



## Meeting Minutes

### Economic and Community Development Commission

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Wednesday, February 28, 2024

3:00 PM

Council Chambers

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#### Call to Order

Mayor Reynolds called this meeting to order at 3:01 PM.

#### Roll Call

**Present:** 7 - Douglas Happel, Linda Lee, Chris Kahlow, Vicki Markussen, Mitch Reynolds, Colin Walsh, Gina Miller

#### Approval of Minutes from the January 24th, 2024 meeting.

A motion was made by Lee, seconded by Happel that these minutes be APPROVED. Voice vote carried unanimously.

#### Agenda Items:

##### [24-0255](#)

Consideration and possible action on Request for Proposals for former South Community Library at 1307 16th Street South.

**Attachments:** [Former South Community Library Request for Proposals.pdf](#)

A motion was made by Kahlow, seconded by Lee that the Request for Proposal be APPROVED.

A motion was made by Kahlow, seconded by Happel to extend the deadline from March 20th, 2024 to April 17th, 2024. Voice vote carried as follows, Kahlow, Happel, Walsh, Lee, Miller, Markussen: YES. Mayor Reynolds: NO. Motion carries.

A motion was made by Kahlow, seconded by Lee to strike 1.4A completely. Voice vote carried as follows, Kahlow, Markussen, Walsh, Lee, Miller: YES. Mayor Reynolds and Happel: NO. Motion carries.

A motion was made by Kahlow, seconded by Lee that the Request for Proposal be APPROVED. Voice vote carried as follows, Kahlow, Happel, Walsh, Lee and Miller: YES. Mayor Reynolds: NO. Markussen abstained. Motion APPROVED.

##### [24-0307](#)

Consideration and Possible Action on Affordable Housing Revolving Loan Program Development Agreement with The Collective on 4th

**Attachments:** [24-0307 Development Agreement](#)  
[24-0307 Staff Report](#)

A motion was made by Kahlow, seconded by Lee that this agreement be APPROVED. Voice vote carried unanimously. Miller abstained.

[24-0303](#)

Consideration and possible action approving the release of a Request For Proposals for ARPA Funding for Small Business Organizations.

**Attachments:** [American Rescue Plan Act RFP For Small Business Support Organizations](#)

A motion was made by Kahlow, seconded by Lee that this request for proposal be APPROVED. Voice vote carried unanimously, Markussen abstained.

[24-0308](#)

Consideration and Possible Action on Extension Request from WWBIC for Revolving Loan Fund

A motion was made by Kahlow, seconded by Lee that this item be REFERRED for 30 days. Voice vote carried unanimously.

## Adjournment

Mayor Reynolds adjourned this meeting at 3:37 PM.

### Economic and Community Development Commission Members:

Mayor Mitch Reynolds, Chris Kahlow, Doug Happel, Colin Walsh, Linda Lee, Gina Miller, & Vicki Markussen.