

Resolution approving a contract with the National Charrette Institute (NCI) for training and authorization of funds for same.

RESOLUTION

WHEREAS, the National Charrette Institute provides industry standard training for charrette processes for maximum public involvement and consent; and

WHEREAS, the City Planning and Development Department is utilizing the NCI Charrette process for redevelopment planning of the Riverside North site, and intends to utilize this process for redevelopment locations throughout the City in the future and thus will need planning staff trained on the process; and

WHEREAS, the City has an opportunity to bring NCI training to La Crosse, at a discounted training rate, thereby saving City funds while training staff; and

WHEREAS, Planning and Development staff has verbal commitments from 22 people to attend the training, out of a maximum capacity of 32 and that funds from these commitments will more than provide for the NCI contract, and all training related expenses.

NOW THEREFORE BE IT RESOLVED, by the City of La Crosse Common Council that it hereby approves the contract with the National Charrette Institute in the amount of \$16,800, to be paid from resolution 2011-02-037 from the \$25,000 set aside for staff salaries.

BE IT FURTHER RESOLVED that Planning and Development shall take all steps necessary to organize the training, accept reservations and payments to be deposited back to resolution 2011-02-37 (set aside for staff salaries).

BE IT FURTHER RESOLVED that the Planning and Development Department is authorized to pay for all training related expenses such as office supplies, meals and training books to be paid from 2011-02-037 from the \$25,000 set aside for staff salaries.

BE IT FURTHER RESOLVED that the Planning and Development Department is authorized to pay \$3500 for training for five (5) department staff to attend the training from the 2011-02-037 from the \$25,000 set aside for staff salaries.

BE IT FURTHER RESOLVED that the Planning and Development and Finance Departments shall take all steps necessary to effectuate this resolution.