



## Meeting Minutes

### Aviation Board

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Monday, October 16, 2017

4:00 PM

Main Conference Room - 1st Floor  
Airport Terminal Building  
2850 Airport Road

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**DRAFT until approved by Aviation Board on November 20, 2017**

#### Call to Order

**Present:** 6 - Andrea Richmond, William Blank, Jim Bloedorn, Mike Giese, Jeff Wrobel, Jeff Sexton  
**Excused:** 1 - Carol Kratz

#### Approval of Minutes

A motion was made by Blank, seconded by Giese, that the meeting minutes of September 12, 2017 be APPROVED. The motion was carried by voice vote.

1 Resolution authorizing the Aviation Board to approve 2018-2021 Airline Operating Agreements.

**Attachments:** [Proposed Amended for J&A 10-31-17.docx](#)  
[Corrected 2018-2020 Airline Operating Agreement 10-16-17](#)  
[Resolution](#)  
[2018-2020 Airline Operating Agreement](#)

A motion was made by Bloedorn, seconded by Blank, that this Resolution authorizing the Aviation Board to approve new 2018-2021 Airline Operating Agreements be Amended to strike the word "Manager" and change to "Director" APPROVED . The motion carried by voice vote. A motion was made by Blank, seconded by Giese, that this Resolution be APPROVED as AMENDED. A motion carried by voice vote.

2 Resolution authorizing payment and release of funds for Airport apron lighting replacement.

**Attachments:** [Resolution](#)

A motion was made by Wrobel, seconded by Bloedorn, that this Resolution authorizing payment and release of funds for Airport apron lighting replacement be APPROVED . The motion carried by voice vote.

- 3 Resolution authorizing Memorandum of Agreement with the U.S. Department of Transportation Federal Aviation Administration.

**Attachments:**     [Resolution](#)  
                                 [MOA](#)

**A motion was made by Bloedorn, seconded by Wrobel, that this Resolution authorizing approval of Memorandum of Agreement with the U.S. Department of Transportation Federal Aviation Administration be APPROVED . The motion carried by voice vote.**

- 4 Resolution authorizing Leibowitz Airport Management Consultants to prepare a rental car RFP and corresponding operating agreement.

**Attachments:**     [Resolution](#)

**A motion was made by Giese, seconded by Blank, that this Resolution authorizing Leibowitz Airport Management Consultants to prepare a rental car RFP and corresponding operating agreement be APPROVED . The motion carried by voice vote.**

- 5 Resolution approving amendment of project funding source for consolidated rental car facility design and professional services.

**Attachments:**     [Resolution](#)

**A motion was made by Bloedorn, seconded by Giese, that this Resolution approving amendment of project funding source for consolidated rental car facility design and professional services be APPROVED . The motion carried by voice vote.**

- 6 Resolution approving maintenance service agreement with Designa Access Corporation for Airport parking equipment.

**Attachments:**     [Resolution](#)  
                                 [Maintenance Agreement](#)

**A motion was made by Blank, seconded by Richmond, that this Resolution approving maintenance service agreement with Designa Access Corporation for Airport parking equipment be APPROVED . The motion carried by voice vote.**

- 7 Resolution petitioning the Secretary of Transportation for airport improvement aid.

**Attachments:**     [Resolution](#)  
                                 [Notice of Hearing](#)

**A motion was made by Wrobel, seconded by Blank, that this Resolution petitioning the secretary of transportation for airport improvement aid be APPROVED . The motion carried by voice vote.**

- 8 Resolution approving First Amendment to the Airport Fixed Base Operator's Lease and Operating Agreement with TDM, Inc.

**Attachments:**     [Resolution](#)  
                                  [Leasehold Mortgage Request](#)  
                                  [FBO Agreement - First Amendment](#)

**A motion was made by Bloedorn, seconded by Blank, that this Resolution approving First Amendment to the Airport Fixed Base Operator's Lease and Operating Agreement with TDM, Inc. be APPROVED . The motion carried by voice vote.**

- 9 Resolution approving amendment of project scope and authorizing payment and release of funds for airport employee parking lot improvements.

**Attachments:**     [Resolution](#)

**A motion was made by Blank, seconded by Bloedorn, that this Resolution approving amendment of project scope and authorizing payment and release of funds for airport employee parking lot improvements be APPROVED . The motion carried by voice vote.**

- 10 Resolution authorizing payment and release of funds for airport ambassador information desk for terminal building.

**Attachments:**     [Resolution](#)

**A motion was made by Blank, seconded by Bloedorn, that this Resolution authorizing payment and release of funds for airport ambassador information desk for terminal building be APPROVED . The motion carried by voice vote.**

- 11 Projects/Operations/Marketing/Air Service Update

**Attachments:**     [17-1488 - October Statistics - 2017.pdf](#)

**Next meeting date**

**Adjournment**