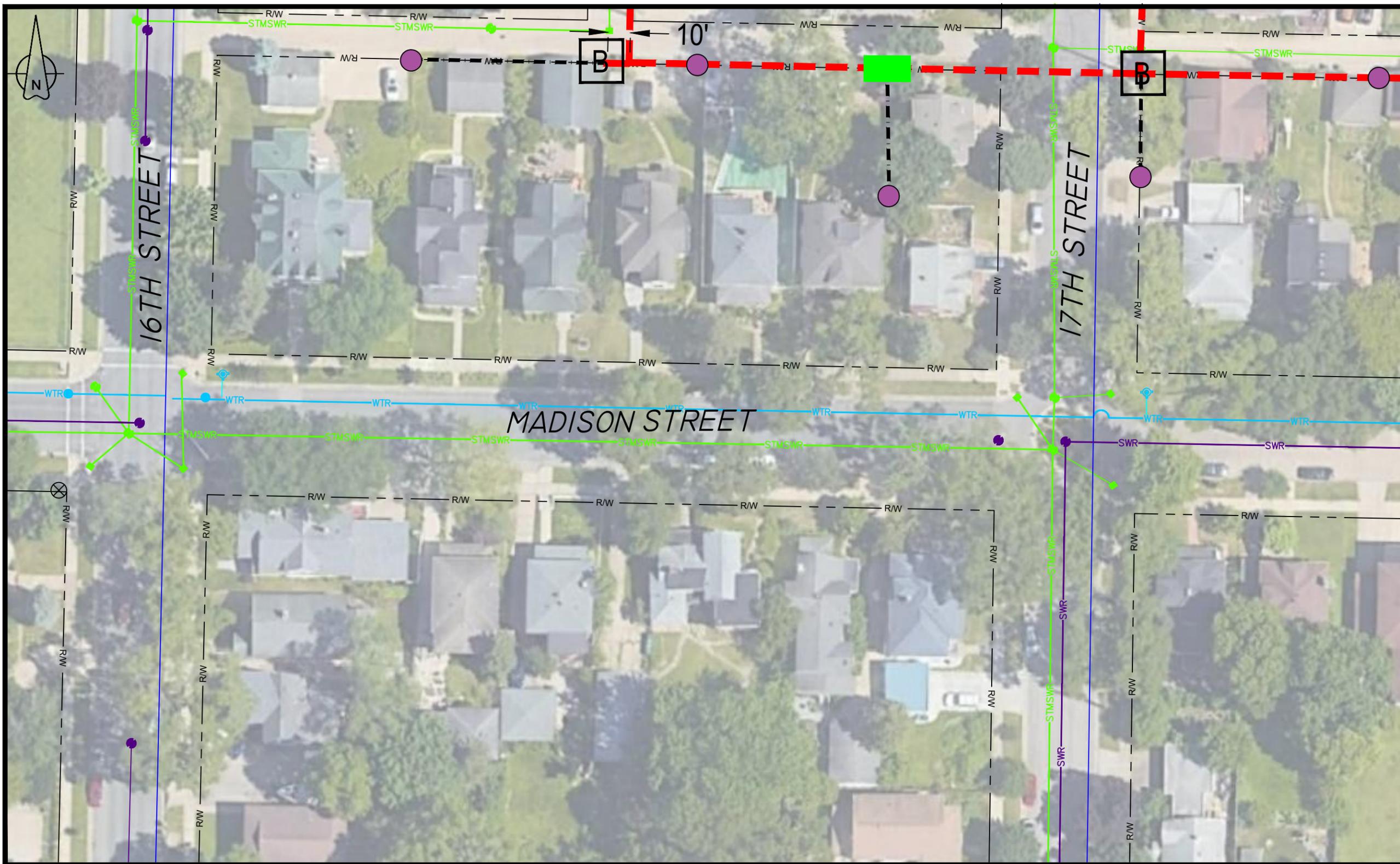
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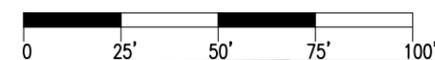
**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #215664 - WILC022 PERMIT 2  
LOCATION: 17TH ST S & CAMERON AVE  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/06/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 04	TOTAL SHT: 06

