Resolution approving a reclassification of the position of Clerk Steno III in the department of Fire Protection and Building Safety.

RESOLUTION

WHEREAS, a pay and class study has been adopted by the City to ensure proper pay classifications; and

WHEREAS, the Classification and Compensation Plan contains a provision for Department Heads to request a position be reclassified to a higher classification grade due to increased complexity and/or responsibility within the respective organization, and

WHEREAS, all reclassification requests are subject to a review and analysis by the Deputy Director of Human Resources, and if justified, the Deputy Director of Human Resources must provide a recommendation to Common Council, and

NOW THEREFORE BE IT RESOLVED that the change in position classification and compensation listed below is hereby approved as follows:

Reclassify and retitle the position of Clerk Steno III in the department of Fire Prevention and Building Safety from a pay grade 4 to a pay grade 5 and retitle the position to Administrative Assistant - FPBS. The incumbent in this position will move from a grade 4, step 11, hourly rate of \$23.32 to a grade level 5, step 9, hourly rate of \$23.63. This results in an annual salary change from \$45,474.00 to \$46,078.50.

BE IT FURTHER RESOLVED that the resulting pay and title reclassification costs shall be absorbed within the respective department's 2019 operating budget.

BE IT FURTHER RESOLVED that the classification and salary identified herein are hereby approved and made effective September 6, 2019. The Fire Chief and Director of Finance & Human Resources are hereby authorized and directed to take all necessary steps to implement this resolution.

I, Teri Lehrke, certify that this resolution was duly and officially adopted by the Common Council of the City of La Crosse on September 12, 2019.

Teri Lehrke, City Clerk

City of La Crosse, Wisconsin