



**TRAFFIC/PARKING ZONE REQUEST FORM  
FINDING AND ORDER APPLICATION**

Engineering Department \* Phone: (608) 789-7505 \* Fax: (608) 789-8184  
www.cityoflacrosse.org/engineering      engineering@cityoflacrosse.org

STATUS:		APPLICATION TYPE:	APPLICATION NO:
			DATE:
			PARCEL ID:

**APPLICANT INFORMATION**

NAME (FIRST, MI, LAST): Belle Square, LLC.		DATE: 2/8/2018
ADDRESS (STREET, CITY, STATE, ZIP): 232 3rd Street N. La Crosse, WI 54601		
PRIMARY PHONE NUMBER: 608-785-1100	EMAIL ADDRESS: mark@bellesquarelacrosse.com	

**TRAFFIC AREA DETAILS**

LOCATION OF REQUEST – BE SPECIFIC (PROVIDE PHOTOS IF AVAILABLE):  
Loading zone requested between 3rd & 4th Streets on the south side of Vine Street. In the area of the current construction dumpster location, starting at the curb cut, spanning east two parking spaces.

PURPOSE OF REQUEST:  ADD ZONE     REMOVE ZONE

ZONE TYPE:     PARKING (No Parking, Loading Zone, 2 Hour)     TRAFFIC CONTROL (Stop, Yield)     DIRECTIONAL CONTROL (Turning Lane)  
 PEDESTRIAN (Crosswalk, Advanced Warning)     DIRECTION OF TRAVEL (One Way)     OTHER (Specify in Comments)

COMMENTS:  
Requesting a loading zone for our office tower daily deliveries. Currently the delivery services are double parking on the south side of Vine Street as the north side doesn't allow for any room to park.

- The undersigned understand and agrees to the following:
1. The completed form does not guarantee the desired outcome;
  2. Results of recommendations are subject to approval by the Board of Public Works (BPW) or Common Council;
  3. Implementation shall comply as necessary with Wisconsin State Statutes, City of La Crosse Municipal Code, and the MUTCD;
  4. The applicant will be notified of meeting date for public hearing before BPW or Common Council;
  5. Attaching a petition may be beneficial in the decision-making process.

Mark A. Von Ruden	Property Manager	2/8/2018
APPLICANT OR AUTHORIZED REPRESENTATIVE SIGNATURE (TYPED**)	TITLE	DATE
**By typing your name, this constitutes a legally binding, electronic signature		

**TRAFFIC ENGINEER USE ONLY**

DATE RECEIVED:	REVIEWED BY:
TRAFFIC STUDY REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	PETITION REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO
TRAFFIC ENGINEER COMMENTS:	

**POLICE PARKING UTILITY USE ONLY**

DATE RECEIVED:	REVIEWED BY:
POLICE PARKING UTILITY COMMENTS:	

**BOARD OF PUBLIC WORKS USE ONLY**

BOARD OF PUBLIC WORKS MEETING DATE: 2/10/20	APPLICANT NOTIFIED BY (NAME):	DATE/TIME OF NOTIFICATION:
COMMENTS: 20-0208		
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	EFFECTIVE DATE:	