SEE SHEET 03



SEE SHEET 06



### LEGEND

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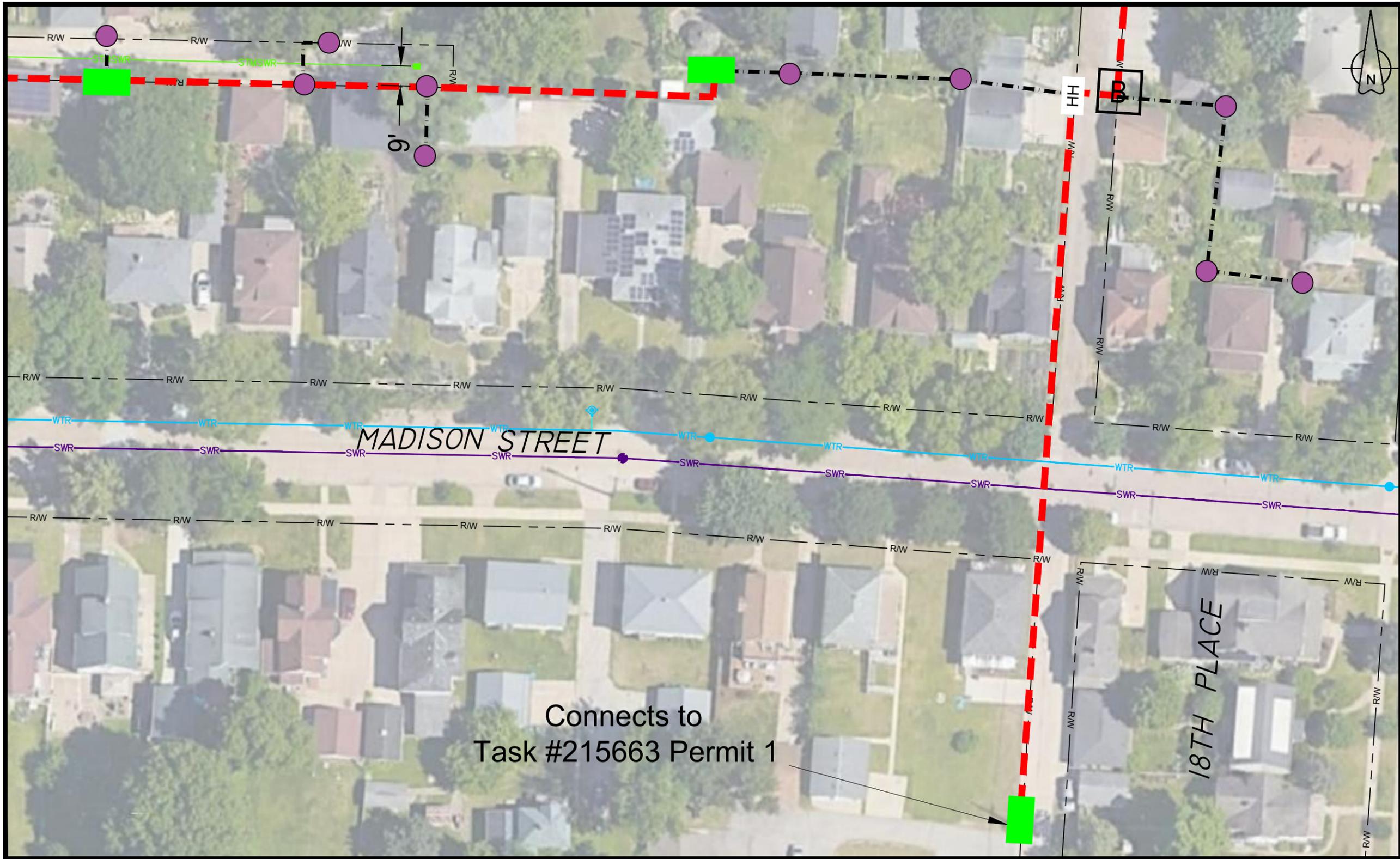
### PROPOSED ROUTE PLAN VIEW

ROUTE: TASK #215664 - WILC022 PERMIT 2  
 LOCATION: 17TH ST S & CAMERON AVE  
 LA CROSSE, LA CROSSE CO., WI

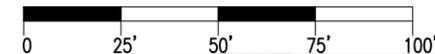
DESIGNED BY:	
DRAWN BY: MJB	
SCALE: 1"=50'	
DATE DRAWN: 05/06/23	
FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 05	TOTAL SHT: 06

**metronet**  
 3701 COMMUNICATIONS WAY 92  
 EVANSVILLE, IN 47715

SEE SHEET 05



Connects to Task #215663 Permit 1



### LEGEND

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 LOCATION: 17TH ST S & CAMERON AVE  
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DESIGNED BY:	
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FILE NAME: PROPOSED INSTALLATION	
PROJECT NUMBER: LCRSWI.03708.CB	
SHEET: 06	TOTAL SHT: 06



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0593

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**Agenda Date:** 5/22/2023

**Version:** 2

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 11



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION  
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)  
City of La Crosse Engineering Department**  
Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Encroachment Owner: Metro Fibernet, LLC.  
 Address: 149 Causeway Blvd City: La Crosse State: WI Zip: 54603  
 Phone # 608-399-5250 Email Address Lee.Vang@metronet.com

Application Preparer (if different from above) \_\_\_\_\_  
 Relationship with Owner: \_\_\_\_\_  
 Phone # 608-606-2043 Email Address taran.welchlin@metronet.com

**Description of Proposed Encroachment:**  
 See print package please: Fiber Optics Cable.

**Encroachment Addresses (List by Street and 100 blocks):**  
~~17th Street South & Ferry Street. UG WILC022 Permit 1.~~  
Between 16th, 19th, Madison and Market Streets

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Lee Vang Date: 5/9/23  
 Print Name and Title: Lee Vang, Project Controls Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

-----  
 BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
 -----

**Required items to be provided by Applicant:**

- Scale Drawing of encroachments   
 (Complete Utility Locate by Digger's Hotline Required)
- Certificate of Insurance (City as additional Insured)
- Initial Application Fee \$ 100.00
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works  
Approval Date:**

