



# ***CITY CLERK'S OFFICE***

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## **MEMORANDUM**

To: Board of Public Works

From: Sondra Craig, Deputy City Clerk

Date: September 2, 2025

Re: Public right-of-way policy for Oktoberfest Parades – BPW File 25-1047

At the direction of the Board of Public Works (sometime in the early 1990s), the City Clerk's office has been tasked with publishing a notice in the Tribune regarding the city's right-of-way policy for the Oktoberfest parades. The draft notice is placed on the BPW agenda for the Board's review and approval prior to printing in the Tribune.

Attached to the file is the notice that will be published in the Tribune one week prior to the Torchlight parade.

Sondra Craig, Deputy City Clerk