



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes

City Plan Commission

Monday, December 6, 2021

4:00 PM

LifeSize Virtual Meeting Room

Special Meeting - Proposal Review

In efforts to reduce the spread of COVID-19, this meeting will be conducted through video conferencing. The meeting can be viewed by clicking this link (or typing the URL in your web browser address bar): <https://stream.lifesizecloud.com/extension/4857797/a8c61270-e220-4ad3-a234-c76d9d7dde51>

If you wish to speak on an agenda item, you can do so as part of the virtual meeting. Contact the Planning & Development Department at the email or phone number below so we can provide you with the necessary information to join in.

Members of the public who would like to provide written comments on any agenda may do so by emailing kuhlmanl@cityoflacrosse.org, using a drop box outside of City Hall or mailing the Planning & Development Department, 400 La Crosse Street, La Crosse WI 54601. Questions, call 608-789-7361.

Call to Order

Mayor Reynolds called the meeting to order at 4:01 pm.

Roll Call

Present: 9 - James Cherf, Matt Gallagher, Scott Neumeister, Chris Kahlow, Elaine Yager, Cassandra Woodward, Mitch Reynolds, Jennifer Trost, Jacob Sciammas

Agenda Items:

- 1 [21-1665](#) Review and action on consultant proposals for comprehensive plan writing.

Attachments: [Request for Proposals](#)
[Design Workshop Proposal](#)
[GRAEF Proposal](#)
[HKGi Proposal](#)
[Houseal Lavigne Proposal](#)
[WSB Proposal](#)
[Selection Criteria Spreadsheet \(in Word\)](#)
[Selection Criteria Spreadsheet \(in Excel\)](#)
[Total Average Score Sheet](#)

Woodward announced her resignation before the commission entered closed session.

Cherf motioned that the commission convene in closed session, Kahlow seconded. The motion carried by a roll call vote.

A Motion was made in closed session to interview the consultants from the top three scored proposals - Design Workshop, GRAEF, and HKGi. The motion was seconded and carried by a voice vote.

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.