**Encroachment Type:**

Communications

**Permit Number:**

All Fees are Non-Refundable & Subject to change by City Council



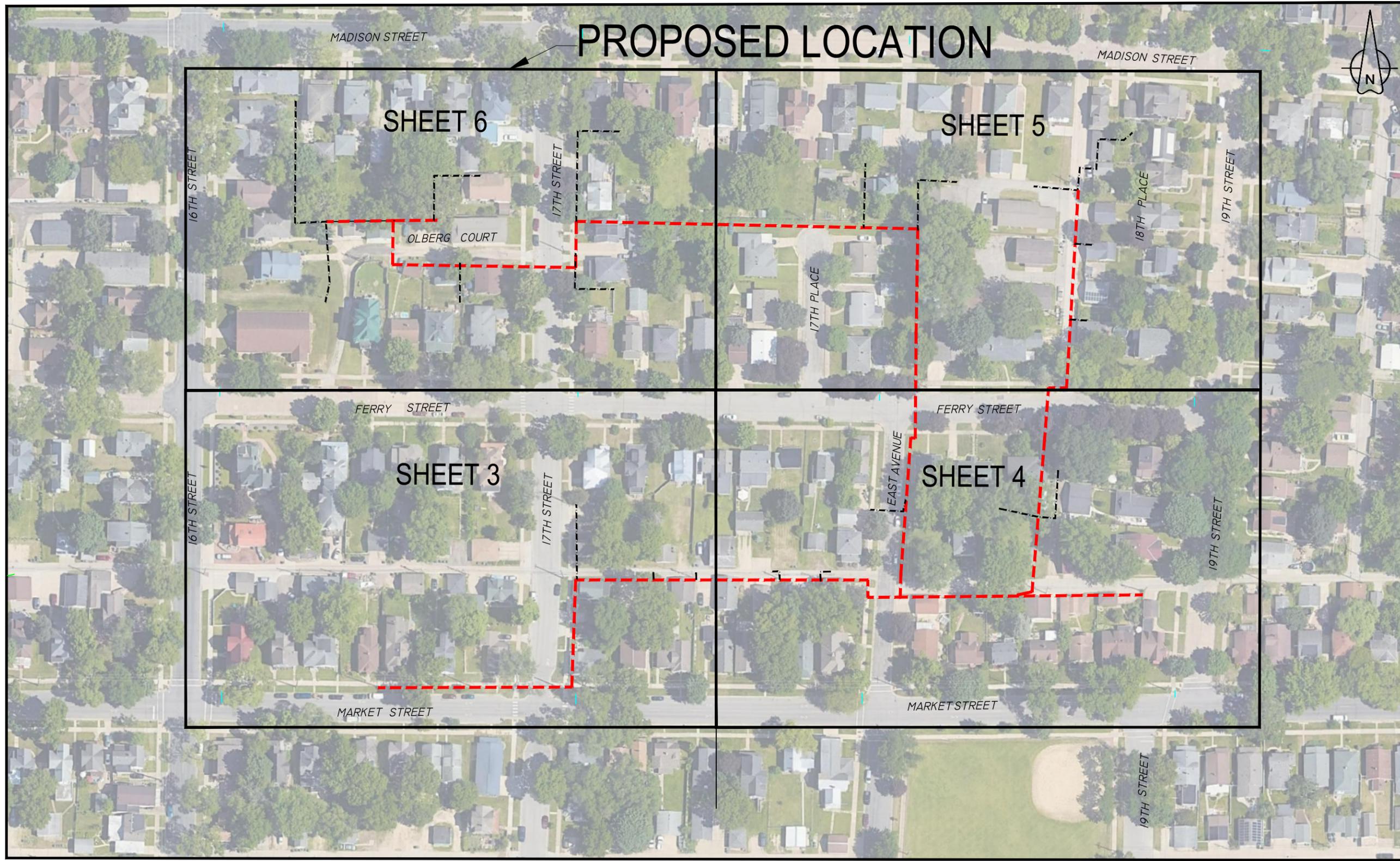
## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

### **City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

#### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.



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REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE LOCATION**  
 ROUTE: TASK #215663 - WILC022 PERMIT 1  
 LOCATION: 17TH ST S & FERRY ST  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	NTS
DATE DRAWN:	05/06/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	TOTAL SHT:
01	06



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.

**metronet**  
 3701 COMMUNICATIONS WAY 97  
 EVANSVILLE, IN 47715

1. ALL UNDERGROUND WILL BE STANDARD (2) 1-1/4" I.D. SDR=13.5 ROLLED DUCT UNLESS OTHERWISE SPECIFIED WITHIN DESIGN DRAWINGS OR APPROVED BY METRONET (MNT) CONSTRUCTION MANAGER. IF THERE IS NO DUCT/CONDUIT SYMBOL ALONG TRENCH LINE IN DESIGN, THE TRENCH FOOTAGE IS ONLY FOR REFERENCE FOR FUTURE GROWTH AND SHOULD NOT BE BUILT UNTIL A REVISION IS RELEASED
2. ALL AERIAL STRAND WILL BE SHOWN IN THE DESIGN AS IN THE LEGEND. NON STRAND SHALL NOT BE STRANDED UNLESS NOTED ON DRAWING FOR ANCHOR PLACEMENT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES 72 HOUR PRIOR TO CONSTRUCTION. IN CASES OF WILLFUL OR CARELESS DESTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION WITH FINAL APPROVAL FROM METRONET CONSTRUCTION MANAGER.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL RAILROAD COMMUNICATION AND SIGNAL CABLES A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION.
5. ALL HANDHOLES SHALL BE BURIED WITH THE COVER FLUSH TO THE GROUND ELEVATION
6. SHORING MAY BE REQUIRED AND SHALL COMPLY WITH O.S.H.A STANDARDS
7. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE METRONET CONSTRUCTION MANAGER OF ANY ACCIDENTS. THE CONTRACTOR SHALL BE SOLEY RESPONSIBLE FOR COMPLYING WITH ALL FEDERAL, STATE, AND LOCAL SAFETY REQUIREMENTS INCLUDING THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970. THE CONTRACTOR SHALL ALWAYS EXERCISE CAUTION FOR THE PROTECTION OF PERSONS (INCLUDING EMPLOYEES) AND PROPERTY. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO INITIATE, MAINTAIN AND SUPERVISE ALL SAFETY REQUIREMENTS, PRECAUTIONS, AND PROGRAMS IN CONNECTION WITH THE WORK, INCLUDING THE REQUIREMENTS FOR CONFINED SPACES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PROPERTY DAMAGE OR DISTURBED AREAS, BOTH RESIDENTIAL AND /OR COMMERCIAL DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RESTORATIONS TO EQUAL OR BETTER CONDITION THAN EXISTED BEFORE CONSTRUCTION. ADDITIONALLY, NON-RUBBER TIRED VEHICLES SHALL NOT BE MOVED ON OR ACROSS PUBLIC STREETS OR HIGHWAYS WITHOUT WRITTEN PERMISSION OF METRONET.
9. THE CONTRACTOR WILL BE RESPONSIBLE FOR DAILY WORK SITE CLEANUP. TRACKING OF SPILLING MUD, DIRT, OR DEBRIS UPON STREETS, RESIDENTIAL OR COMMERCIAL DRIVES, SIDEWALKS, OR BIKE PATHS IS PROHIBITED. ANY SUCH OCCURRENCE SHALL BE CLEANED UP IMMEDIATELY BY THE CONTRACTOR AT NO COST TO METRONET. IF THE CONTRACTOR FAILS TO REMOVE SUCH MUD, DIRT, DEBRIS, OR SPILLAGE, METRONET RESERVES THE RIGHT TO REMOVE THESE MATERIALS AND CLREA AFFECTED AREAS, THE COST OF WHICH SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
10. CONTRACTOR SHALL FOLLOW ALL D.O.T. SAFETY REQUIREMENTS. IN ADDITION, THE FOLLOWING SUPPLEMENTAL REFERENCED SPECIFICATIONS SHALL BE OBSERVED:
  - i. Occupational Safety and Health Code (OSHA)- (Latest edition).
  - ii. Applicable power and telephone pole attachment agreements.
  - iii. Applicable city, county, and state ordinances
  - iv. National Electric Safety Code (latest edition)
  - v. National Electric Code (latest edition)
  - vi. Applicable government agencies for safety and health for the work force.
  - vii. Manufacturer's specifications
11. THE CONTRACTOR SHALL TRIM ONLY THE LIMBS THAT INHIBIT FIBER OPTIC CABLE PLACEMENT AND IN ACCORDANCE WITH LOCAL GOVERNING AGENCY. ALL SIGNS, LANDSCAPING, STRUCTURES OR OTHER APPURTENANCES WITHIN THE RIGHT OF WAY WHIS IS DISTURBED OR DAMANGED DURING CONSTRUCTION SHALL BE REPLACED OR REPAIRED TO THE SATISFACTION OF METRONET AND THE GOVERNING JURISDICTIONAL AUTHORITY.
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### Proposed UG Fiber Route



