



Meeting Minutes

Aviation Board

Monday, February 19, 2018

4:00 PM

Main Conference Room - 1st Floor
Airport Terminal Building
2850 Airport Road

Roll Call

Present: 4 - Andrea Richmond, Carol Kratz, Jim Bloedorn, Jeff Sexton

Excused: 3 - William Blank, Mike Giese, Jeff Wrobel

Approval of Minutes

A motion was made by Bloedorn, seconded by Kratz, that the meeting minutes of December 18, 2017 be APPROVED. The motion was carried by voice vote.

1 Board Members Code of Ethics Policy Review

Attachments: [1 - Code of Ethics Policy.docx](#)

2 Resolution approving amendment of scope for Airport Car Wash Facility.

Attachments: [Resolution](#)
[Financial Summary 2-12-18](#)
[Site Plan Concept 1-12-18](#)
[Building Concept 1-12-18](#)
[Aviation Board Ltr 2-22-2018.docx](#)

A motion was made by Kratz, seconded by Bloedorn, that this Resolution approving amendment of scope for Airport Car Wash Facility be APPROVED . The motion carried by voice vote.

3 Resolution approving payment and release of additional funds for airport parking lot improvements.

Attachments: [Resolution](#)
[Aviation Bd Ltr 2-22-18](#)
[Dir. Finance Ltr 3-1-18](#)

A motion was made by Kratz, seconded by Sexton, that this Resolution approving payment and release of additional funds for airport parking lot improvements be APPROVED . The motion carried by voice vote.

4 2017 Executive Annual Report

Attachments: [4 - 2017 ANNUAL EXECUTIVE REPORT.pdf](#)

5 Parking Lot Equipment Transition

A motion was made by Kratz, seconded by Bloedorn, that the Parking Lot Equipment Transition be APPROVED . The motion carried by voice vote.

6 Runway Lighting Equipment

A motion was made by Kratz, seconded by Sexton, that the Runway Lighting Equipment be APPROVED AS AMENDED. The amendment is to include other airports outside of the state of Wisconsin for providing any lighting components requested at no cost if they pick up the components at their cost. The motion carried by voice vote.

7 Payment Express Contract for Parking Credit Card Gateway Services

Attachments: [7 - Payment Express Service Agreement.pdf](#)

A motion was made by Kratz, seconded by Sexton, that the Payment Express Contract for Parking Credit Card Gateway Services be APPROVED . The motion carried by voice vote.

8 Projects/Operations/Marketing/Air Service Update

Attachments: [8 - Airport Statistics.pdf](#)

9 2019 - 2023 Capital Equipment Budget

Attachments: [9 - 2019-2023 Initial Draft Budget - Equipment.pdf](#)

A motion was made by Bloedorn, seconded by Sexton, that this General Item be APPROVED . The motion carried by voice vote.

Next scheduled meeting

Adjournment