



**Coulee Region Humane Society**  
911 Critter Court  
Onalaska, WI 54650  
[www.couleehumane.com](http://www.couleehumane.com)

Phone 608-781-4014  
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Exhibit B

**Proposal for  
Domestic Animal Impoundment, Care, Redemption and Animal Disposition**

Coulee Region Humane Society, Inc (CRHS) has provided exceptional animal impound, care, and redemption services for City of La Crosse animals for more than 40 years. We submit the following proposal to continue serving the City of La Crosse.

**SERVICES TO BE PROVIDED**

- Accept any domestic animal taken into custody by City of La Crosse officials and provide adequate food, water, shelter, and humane care on behalf of the City of La Crosse, for the stray holding period as defined by Wisconsin Statute 173.19. Domestic animals will be defined as animals that are habituated to living in or about the habitation of people and generally viewed as a pet. This will not include livestock or wild animals.
- Provide access twenty-four hours per day, 7 days a week, 365 days a year (24/7/365) for City of La Crosse officials to an animal impoundment area/facility for animal drop off.
- Humane Care shall include daily custodial care to impounded domestic animals, including any necessary and appropriate veterinary care/treatment.
- Provide redemption services as defined by Wisconsin Statute 173.19 and 173.23(1) which would include working with City of La Crosse officials to identify, locate, and contact the animal's owner and facilitate the return or surrender of the animal.
- If redemption efforts fail after the applicable statutory redemption period, the animal would meet the State definition of an "Unclaimed Animal" and CRHS would proceed with one of the processes prescribed in Wisconsin Statute 173.23 (1m) thru 173.23 (6).
- Maintain adequate records consistent with Wisconsin Statute 173.17.

**ADDITIONAL SERVICES INCLUDED**

CRHS abides by sheltering best practices and standards. CRHS will also provide the following:

- Protecting all animals in the care of CRHS and by extension, the domestic pets belonging to our community, from transmissible diseases by ensuring they receive at a minimum, vaccinations, de-wormers, and flea/tick preventatives upon intake provided they can be safely handled.
- Provide emergency veterinary care 24/7 through our partnered veterinarians.

- Provide all medical care deemed either routine or necessary to all animals after redemption efforts have failed, including but not limited to spaying/neutering, amputations, dentals.
- Work with pet owners to reunite with their pets by taking lost animal reports and comparing them to animals in the care of CRHS.
- Complete redemption paperwork and license the animals before they leave facility.

### **QUALIFICATIONS for Minimum Requirements**

1. CRHS is properly licensed and has all necessary permits and licenses as required by any and all applicable federal, state and local laws and regulations. CRHS will, at its sole expense, maintain these permits and licenses during the term of the agreement. This includes:

- AG-13 Rabies Control certified staff
- DEA license with certified euthanasia technicians
- Certified Humane Officers
- State of WI Livestock Premises Registration
- Threatened and Endangered DNR license
- DNR Wildlife Rehabilitation license
- US Fish and Wildlife license
- Certified Fear Free Shelter staff
- Wisconsin Dog Sellers license
- Wisconsin Business license

2. CRHS will continue to comply with all federal, state and local laws; including but not limited to Wisconsin Statutes Chapter 173 and Wisconsin Statute 95.21, City of La Crosse Municipal Code 6-106 & 6-130, La Crosse County Code 11.31.

3. CRHS is a duly formed 501(c)3 not-for-profit organization and in good standing under the laws of the State of Wisconsin and has the power and all necessary licenses, permits and franchises to own its assets and properties and to carry on its business.

4. CRHS, at its sole expense, will continue to obtain and maintain in effect at all times during the term of the agreement insurance coverage as set by the City of La Crosse standard terms and agreement.

5. CRHS can provide access twenty-four hours a day, 7 days a week, 365 days a year (24/7/365) for City of La Crosse officials to an animal holding/housing area at our facility.

6. CRHS is located within La Crosse County.

7. CRHS is able to enter into a written contractual agreement.

## **FEES**

CRHS will provide all above services for a total fee of \$105,000 for the year 2023. Fee to be paid in 12 monthly amounts of \$8,750.

The fee will increase three percent (3%) for each subsequent year of the contract including renewals.

CRHS will retain all redemption fees collected from pet owners.

## **TERM OF CONTRACT**

The contract would be for five (5) years and include the option to renew for an additional five (5) year term by agreement of both parties.

## **SPECIAL SERVICES FOR ADDITIONAL FEES**

### **Emergency Assistance**

If requested during emergency situations, CHRS will try to provide trained staff members to assist the City of La Crosse Police Department. CRHS ability to provide assistance will depend on staff availability. CRHS will bill the City of La Crosse the per hour fee of \$75 per hour per person. This rate will increase by three percent (3%) for each subsequent year of the contract including renewals.

### **Non-domestic animals**

If the City of La Crosse Police Department requests impound and care for certain non-domestic animals, CRHS will provide this service at our discretion based on our space availability. This service will be provided for a per day fee per animal for impound and care. This fee will be billed at the then applicable stray animal redemption fee rates. Any veterinary services provided to these animals will be billed to the City of La Crosse at our cost.

Non-domestic animals eligible for this service includes: chickens, goats, and potbellied pigs.

### **State Lab Testing**

If an animal must be sent to State of Wisconsin Lab for necropsies or other testing for criminal cases, CRHS will assist and send it to the State Lab under our account.

The City of La Crosse will reimburse CRHS for all state lab testing including shipping or transportation costs. CRHS will provide an invoice with these detailed charges.

## **Contact at CRHS**

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