### Proposed UG Conduit



### ROW/Property Boundary



### Water



### Sanitary



### Storm



### Lighting/Signalization



### Total Underground Footage

4,430 - Feet

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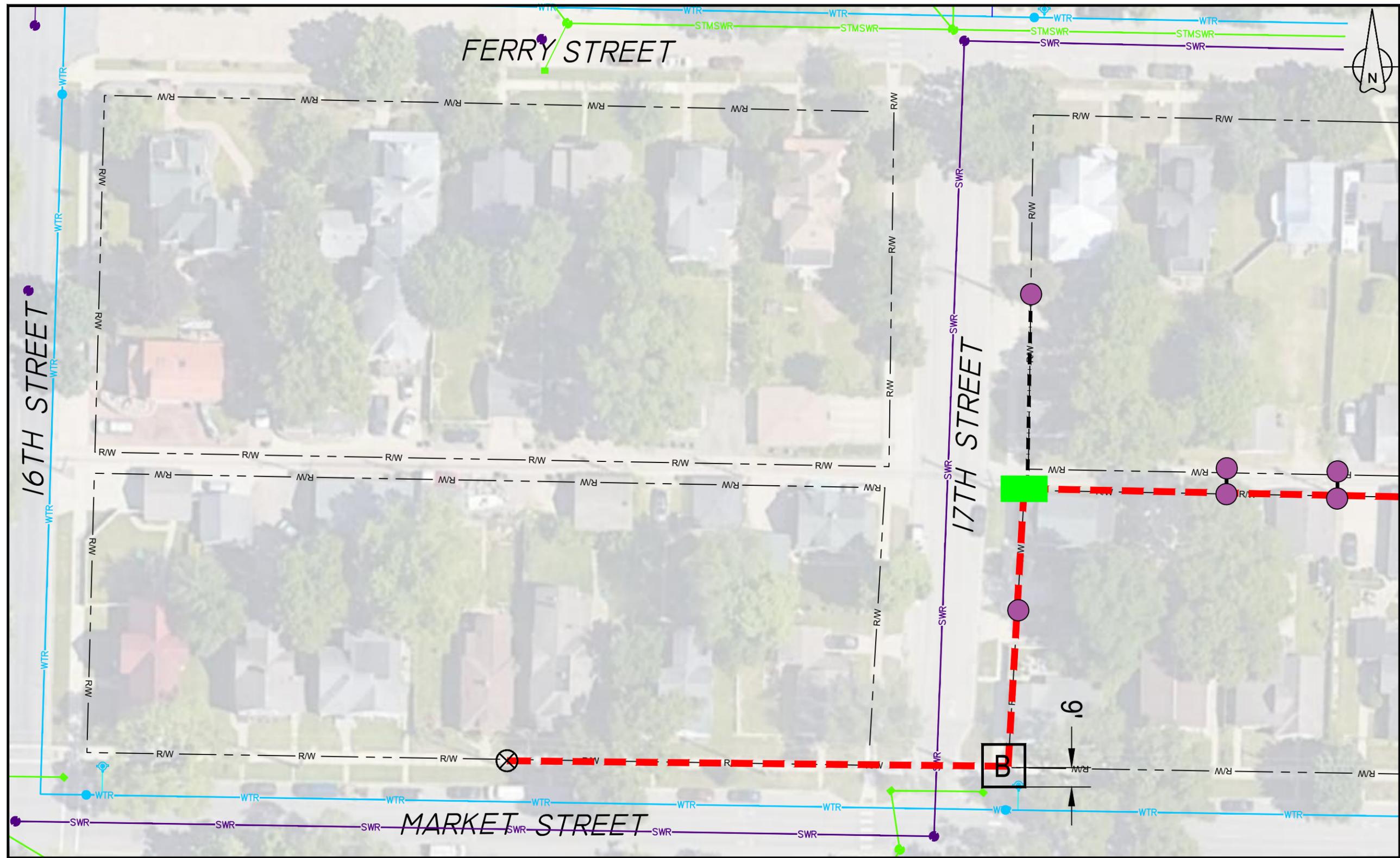
**GENERAL NOTES**  
 ROUTE: TASK #215663 - WILCO22 PERMIT 1  
 LOCATION: 17TH ST S & FERRY ST  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY: MJB	
SCALE: NTS	
DATE DRAWN: 05/06/23	
FILE NAME: PROPOSED INSTALLATION	
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SHEET: 02	TOTAL SH: 06

