



Meeting Minutes

Aviation Board

Monday, December 18, 2017

4:00 PM

Main Conference Room - 1st Floor
Airport Terminal Building
2850 Airport Road

Call to Order

Present: 7 - Andrea Richmond, Carol Kratz, William Blank, Jim Bloedorn, Mike Giese, Jeff Wrobel, Jeff Sexton

Approval of Minutes

A motion was made by Blank, seconded by Giese, that the meeting minutes of November 20, 2017 be APPROVED. The motion was carried by voice vote.

- 1 Resolution approving sublease request by American Tower Corporation for a cell tower on the Airport premises.

Attachments: [Resolution 12-5-17](#)
[American Tower Sublease Request 12-5-17](#)
[Aviation Bd Ltr 12-19-17.pdf](#)
[CPC Report 1-2-18](#)
[CPC Recommendation Report 1-2-18](#)

A motion was made by Bloedorn, seconded by Blank, that this Resolution approving a sublease request by American Tower Corporation for a cell tower on the Airport premises be APPROVED . The motion carried by voice vote.

- 2 Resolution approving assignment of lease with Dairyland Power Cooperative to Tru-Gas of Florida, Inc.

Attachments: [Resolution](#)
[Assignment Agreement - City signed.pdf](#)
[Assignment Request 12-5-17](#)
[Aviation Bd Ltr 12-19-17.pdf](#)
[CPC Report 1-2-18](#)
[CPC Recommendation Report 1-2-18](#)

A motion was made by Blank, seconded by Bloedorn, that this Resolution approving an assignment of lease with Dairyland Power Cooperative to Tru-Gas of Florida, Inc. be APPROVED. The motion carried by voice vote.

- 3 Resolution approving assignment of lease with Dawson Oil, LTD to Black Oak Leasing, LLC.

Attachments: [Resolution 12-5-17](#)
[Assignment Agreement - signed.pdf](#)
[Assignment Requests 12-5-17](#)
[Aviation Bd Ltr 12-19-17.pdf](#)
[CPC Report 1-2-18](#)
[CPC Recommendation Report 1-2-18.pdf](#)

A motion was made by Bloedorn, seconded by Wrobel, that this Resolution approving an assignment of lease with Dawson Oil, LTD to Black Oak Leasing, LLC be APPROVED . The motion carried by voice vote.

- 4 Resolution authorizing expansion of an airport management information system and appropriation of funds.

Attachments: [Resolution](#)
[Aviation Bd Ltr 12-19-17.pdf](#)
[Dir. Finance Ltr 1-4-18.pdf](#)

A motion was made by Wrobel, seconded by Blank, that this Resolution authorizing an expansion of an airport management information system and appropriation of funds be APPROVED . The motion carried by voice vote.

- 5 Resolution authorizing payment and release of funds for airport hangar concrete repairs.

Attachments: [Resolution](#)
[Aviation Bd Ltr 12-19-17.pdf](#)
[Dir. Finance Ltr 1-4-18.pdf](#)

A motion was made by Blank, seconded by Bloedorn, that this Resolution authorizing payment and release of funds for airport hangar concrete repairs be APPROVED . The motion carried by voice vote.

- 6 Projects/Operations/Marketing/Air Service Update

Attachments: [6 - Airport Statistics.pdf](#)

Next scheduled meeting

Adjournment