

Resolution approving an addendum to the existing agreement between the City of La Crosse and 3PAdministrators to provide third party administration services for the City's I.R.S. Section 125 Plan for a three (3) year term beginning January 1, 2015.

RESOLUTION

WHEREAS, the administrative services contract for third party administration of the City's Internal Revenue Service Section 125 Flexible Spending and Premium Reduction Plan expires on December 31, 2014, and

WHEREAS, Resolution #14-0167 authorized the Human Resources Department to seek proposals for third party administration services for the City's Internal Revenue Service Section 125 Flexible Spending and Premium Reduction Plan and

WHEREAS, an open and competitive bid process was utilized to secure proposals from third party administrators of Internal Revenue Service Section 125 Flexible Spending and Premium Reduction Plans, and the recommendation of the Director of Human Resources is to select the proposal submitted by 3PAdministrators.

NOW THEREFORE BE IT RESOLVED that the attached Addendum modifying the existing agreement the City of La Crosse and 3PAdministrators is hereby approved effective January 1, 2015.

BE IT FURTHER RESOLVED, that the Director of Human Resources and the Director of Finance are authorized to take all necessary steps to implement such agreement.

**ADDENDUM TO
GROUP BENEFIT AND CLAIMS PROCESSING
SERVICES AGREEMENT
BETWEEN THE CITY OF LA CROSSE AND 3PADMINISTRATORS**

The Agreement (Agreement) first enacted January 1, 2012 between 3PAdministrators (3PA) and the City of La Crosse in its capacity of Plan Sponsor and Plan Administrator incorporates this Addendum effective January 1, 2015.

Section 3. Plan Administrator Responsibilities: the following is added as item 3.11. Remaining items in Section 3 are renumbered accordingly:

3.11 Provide a deposit equaling 3% of the total annual elections to cover debit card transactions. The initial deposit will be adjusted annually in accordance with the current year's elections. In the event that the Agreement is terminated by either party, the full deposit will be returned to the Plan Sponsor.

Exhibit A, Schedule of Fees: Per Employee, Per Month Administration Fee is changed to \$3.25

Amend existing Summary Plan Document to increase the Health Flexible Savings Arrangement (FSA) Annual Salary Reduction Limit from \$2500 to \$2550, to reflect the IRS's annual inflation adjustment for 2015.

Whereas, 3PA and the City of La Crosse agree that all other terms and conditions of the Agreement that are not affected by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has caused the Addendum to be executed by its duly authorized officer this 1st day of January , 2015.

CITY OF LA CROSSE

3PADMINISTRATORS

SIGNATURE

SIGNATURE

PRINTED NAME

Nancy Fee

PRINTED NAME

TITLE

Vice President, Principal

TITLE