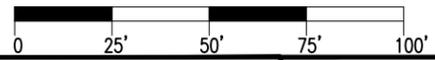


### LEGEND

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SEE SHEET 04



**LEGEND**

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**metronet**  
3701 COMMUNICATIONS WAY 99  
EVANSVILLE, IN 47715

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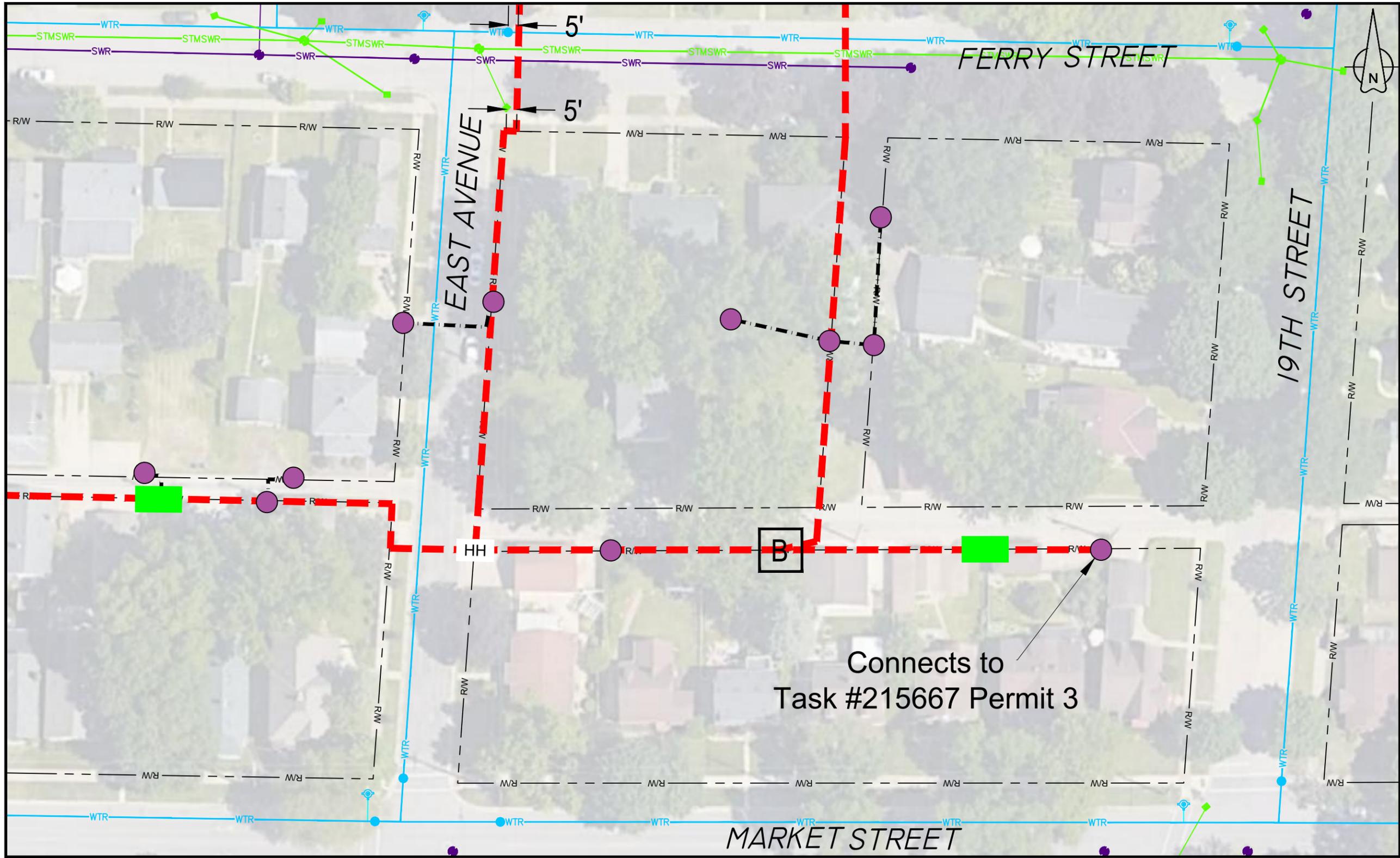
REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #215663 - WILC022 PERMIT 1  
LOCATION: 17TH ST S & FERRY ST  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/06/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	03
TOTAL SH:	06

SEE SHEET 05

SEE SHEET 03



Connects to  
Task #215667 Permit 3

LEGEND

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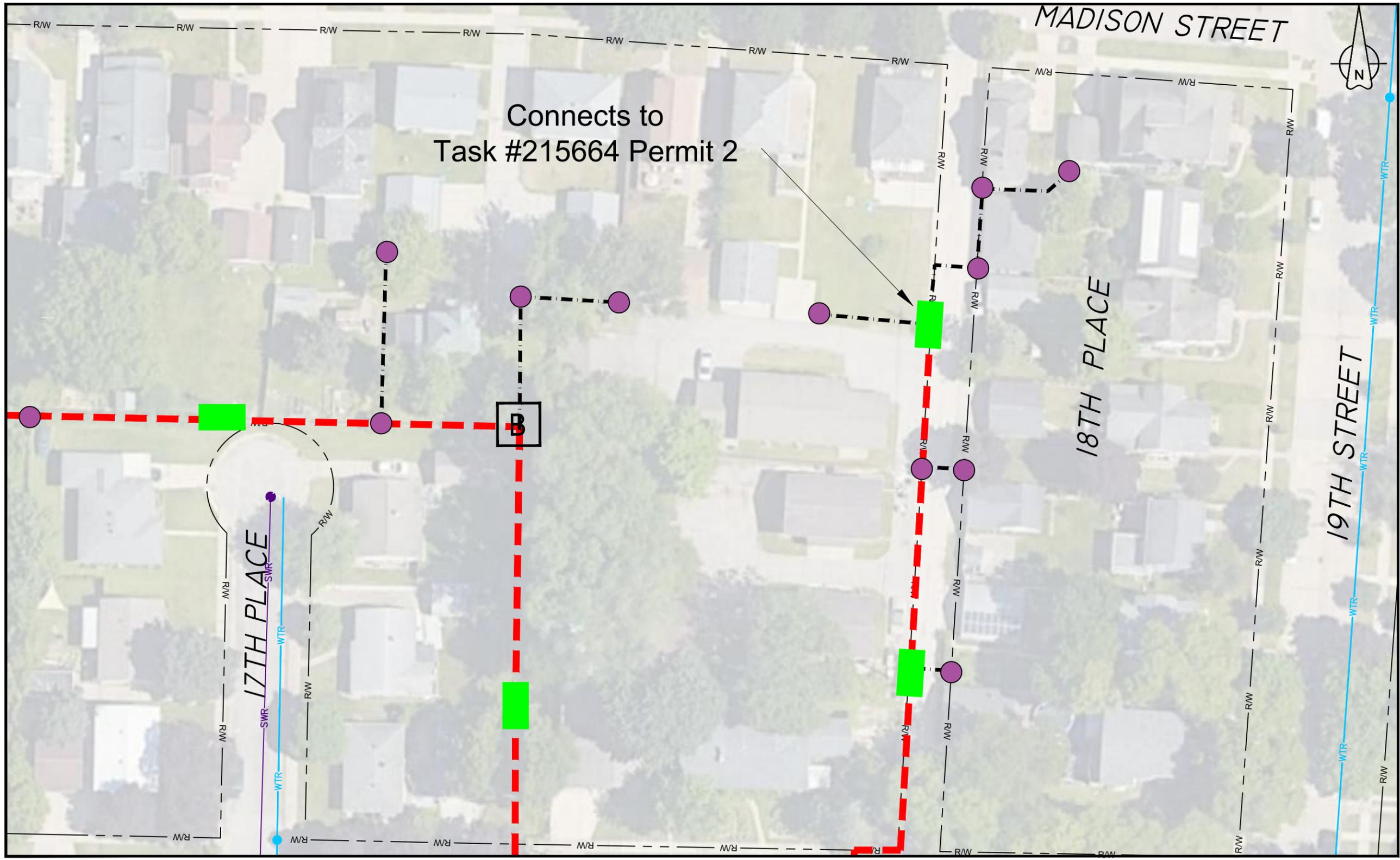
**metronet**  
3701 COMMUNICATIONS W. 100  
EVANSVILLE, IN 47715

PROPOSED ROUTE PLAN VIEW

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LA CROSSE, LA CROSSE CO., WI

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SHEET:	TOTAL SHT:
04	06

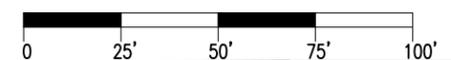
REV	DATE	DESCRIPTION	ENG	DRAFTER



Connects to  
Task #215664 Permit 2

SEE SHEET 06

SEE SHEET 04



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



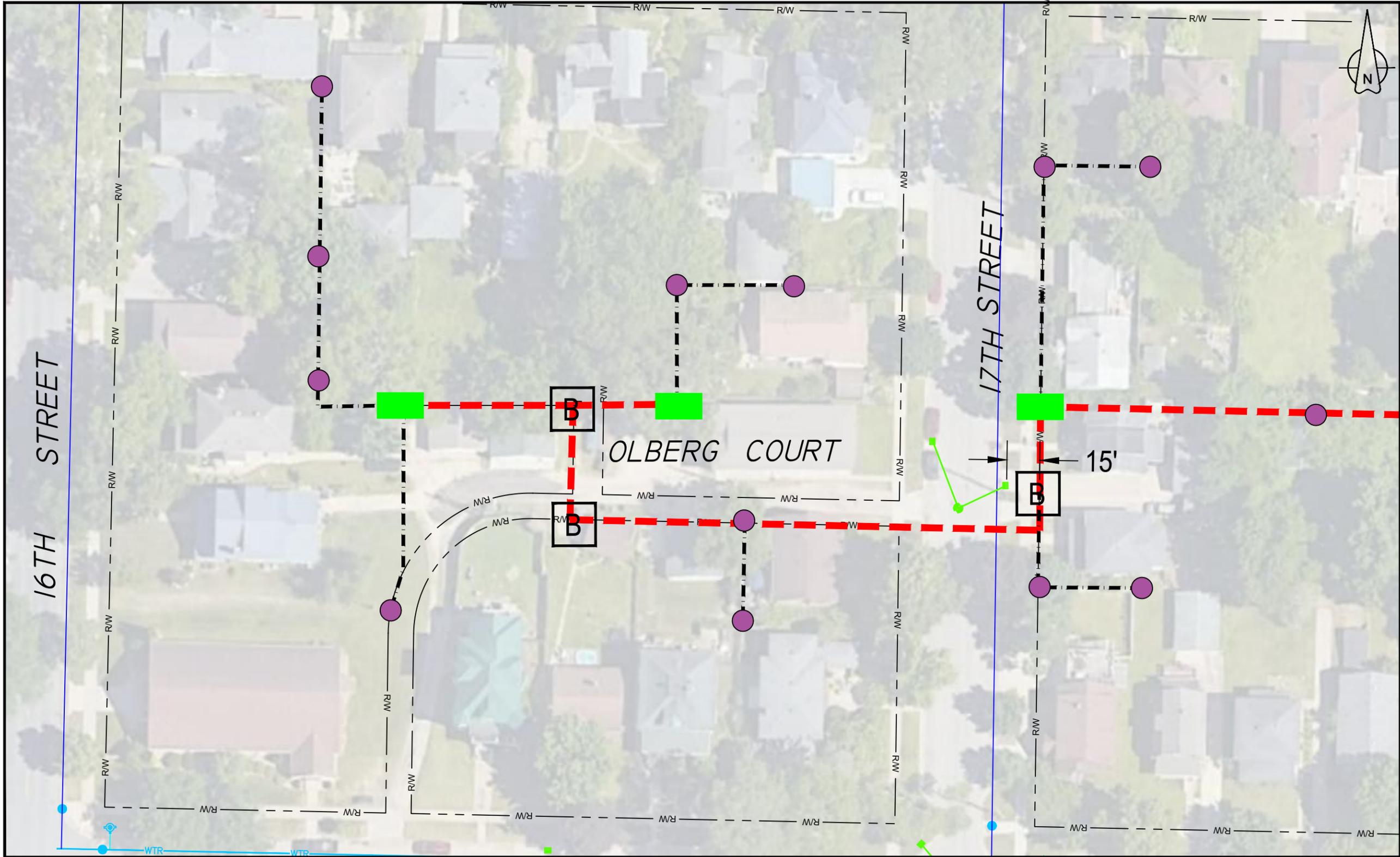
**metronet**  
3701 COMMUNICATIONS W. 101  
EVANSVILLE, IN 47715

THIS PRINT AND DESIGN ARE THE SOLE PROPERTY OF METRONET LLC. AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF METRONET LLC. AND SHALL BE RETURNED UPON REQUEST.

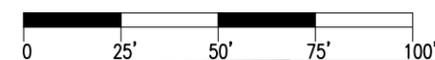
REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
ROUTE: TASK #215663 - WILCO22 PERMIT 1  
LOCATION: 17TH ST S & FERRY ST  
LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/06/23
FILE NAME:	PROPOSED INSTALLATION
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	05
TOTAL SH:	06



SEE SHEET 05



**LEGEND**

Metronet will maintain 5' clearance from inlets, manholes, valves, and fire hydrants & 7.5' clearance from manholes and catch basins.



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**metronet**  
3701 COMMUNICATIONS W/ 102  
EVANSVILLE, IN 47715

REV	DATE	DESCRIPTION	ENG	DRAFTER

**PROPOSED ROUTE PLAN VIEW**  
 ROUTE: TASK #215663 - WILC022 PERMIT 1  
 LOCATION: 17TH ST S & FERRY ST  
 LA CROSSE, LA CROSSE CO., WI

DESIGNED BY:	
DRAWN BY:	MJB
SCALE:	1"=50'
DATE DRAWN:	05/06/23
FILE NAME:	
PROPOSED INSTALLATION:	
PROJECT NUMBER:	LCRSWI.03708.CB
SHEET:	06
TOTAL SHT:	06



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 23-0591

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**Agenda Date:** 5/22/2023

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 12



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**  
**City of La Crosse Engineering Department**  
 Phone: 608-789-7505 Email: engineering@cityoflacrosse.org http://cityoflacrosse.org

Property Owner: Kristyn Taggart HDK LLC  
 Address: 2025 Denton City: LaCrosse State: WI Zip: 54601  
 Phone #: 608-738-8894 Email Address: ~~None~~ Hairdressedbykristyn@gmail.com  
 Application Preparer (if different from above) \_\_\_\_\_  
 Relationship with Owner: \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**Description of Proposed Encroachment:**  
Hanging sign (existing, just updated)

**Encroachment Address(es):**  
2025 Denton St LaCrosse WI 54601

**Benefiting Tax Parcel ID #(s):**  
17-40063-80

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: *Kristyn Taggart* Date: May 4 2023  
 Print Name and Title: Kristyn Taggart Owner

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

**BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY**

Required items to be provided by Applicant:	
Scale Drawing of encroachment on letter size paper(s)	<input checked="" type="checkbox"/>
Legal Description of benefiting parcel(s)	<input checked="" type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input checked="" type="checkbox"/>
Initial Application / Annual Fee \$ <u>100.00</u>	<input checked="" type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

Board of Public Works
<b>Approval Date:</b>
<b>Encroachment Type:</b>
<u>SIGN</u>
<b>Permit Number:</b>

**All Fees are Non-Refundable & Subject to change by City Council**



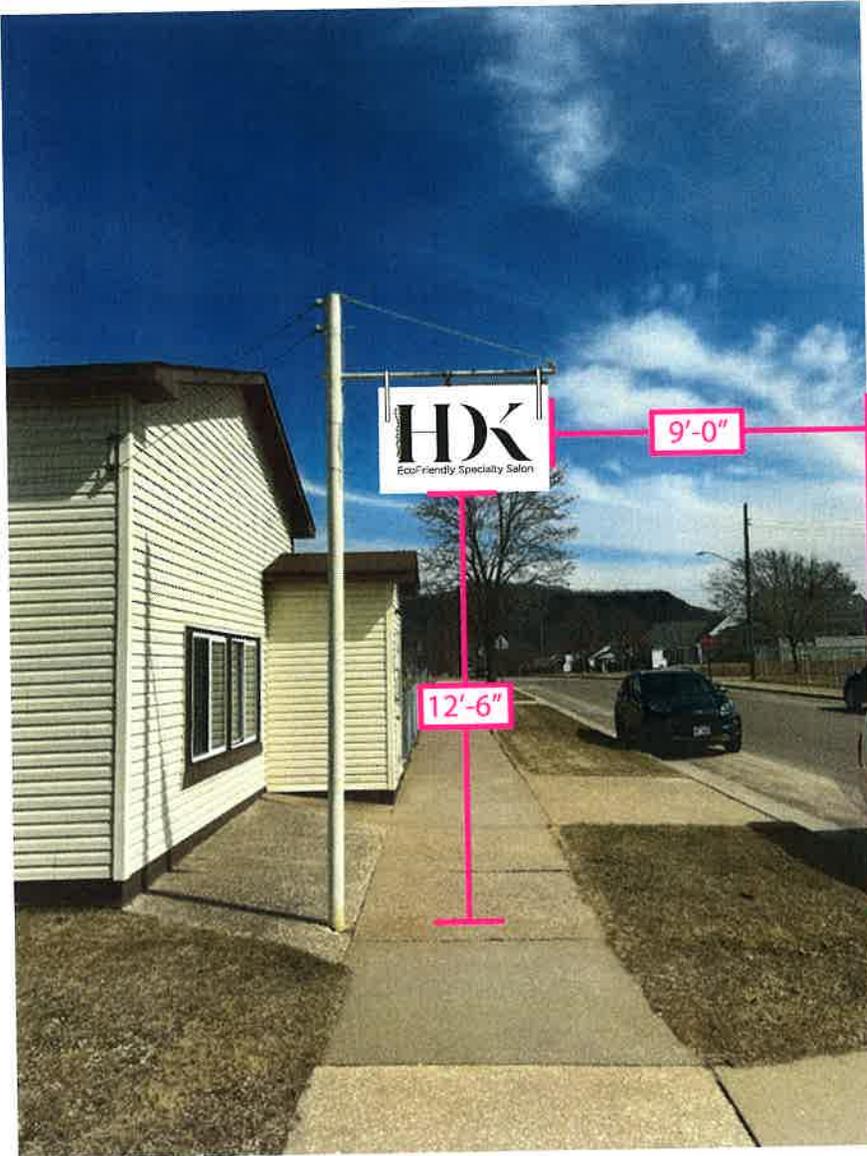
## REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

### Permit Additional Conditions

- 1 The encroachment must be maintained in good condition at all times.
- 2 The applicant shall be primarily liable for damages to person or property by reason of the maintenance of said encroachment.
- 3 Applicant waives any and all rights to contest in any manner the validity of Sec. 66.0425, Wis. Stats. and the amount of compensation charged.
- 4 Provision for a bond is hereby waived.
- 5 The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City of La Crosse as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
- 6 Applicant agrees that if they do not remove the encroachment within ten (10) days after receiving notice from the City to do so, the City is authorized to remove the same and applicants agree to pay the City for all costs of such removal.
- 7 Applicant further agrees that the City shall not be liable to applicants for any damage applicants may receive to their encroachment should it be damaged by the City if the City performs work or maintenance in the area of the Revocable Occupancy Permit.
- 8 Applicant further agrees that if the City determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of highway maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to highway safety, then the Occupant, upon notification by the City shall promptly remove the encroachment from the highway right of way.
- 9 Failure by the Applicant to comply with the provisions of this permit is cause for the City to terminate this permit and to require the Applicant to take immediate action to clear the right of way to a safe condition.
- 10 Applicant agrees to renew this permit annually each January by submitting renewal form and current fee established by the La Crosse Common Council.



30" x 48" x 6mm thick, non-illuminated, hanging ACM sign  
with Black vinyl lettering and Metallic Gold vinyl "bobby pin" logo



10 Square Feet

THIS ORIGINAL ARTWORK IS THE EXCLUSIVE PROPERTY OF NOFFKE SIGN COMPANY, LLC AND IS THE RESULT OF THE ORIGINAL WORK OF ITS EMPLOYEES. THEY ARE SUBMITTED TO YOUR COMPANY FOR THE SOLE PURPOSE OF YOUR CONSIDERATION OF WHETHER TO BUY THESE PLANS OR TO PURCHASE FROM NOFFKE SIGN COMPANY, LLC A SIGN MANUFACTURED ACCORDING TO THESE PLANS. DISTRIBUTION OR EXHIBITION OF THIS ARTWORK TO ANYONE ELSE IN ORDER TO OBTAIN OTHER QUOTES, OR TO CONSTRUCT A SIGN SIMILAR TO THESE PLANS IS EXPRESSLY FORBIDDEN. IN THE EVENT THAT SUCH EXHIBITION OCCURS, NOFFKE SIGN COMPANY, LLC EXPECTS TO BE PAID FOR IN COMPENSATION FOR TIME & EFFORT ENTAILED IN CREATING THESE PLANS.

**noffkeSIGN**

Noffke Sign Company, LLC  
505 Empire Street Suite C, Holmen, WI 54636  
608.526.6446

Project: New Identification Sign  
Contact: Kristyn

Customer Approval